

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 9 NOVEMBER 2017
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Children and Education Scrutiny Committee Meeting Held on 7 September 2017** 3 - 10
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Annual Report Of The Peterborough Safeguarding Children Board 2016-17** 11 - 48
6. **Service Director And Portfolio Overview Report: Children and Safeguarding** 49 - 74
7. **Peterborough Reading Strategy 2017-2020** 75 - 82



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8.	SEND Reforms And Provision For Children With Special Educational And Additional Needs	83 - 140
9.	Monitoring Scrutiny Recommendations	141 - 146
10.	Forward Plan of Executive Decisions	147 - 194
11.	Work Programme 2017/2018	195 - 202
12.	Date of Next Meeting	
	<ul style="list-style-type: none"> • 29 November 2017 – Joint Scrutiny of the Budget • 29 January 2018 – Children and Education Scrutiny Committee 	

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Committee Members:

Councillors: J Goodwin (Chairman), D Over (Vice Chairman), R Bisby, G Casey, A Dowson, S Barkham, A Iqbal, J Johnson, M Mahabadi, B Rush and B Saltmarsh

Substitutes: Councillors: A Ellis, C Harper, and N Sandford

Co-opted Members

Note: The following **Education Co-opted members** are Members of the Scrutiny Committee and vote when education matters are discussed.

Liz Youngman, Peterborough Diocesan Board of Education

Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia
Vacancy, Parent Governor Representative

Vacancy, Parent Governor Representative

Julie O'Connor, Roman Catholic Diocese of East Anglia (sub for Flavio Vettese)

Miranda Robinson, Peterborough Diocesan Board of Education (sub for Liz Youngman)

Non Statutory Co-optees

Alistair Kingsley, Independent Co-opted Member (Non-voting)

Rizwan Rehmatullah, Independent Co-opted Member (Non-voting)

Parish Councillor Susie Lucas, Independent Co-opted Member (Non-voting)

Parish Councillor Margaret Palmer, Substitute Independent Co-opted Member (Non-voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – Paulina.ford@peterborough.gov.uk

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING
HELD AT 7PM ON
7 SEPTEMBER 2017
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors J Goodwin (Chairman), D Over (Vice Chairman), S Barkham, R Bisby, G Casey, A Dowson, B Rush, A Iqbal, J Johnson, M Mahabadi, B Saltmarsh
Liz Youngman, Education Co-opted Member
Alistair Kingsley, Co-opted Member
Rizwan Rehmatullah – Co-opted Member

Officers Present: Gary Perkins, Assistant Director, Education
Terry Reynolds, Service Director, Education
Lou Williams, Service Director for Children’s Services and Safeguarding
Belinda Evans, Customer Services Manager
Paulina Ford, Senior Democratic Services Officer

Also Present: Councillor Lynn Ayres, Cabinet Member for Education, Skills and University
John Harris of John Harris Consultancy Ltd

13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Fower and Councillor Barkham attended as substitute. Parish Councillor, Co-opted Member Susie Lucas and Co-opted Member Flavio Vetesse also submitted apologies.

14. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Item 6. Education Review

Councillor Over declared an interest in that his wife was a teacher at a local academy Primary School. Councillor Casey declared an interest in that his daughter was a teacher at a Local Authority Primary School. There were no other declarations of interest or whipping declarations.

15. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE HELD ON 3 JULY 2017

The minutes of the meeting held on 3 July 2017 were approved subject to the following amendment which was to remove Councillor Sam Smith’s name from the list of attendees as Councillor Smith had not attended the meeting.

16. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

17. ANNUAL CHILDREN’S SOCIAL CARE STATUTORY COMPLAINTS REPORT 2016-17

The Customer Services Manager introduced the report. The report was an annual report which allowed the Committee to scrutinise complaints received under the Children's (Social Care) Services statutory complaints process.

The Committee debated the report and in summary, key points raised and responses to questions included:

- The Committee were pleased to see that compliments were also included in the report and how many were recorded.
- A statutory process was in place which laid down a criteria under which complaints could be accepted. The Customer Services team took over the Children's Complaints process in 2011. As the team had developed and improved relations with the Ombudsman they had become better at assessing complaints against the given criteria. One of the main criteria was that the complainant needed to demonstrate a sufficient interest in the child.
- Several complaints had been received with regard to the legal process and complainants were not happy with matters which could only be considered by the courts. In these instances they were referred back to the courts for their jurisdiction.
- Some complaints were received from parents that were not about a child or were not on behalf of a child and therefore could not be included within this complaints process. The complaint might still be accepted but would be referred to the Corporate Complaints process.
- Members were concerned about the number of complaints which fell under the category of delay/failed service and staff attitude/conduct and sought clarification that steps were being taken to reduce this number. Members were informed that the number of staff conduct/attitude rates had reduced significantly over the last couple of years due to departments working with their staff on their attitude to ensure they were conducting themselves correctly. The uphold rate had not been significant. The staff complaint element was often contained within complaints regarding other aspects and it was usually these other aspects that were upheld. The complexity and number of individual elements submitted within one complaint made it difficult to illustrate in the report how many complaints had been upheld as in some cases only certain elements were upheld.
- Members referred to table 6 Complaint Categories and felt that further context was required and requested that in future reports the percentage of complaints versus the total number of users of the service should be included.
- Members also felt that it would be useful to show if the complaints were unique or were coming from the same user. Members were informed that complaints were not generally received from the same user although one user had made more than one complaint and it was acknowledged that it would be useful to see if the complaints were unique and/or the same user in the report.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the report.
2. The Children and Education Scrutiny Committee requested that the Customer Services Manager include in future reports the percentage of complaints versus the total number of users of the service and if the complaints were unique or from the same user.

18. EDUCATION REVIEW

The Cabinet Member for Education, Skills and University introduced the report. The report provided an overview of the recent review of education in Peterborough which had been requested by Councillor John Holdich, Leader of the Council. The review had been requested in response to the contrasting picture of 91% of Primary Schools and 92% of Secondary Schools being rated good or outstanding by Ofsted and Key Stage 2 results being one of the

lowest in the country. The Cabinet Member provided the Committee with context as to how the review had been undertaken and next steps which included taking forward the 15 recommendations made within the report which comprised of the following:

1. Introduce a more systematic arrangement for collecting, analysing and using data to enable targeting of school improvement activity
2. Work together as a system to tackle the challenges (local authority, schools, teaching schools, Regional Schools Commissioner's office, Ofsted, wider children and adult services and other education providers)
3. Introduce a more transparent process for setting school based targets that are owned by the system
4. Schools demonstrate a strong commitment to the Peterborough Self-Improving Network; look to remodel this to more effectively respond to the challenges that have been identified; drawing on best practice from elsewhere, Teaching Schools and the wider system
5. Increase the number of Teaching Schools in the city. These are strong schools that offer support and training to other local schools
6. Identify leading head teachers from the primary and secondary sectors to work closely with the Local Authority and Regional Schools Commissioner's Office
7. Focus attention on improving recruitment and retention of teachers
8. Focus attention on narrowing the gap between free school meal and SEN students and students in all primary schools
9. Focus attention on where churn is having the most impact and agree as a whole education system what to do about this
10. Embark on a high profile campaign to raise public awareness about the importance of education achievement
11. Working together to address the issues and establish a Strategic Board for Education, Further Education and Skills
12. Develop a clear vision and mission for education locally
13. Have a close working relationship between the City Councils Education Department and the Regional Schools Commissioner's Office
14. The Council Officers and schools to have transparent targets and plans.
15. The Council along with the Regional Schools Commissioner promotes the establishment of additional Teaching Schools in Peterborough to support new and experienced school staff with high quality training and development and schools to be involved in the Teach East Programme or another programme of the same ilk

The Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that to be placed 149 out of 150 Local Authorities was shameful and the Council had let down the children of the city. Students with English as a second language performed better at GCSE level than those with English as a first language.
- Other authorities had similar challenges to Peterborough however Peterborough had a combined unique set of challenges all going on at the same time.
- The Leader had sent an email to all parties advising them of the review and the terms of reference. The Cabinet Member emphasised that the invitation to meet with her was extended to all parties and that invitation still stood.
- Members commented that new families moving to Peterborough often experienced long delays in obtaining school places and difficulties obtaining places locally to where they lived and this affected their education.
- A Strategic Board of Education, Further Education and Skills would need to be set up to

ensure there was a strong educational strategy across the whole authority.

- Following approval of the recommendations the next steps would be:
 - to put an action plan in place
 - Meet with the Heads of the Self-Improving Schools Network
 - Bid for further funding from Government to help schools to raise attainment
 - Prepare a media campaign to let people know what action was being taken
 - Meet with MP's
- It was suggested that those with time to spare could volunteer to help in local schools.
- Educate Together was a term used to express the idea of everyone collaborating together to educate children as the Local Authority could no longer do this alone.
- The Cabinet Member advised that she had not met with parents and children as part of the review as it was a strategic review rather than an operational review.
- The Nullam Report gave background information on other local authorities with similar challenges which provided the evidence for further investigations.
- Members commented that there was a need to engage with parents to ensure a successful outcome.
- John Harris of John Harris Consultancy Ltd also in attendance with the Cabinet Member informed Members that there was nothing to show generically that Academies outperformed Local Authority schools in Peterborough or that Academies performed better than each other. There were examples of both who performed well. There had been various reasons why schools had become Academies. Some schools had chosen to convert to an Academy because they were rated good or outstanding and others were required to convert to an Academy due to poor performance.
- The Co-opted Member for Education representing Church of England Schools referred to page 38 of the report and commented that it was good to see a recommendation to work together as a system to tackle challenges but noted that there was no mention of the Diocese in the list. There was a small but significant number of Church Schools in Peterborough. The Diocesan Authorities wanted to work more closely with Local Authorities and expressed a wish to be involved with the review. The Cabinet Member duly noted the request.
- The Committee noted that there was a lack of reference in the report to Governors and Trustees who were the strategic leaders and should be consulted with. The Cabinet Member duly noted the request.
- Members commented that it had taken a long time to commission the report as areas that had been identified within the report as areas of challenge had already been identified some years ago. The Cabinet Member acknowledged that some of the challenges had been identified previously but the report had been commissioned now due to all of the challenges coming together at once, this was therefore a time to move forward and improve educational attainment in the future.
- Members commented that the review had highlighted the issue around attracting and retaining good teachers to the areas. Members suggested that there was a gap in the review in understanding the views of new and aspirational teachers in the area. The Cabinet Member advised that recommendation 15 would address this in that promoting the establishment of additional Teaching Schools would provide more home grown teachers who would be more likely to stay in the area. The current Teach East SCIT had already proved to be successful and the hope was to replicate this.
- Members commented that to influence meaningful change the Local Authority would need to be able to influence attainment and outcomes at Academies. The Cabinet Member advised that there was every intention to influence Academies going forward and this was already being addressed by calling a conference with schools and the Regional School Commissioner which would be held on 20 September 2017. John Harris advised Members that all 150 Local Authorities were now having to work in partnership to shape a new set of leadership and governance arrangements. New forms of partnerships were being created which involved the schools, governors and other parts of the system to agree a framework to move forward. One of the recommendations within the review focussed on creating this framework in Peterborough.

- The term Local Authority included everyone in the city as the responsibility for education included officers, Councillors and everyone in the city and it was suggested that Members should visit schools in their constituency to understand the challenges that were being faced.
- A clearer understanding was required as to what was needed to work better with local businesses and what employment skills were required. There should be a key partnership between local businesses and secondary schools in terms of preparing students for life in a working environment.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to agree to note and comment on the Executive Summary and Education Review Report attached at Appendix 1 and 2.

RECOMMENDATIONS

1. The Children and Education Scrutiny Committee agreed to endorse the recommendations within the Executive Summary attached at Appendix 1 and **RECOMMEND** them to Cabinet for approval.
2. The Children and Education Scrutiny Committee also recommended that the Cabinet Member for Education, Skills and University report back to the Committee when the action plan has been put in place to update the Committee on progress made and include the following information:
 - a) How as a city we inspire teachers to inspire their pupils.
 - b) What the split across the city is between the number of Academies and Local Authority Schools.

19. RESTRUCTURE OF EDUCATION SERVICES

The Assistant Director, Education introduced the report which provided the Committee with an update on the restructure of Education Services which had now been completed since it was last reported to the Committee on 5 January 2017.

The Committee debated the report and in summary, key points raised and responses to questions included:

- Schools were now being offered a service level agreement with regard to the Educational Psychology service. Schools were now able to buy into a package which guaranteed a certain level of support. The income gained from this would allow reinvestment and growth of the service to allow more support in the future. There had been a very good take-up of the service.
- Members requested that a structure chart with names against posts be provided.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the report and requested to be provided with a structure chart of the service with names against the posts.

20. SELF-ASSESSMENT OF CHILDREN'S SERVICES IN PETERBOROUGH

The Service Director Children's Services and Safeguarding accompanied by the Cabinet Member for Children's Services introduced the report which provided the Committee with information on the current self-assessment of the quality of children's services in

Peterborough. The Service Director provided context to the arrangements for the self-assessment and advised that there had been a recent Ofsted inspection which had referred to the self-assessment and the inspection had identified that leaders and managers knew their services well.

The Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to page 152, paragraph 6.3 which referred to the evidence of effectiveness of support for schools. Clarification was sought as to what evidence there was to support this. Members were informed that there was a range of evidence including the provision of Educational Psychology but acknowledged that this was an area for further development.
- One of the key focuses of the recent inspection was providing clear evidence of the voice of the child and how that informed individual plans for the child. The inspectors were complimentary in this regard and felt that it had improved since the last inspection. Within the Quality Assurance Service there was a group of parents whose children were subject to child protection plans who were consulted with about their experience to understand how the services could be improved. There was also a Children in Care Council that provided feedback on their experience of being in care. Consideration was being given to setting up a user group made up of young people who were subject to child protection plans but it was proving to be more difficult than envisaged.
- The Cabinet Member for Children's Services informed Members that children in care had access to a mobile app called MOMO (Mind Of My OWN) where they could record general comments and feedback on the service they were receiving.
- Members referred to page 212, section 18. Radicalisation and Extremism. Members sought clarification on what work was being undertaken and what communities were being engaged with. Members were advised that there was a broad piece of work being done across all schools to address these issues. There was also a programme that took place within local Mosques which was led by the Communities side of the Directorate. One area where there had been concerns was with the link between young people who went missing and were therefore at risk of being exploited in many ways. The Children's Safeguarding Board was also undertaking work with regard to radicalisation and extremism.
- The variable attendance of members at the Peterborough and Cambridgeshire Combined Channel Panel which had been noted in the report had now been resolved.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:
 - a) Note the content of the report including the areas where services were performing well as well as those where there was a continuing need for some development, and;
 - b) Note the actions being taken to ensure that services were working collectively together to improve outcomes for vulnerable children and young people.
2. The Committee also requested that the following areas identified as a need for some continuing development be monitored by the Committee and be updated on the progress of these areas within the next Service Directors report:
 - The consistency and quality of assessments and care planning – some of which is very good, outcome focused and 'SMART' – but this is not always the case;
 - The consistency and quality of management oversight and supervision, which links to the variable quality of assessments and care planning noted above;
 - The lack of up to date daily and weekly performance monitoring information for managers to support them in their work;

- The extent to which recording is in sufficient detail to ensure that the quality of direct work and the lived experience for the child is described.

21. MONITORING SCRUTINY RECOMMENDATIONS

The Senior Democratic Services Officer introduced the report which provided the Committee with a record of recommendations made at the previous meeting and the outcome of those recommendations to consider if further monitoring was required.

ACTIONS AGREED

The Children and Education Scrutiny Committee **RESOLVED** to consider the response from Cabinet Members and Officers to the recommendations made at the previous meeting, as attached in Appendix 1 of the report and agreed that no further monitoring of the recommendations was required.

22. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Forward Plan and where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTIONS AGREED:

The Committee noted the Forward Plan of Executive Decisions and requested further information on the following decisions:

- Oakdale Primary School Expansion – KEY/6FEB17/01 – Can the award of the contract be awarded if planning permission had not yet been obtained.
- Academy Conversion (Soke Educational Trust) of John Clare Primary School – KEY/07AUG17/09 – it was noted that this had been listed as being in the Bretton Ward which was an error and should have been Barnack Ward. The Senior Democratic Services Officer make sure it was corrected.

23. WORK PROGRAMME 2017/2018

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Children and Education Scrutiny Committee **RESOLVED** to note the work programme for 2017/2018.

24. DATE OF NEXT MEETING

- Thursday, 9 November 2017

The meeting began at 7.00pm and finished at 8.38pm.

CHAIRMAN

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 5
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Wendi Ogle - Welbourn Executive Director: People and Communities for both Cambridgeshire & Peterborough Councils	
Cabinet Member(s) responsible:	Cabinet Member for Children's Services, Councillor Sam Smith	
Contact Officer(s):	Joanne Procter Head of Cambridge & Peterborough Adult & Children's Safeguarding Boards	Tel. 01733 863765

ANNUAL REPORT OF THE PETERBOROUGH SAFEGUARDING CHILDREN BOARD 2016-17

R E C O M M E N D A T I O N S	
FROM: Dr Russell Wate QPM Chair of the Cambridge & Peterborough Adult & Children's Safeguarding Boards	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> Note the content of the Peterborough Safeguarding Children Board Annual Report 2016-17. 	

1. ORIGIN OF REPORT

1.1 The report is submitted to the Children and Education Scrutiny Committee following sign off and publication of the Peterborough Safeguarding Children Board Annual Report 16/17 in July 2017.

2. PURPOSE AND REASON FOR REPORT

2.1 There is a statutory requirement under Section 14A of the Children Act 2004 that Safeguarding Children Boards publish an annual report detailing the work of the Board.

The purpose of the report being brought to the Children and Education Scrutiny Committee is to ensure members are fully aware of the work and progress of the Peterborough Safeguarding Children Board.

The report covers the period from April 2016- March 2017 and was published in July 2017.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

- Children's Services including
- Social Care of Children;
 - Safeguarding; and
 - Children's Health.

- 2.3 This report links directly with the Corporate Priority: Safeguarding vulnerable children..
- 2.4 The report links into the Children in care Pledge and there is a specific section within the report that addresses children in care.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The annual report includes information on the work that has been undertaken by the Peterborough Safeguarding Children Board in the period April 2016- March 2017. Members are requested to note the content of the report.

5. CONSULTATION

- 5.1 Partner agencies including Peterborough City Council, contributed to the information contained within the annual report.

The annual report was approved by the Safeguarding Children Board in July 2017 and was subsequently published on the Boards website (www.safeguardingpeterborough.org.uk) and shared on social media.

The Board have also produced a young person's version of the report. This is web based and can be found the Boards website.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The annual report highlights the significant events during the last year. It summarises both the work of the Safeguarding Children Board and its sub committees. It highlights areas of good practice and presents statistical information about safeguarding performance.

The report has been brought to the Children and Education Scrutiny Committee for information purposes.

7. REASON FOR THE RECOMMENDATION

- 7.1 There are no recommendations for the Committee to consider - the report is for information only.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 There were no alternative options - it is a statutory responsibility of the Board to produce and publish an annual report.

9. IMPLICATIONS

Financial Implications

- 9.1 There are no financial implications.

Legal Implications

- 9.2 There are no legal implications.

Equalities Implications

9.3 There are no equalities implications.

Rural Implications

9.4 There are no rural implications.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 The majority of the statistics contained within the annual report are from the Peterborough Safeguarding Children Board dataset.

Partners provided information from their agencies which was used to formulate the annual report.

11. APPENDICES

11.1 Appendix 1 - Annual Report of Peterborough Safeguarding Children Board 2016-17

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Peterborough
Safeguarding
Children Board

Annual Report
2016/17

Foreword

BY DR RUSSELL WATE QPM, INDEPENDENT CHAIR PETERBOROUGH SAFEGUARDING CHILDREN BOARD



It gives me great pleasure to present to you Peterborough's Safeguarding Children Board annual report for the period April 2016 – March 2017. The report outlines both the activity and contribution of the Board and its partners that has taken place during the last year. The year has been as always a very challenging one for all agencies. I would like to thank all of the Board members (in particular the Lay Members) and their organisations, especially the frontline staff, for the hard work they have carried out to keep children and young people safe from harm in Peterborough.

Our overarching objectives through Working Together 2015 are to:

1. *Co-ordinate what is being done by each person or body represented on the board to safeguard and promote the welfare of children in Peterborough and*
2. *Ensure the effectiveness of what is done by each such person or body for those purposes.*

You will see in the report that we have worked well through our priorities for the year and, as a result of these being correctly identified, we are now continuing with them for another year. Some of these priorities we share with our partner boards, for example the priority of ensuring children and young people receive early help in Peterborough. This is achieved in conjunction with other boards working in Peterborough and evidences clear joint agency working arrangements in Peterborough.

We published this year (June 2016) the Serious Case Review (SCR) that looked at learning from the investigation (Operation Erle) in the city into child sexual exploitation. We must pay tribute to the victims and the frontline staff that helped us to capture this learning. The Board and its partners received national recognition for this work.

The Children and Social Work Act 2017 has meant that we have to think how we do things differently when Safeguarding boards, in about two years, change to be called multi-agency partnerships. I am pleased to say that the board and its partners are already putting plans in place for these changes, for example working a lot closer with our colleagues in Cambridgeshire.

In the last year a lot of activity was focussed on a refresh of our threshold strategy and also producing and implementing a partnership neglect strategy. Our challenge now is to make sure these are embedded in our frontline practitioners' daily work.

We, as a Board, feel the next year is an exciting one for us with lots of opportunities for the partnership to continue our work and to move to be a very good, if not outstanding, Safeguarding Board.

Finally I would like to thank Jo Procter and all of her team for their unstinting commitment to the work of the Board and keeping children in the City safe.



Dr Russell Wate QPM

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Glossary of Terms

CAFCASS	Children & Family Court Advisory & Support Service	NSPCC	National Society for the Prevention of cruelty to children
CAMHS	Child & Adolescent Mental Health Service	PACE	Parents against child exploitation
CCG	Clinical Commissioning Group	PASP	Peterborough Access to Support Panel
CHISVA	Children and Young People's Sexual Violence Advocate	PWA	Peterborough Women's Aid
CDOP	Child Death Overview Panel	PSCB	Peterborough Safeguarding Children Board
CP	Child Protection	QEG	Quality and Effectiveness Group
CPFT	Cambridgeshire & Peterborough Foundation Trust	RAG	Red, Amber, Green
CPIN	Child Protection Information Network (Education)	SAB	Safeguarding Adults Board
CQC	Care Quality Commission	SASP	Specialist Abuse Services - Peterborough
CSE	Child Sexual Exploitation	SCR	Serious Case Review
CSM	Complex Strategy Meeting	TAC	Team Around the Child
DfE	Department for Education	ABH	Actual Bodily Harm
EHA	Early Help Assessment	BME	Black Minority Ethnic
GP	General Practitioner	CSC	Children Social Care
HMP	Her Majesty's Prison	ICPC	Initial Child Protection Conference
HWB	Health and Wellbeing Board	RCPC	Review Child Protection Conference
JASP	Joint Access to Support Panel	DBS	Disclosure and Barring Service
LADO	Local Authority Designated Officer	FGM	Female Genital Mutilation
LSCB	Local Safeguarding Children Board	FRT	First Response Team
LAC	Looked After Child	IRO	Independent Reviewing Officer
MAPP	Multi-Agency Public Protection Board	MAPPA	Multi-agency Public Protection Arrangements
MARAC	Multi-Agency Risk Assessment Conference	MASE	Multi-agency Sexual Exploitation
MASG	Multi-Agency Support Group	OFSTED	Office for Standards in Education, Children's Services and Skills
MASH	Multi-Agency Safeguarding Hub	PSHE	Personal, Social and Health Education
NHS	National Health Service	UASC	Unaccompanied Asylum Seeking Children



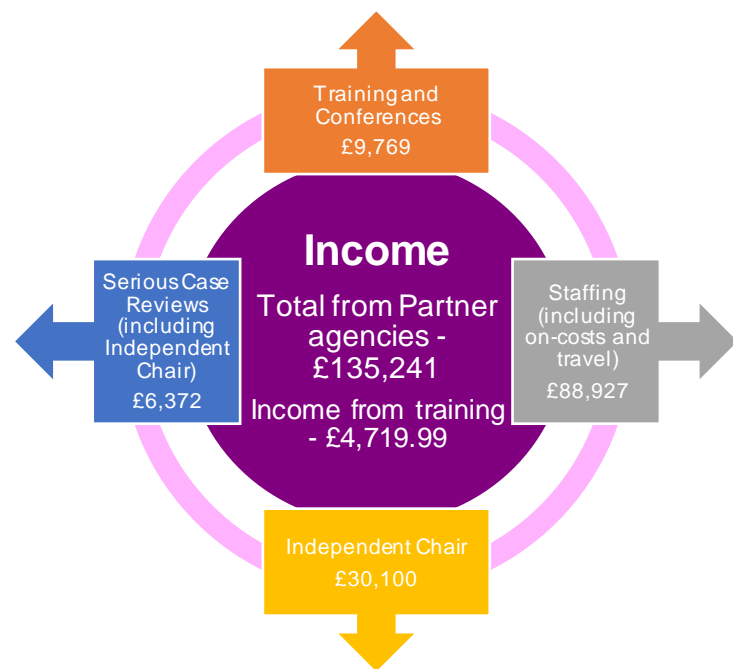
The Board

The Peterborough Safeguarding Children Board (PSCB) is the statutory body that oversees the multi-agency child safeguarding arrangements across the City of Peterborough as set out in statutory guidance **Working Together to Safeguard Children 2015**¹ and the **Local Safeguarding Children Board (LSCB) Regulations 2006**², the PSCB is composed of senior representatives nominated by each of its member agencies and professional groups. It has two basic objectives defined within the Children Act 2004;

- to co-ordinate what is done by each person or body represented on the board to safeguard and promote the welfare of children
- to ensure the effectiveness of what is done for those purposes.

Financial Arrangements

Partner agencies have continued to provide financial contribution towards the PSCB's budget for 2016/17. Agency contributions totalled £135,241.00, with an additional £36,919 from Peterborough City Council paid directly to Serco PLC for Business Support Services. This income ensured that the overall cost of running the PSCB were met in 2016-17.



Key Roles and Relationships

Dr Russell Wate QPM has been the Independent Chair of the PSCB since 2013. He is tasked with leading the Board and ensuring it fulfils its statutory objectives and functions.

The Chair is accountable to the **Chief Executive of Peterborough City Council** and they met frequently during 2016/17. **The Corporate Director of People and Communities** for the City also continued to work closely with the Chair on related safeguarding challenges.

The Lead Member for Children's Services in Peterborough is a "participating observer" of the PSCB; engaging in discussions but not part of the decision making process which provides the Lead Member with the independence to challenge the Local Authority when necessary.

¹ Working Together to Safeguard Children (2015)
<https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

² Local Safeguarding Children Board Regulations 2006
<http://www.legislation.gov.uk/ukxi/2006/90/regulation/5/made>

Designated Professionals

The Designated Doctor and Nurse take a strategic and professional lead on all aspects of the health service contribution to safeguarding children. Designated professionals are a vital source of professional advice. Across the range of PSCB activities, these designated roles have continued to demonstrate their value during 2016/17.

The PSCB Business Unit




















The Peterborough Safeguarding Children Board Business Unit supports both the Adult and Children's Safeguarding Boards and is made up of the following members of staff;

- Head of Service
- Exploitation Coordinator
- Safeguarding Board Officers – Children's Lead
- Safeguarding Board Officer – Adult's Lead

- Safeguarding Board Coordinator (Communication and E-safety Lead)
- Business Support Officer - Full-time
- Business Support Officer - Part-time

Board Membership & Attendance

The Board met six times during 2016/17 with good attendance from both statutory and non-statutory partners. Each member of the Board is responsible for ensuring a two-way communication between their agency and the Board by disseminating information between the Peterborough Safeguarding Children Board and their agency/professional body. They are also responsible for identifying any appropriate actions and highlight any issues with partners that have been identified by their agency which will lead to challenge by the Board.

	Attendance	Number of seats per organisation
Independent Chair	100%	
Peterborough City Council (Including Youth Offending Service)	100%	
Cambridgeshire Constabulary	100%	
Cambridgeshire and Peterborough Clinical Commissioning Group (including Designated Doctor and Designated Nurse)	100%	
Peterborough and Stamford Hospital Foundation Trust	100%	
Cambridgeshire and Peterborough Foundation Trust	83%	
Cambridgeshire Community Services	67%	
East of England Ambulance Service	83%	
Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company	100%	
National Probation Service	83%	
CAFCASS	83%	
Cambridgeshire Fire and Rescue	50%	
Healthwatch	83%	
NSPCC	50%	
Primary School Representative	83%	
Secondary School Representative	50%	
Further Education	83%	
Lay Member	100%	
Lead Member for Children Services	83%	

Relationship with other Boards

For the Board to be influential in coordinating and ensuring the effectiveness of safeguarding arrangements, it is important that it has strong links with other groups and boards who impact on child services. An Inter Board Protocol has been developed and implemented in the last year to formalise the governance and reporting arrangements between the statutory boards. The Board also has an integral role in being part of the planning and commissioning of services delivered to children in Peterborough.

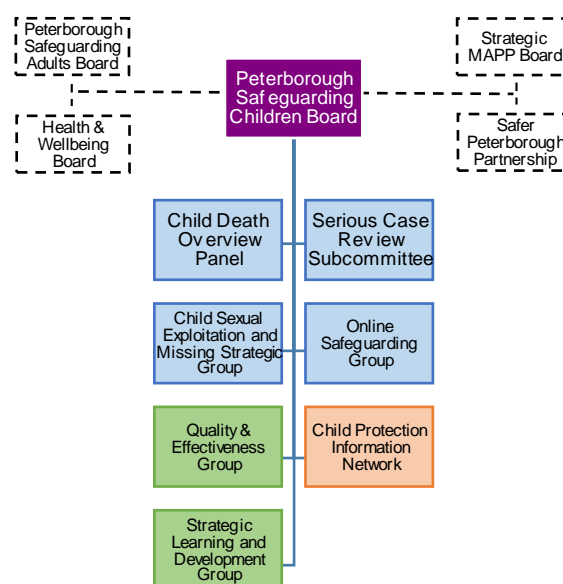
The Independent Chair of the Peterborough Safeguarding Children Board is also the Chair of Peterborough Safeguarding Adults Board, Cambridgeshire Safeguarding Children Board and Cambridgeshire Safeguarding Adults Board which provides consistency of services for children and adults across Cambridgeshire and Peterborough. He is also a member of other strategic and statutory partnerships within Peterborough which include the Health and Wellbeing Board, the Safer Peterborough Partnership and the Strategic MAPP Board. Key members of the Peterborough Safeguarding Children Board also sit on the Safer Peterborough Partnership and Domestic Abuse Governance Board. In addition, the Head of Service is a member of the Domestic Abuse Governance Board and the Children and Families Joint Commissioning Board.

These links mean that safeguarding children remains on the agenda of these groups and is a continuing consideration for all members, widening the influence of the Peterborough Safeguarding Children Board across all services and activities in Peterborough.

There are strong historical links between Cambridgeshire and Peterborough and a number of partner agencies deliver services across the two areas and are members of both LSCB's. To ensure consistency and efficiency for all partner agencies, where possible, both Boards have sought to co-work across the two authorities. The

primary purpose has been to reduce duplication of work, ensure consistent expectations are placed on partner agencies and increase the efficiency of meetings. As a result of the co-working arrangements, there has been some savings in LSCB resources which has allowed other work to be progressed.

For some years there has been a significant level of cooperation across the two Boards in relation to training. The Boards work to the same validation process and deliver a number of joint training courses across the County.



Sub-Group Structure

Each sub-group has its own terms of reference and reporting expectations. They are chaired by an agency representative and supported by the Peterborough Safeguarding Children Board Business Unit.

Child Death Overview Panel (CDOP)

The primary function of the Cambridgeshire and Peterborough Child Death Overview Panel (CDOP) is to review all child deaths in the area. It does this through two inter related multi-agency processes; a paper based review of all deaths of children under the age of 18 years by the CDOP and a rapid response service, led jointly by health and police personnel, which looks in greater detail at the deaths of all children who die unexpectedly.

This is a statutory process, the requirements of which are set out in chapter 5 of 'Working Together to Safeguard Children 2015'. The CDOP is chaired by the Independent Chair of the LSCB and the CDOP Annual Report for 2016/17 can be found on the PSCB website. The information in the summary below relates **only to Peterborough children**.

Numbers of child deaths reported and reviewed

During the period of this report, 24 children's deaths were reported in Peterborough, which is six deaths more than the previous year. Of those children who died, 58% were less than a year old, the majority of whom never left hospital.

Modifiable Factors

It is the purpose of the Child Death Overview Panel to identify any 'modifiable' factors for each death, that is, any factor which, with hindsight, might have prevented that death and might prevent future deaths.

There were two sudden and unexpected deaths in Peterborough where a modifiable factor was identified.

The Serious Case Review Group

The overall purpose of the group is to consider cases and determine whether a Serious Case Review should be undertaken and ensure that key learning is effectively disseminated. Serious Case Reviews are undertaken where:

a) abuse or neglect of a child is known or

suspected; and

b) either –

- i. the child has died; or
- ii. the child has been seriously harmed and there is cause for concern to the way in which the authority, their Board partners or relevant persons have worked together to safeguard the child.

In line with Working Together to Safeguard Children (2015), all reviews of cases meeting the SCR criteria should result in a report which is published and readily accessible on the LSCB's website for a minimum of 12 months. Thereafter, the report should be made available on request. This is important to support national sharing of lessons learnt and good practice in writing and publishing SCRs.

The Serious Case Review Sub-Group is held bimonthly with six meetings being held. The group has finalised and published one Serious Case Review into CSE, considered one case which did not meet the criteria for an SCR, undertook two agency de-briefs and commenced one serious case review into child sexual abuse.

Summary of Published Serious Case Reviews in 2016/17

An Overview of CSE in Peterborough – published June 2016

The serious case review focused on the learning from Operation Erle which was the operational name of a multi-agency partnership investigation into child sexual exploitation in the City which spanned 2013 to 2015.

Operation Erle has received national recognition as a model of good practice for identifying and investigating child sexual exploitation.

Undoubtedly, there has been significant progress in understanding and analysing active and potential cases of child sexual exploitation by Cambridgeshire Constabulary, Children's Social Care, Health, Education and several agencies across the voluntary sector. This progress has

primarily been achieved through the relentless commitment of a spectrum of dedicated professional staff.

The report outlines the lessons learnt specifically from Operation Erle and details each agency's response to the issue of child sexual exploitation since then, including the CSE Co-ordinator role, CSE leads in all secondary schools, a specific Police team to tackle CSE aligned with the Missing Persons Investigation Unit, Independent Return Interviews being offered by Barnardos and the embedding of NICE guidance on transitions across the health economy.

Quality and Effectiveness Group

The aim of the Quality and Effectiveness Group (QEG) is to monitor the individual and collective effectiveness of the Peterborough Safeguarding Children Board members as they carry out their duties to safeguard and promote the welfare of children in Peterborough. The group also advises and supports the Peterborough Safeguarding Children Board in achieving the highest standards in safeguarding and promoting the welfare of children in Peterborough by evaluation and continuous improvement. Five meetings of the group were held in the timeframe covered by this report.

The PSCB has a strong quality assurance function and regularly undertakes quality assurance activity. This includes a range of activity including audits, focus groups and surveys.

The Peterborough Safeguarding Children Board has developed and implemented an annual themed audit programme which includes both single and multi-agency audits. All multi-agency audits are linked to the Peterborough Safeguarding Children Board Business Priorities.

During the 12 months covered by this report, the Peterborough Safeguarding Children Board has undertaken 10 multi-agency audits/ dip samples. These focussed on a range of subjects. Areas of practice that have been reviewed include

Thresholds, Domestic Abuse, CSE contacts, cse risk management tools, return interviews and elective home education. All of the audits have resulted in action plans and learning for practice.

In addition to the audits the QEG had developed a multi agency performance data set. This is based on the PSCB priorities and provides the Board with a further process to scrutinise practice. In the last 12 months the Board has worked closely with public health to strengthen the PSCB dataset to include information about neglect (including low birth weight, immunisations, obesity, and repeat accidental injuries). Whilst this data is in place work is taking place to further refine the data and make it more meaningful.

Training Sub-Group

The Strategic Learning and Development Group has continued to ensure that the Peterborough Safeguarding Children Board Training Strategy has been effectively implemented. The aim of the strategy is for all workers in Peterborough in contact with children/young people and/or their parents and carers to receive appropriate and relevant training in safeguarding children.

The group was also responsible for agreeing effective quality assurance processes in order to ensure that the safeguarding children training provided by all member agencies meets agreed standards. It made changes in the light of any identified gaps in training or resulting from national and local findings of serious case reviews/case reviews, research, new or revised legislation and guidance.

The work undertaken by the Training Group during 2016/17 included:

- Oversight of the Peterborough Safeguarding Children Board Multi-agency Workforce Development Programme of which 867 professionals from across the city attended.
- Developing training and a resource pack to support practitioners with the launch of the revised threshold document and neglect strategy

- Updates to the CSE Resource Pack and FGM Resource Pack. The aim of these resources is to aid agencies in delivering single agency briefings to ensure basic awareness raising is delivered in as many agencies as possible.
- Organising and delivering a conference on Adolescents and risk taking behaviour, jointly with Cambridgeshire LSCB colleagues.
- Considering the impact of training delivered by the Peterborough Safeguarding Children Board: details can also be found later in this report.
- Validation of single agency safeguarding training.

The work of the group continues to be informed by the Peterborough Safeguarding Children Board business priorities and in response to learning arising from serious case reviews and other national and local concerns.

Cambridgeshire and Peterborough Child Sexual Exploitation Group



Ensuring that children and young people are fully protected from CSE has, once again, remained a business priority for the Peterborough Safeguarding Children Board and activity and awareness raising has continued throughout this period.

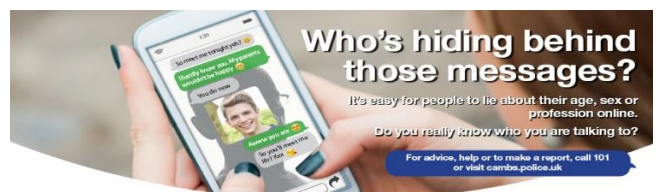
- In August 2015 the Joint CSE Risk Management Tool was launched for all agencies across the county with guidance on the intended function of the tool. In the past 12 months dip samples have been undertaken to ensure that the risk management tool have been properly embedded.
- Work under the communication strategy

continues and is a continuing agenda item for discussion at each meeting of the group.

- Leaflets for businesses on their duties to safeguard children and young people from sexual exploitation have been updated and translated into 7 additional languages.
- Leaflets for parents and carers providing advice on what to do when their child goes missing was created in collaboration with Cambridgeshire Constabulary and Cambridgeshire LSCB and translated into various languages and is available from our website.
- An updated CSE Strategy which reconfigured the membership of the Strategic Group was approved by both Peterborough and Cambridgeshire Boards.

More information can be found under the Board's priority "Children are fully protected from Child Sexual Exploitation" later in this report.

Cambridgeshire and Peterborough Online Safeguarding Group



The joint Cambridgeshire and Peterborough LSCB Online Safeguarding Group continues to be a focus for the Board.

Over the last year, the group has

- reviewed the section 11 returns regarding E-safety,
- revised the E-safety incident flowchart,
- developed leaflets and resources for both professionals and the public
- undertook a survey regarding E-safety training within agencies
- participated in a police led awareness campaign around online safety
- started updating the e-safety strategy.

In addition to the above the PSCB developed and launched an online safety survey aimed at seven to sixteen year olds. This took place between November 2016 and March 2017. The Board received over 2000 responses to the survey from children and young people across the City. This provided the Board with extensive insight into what young people across Peterborough are doing “on line”. The findings from the survey will form the basis for the ongoing work of the sub group. Further details relating to the survey can be found in the “voice of the child” section of the report.

Child Protection Information Network (CPIN)

The Child Protection Information Network is an education sub group of the Board. Meetings are held on a termly basis and members of the education community are invited to attend.

Attendance remained good, with representation from sectors from Early Years through to Further Education. The group appreciates continued support from both the PSCB and from police (Safer Schools). Sgt Susie Tinsley has kept the group up to date on all relevant police matters, including issues around Prevent.

Information updates have ensured safeguarding leads are aware of the latest statutory guidance, and of any local and national resources to support their role and to protect children in their care. Changes to the statutory guidance *Keeping Children Safe in Education* have seen a substantial shift towards information to be shared with the wider workforce.

Presentations by senior staff from CSC and from Early Help provided a deeper understanding of the MASH and expectations of the Early Help process. A presentation on the impact of domestic abuse on children and young people was extremely helpful and some of the examples shared have been incorporated into training sessions to extend awareness. The Youth Offending Service presented on harmful

sexualised behaviour. Again, attendees found this extremely interesting and beneficial, both in terms of their own understanding of the subject matter and of pathways to support.

The increased involvement of education professionals in strategy meetings is identified as a positive move and welcomed by the Safeguarding Leads.

Safeguarding in Peterborough 2016/17 Snapshot



Approximately **52000** children live in the city

27% of the total population of the City

153 languages are spoken in schools

23.1% of children are living in poverty

1195 Total number of Violent or sexual offences against under 18s

10261 Total number of contacts to Children's Social Care for April 2016 - March 2017

2013 contacts to Children's Social Care with the reason of domestic abuse/DV

1976 Total number of Domestic Abuse incidents where children were present

133 Total number of Repeat Domestic Abuse incidents where children were present

449 Cases / **147** repeat cases discussed at MARAC

2188 contacts and referrals to Children's Social Care with an outcome of Early Help

1842 Total number of Early Help Assessments completed during the year

2513 Total Number of single assessments completed

1188 Number of open Children in Need cases (as of March 2017)

236 Number of children on a CP Plan (as of March 2017)

363 Number of looked after children (as of March 2017)

173 Madrassa and Supplementary Schools members have been trained in Safeguarding Children and Young People

417 Children reported missing from Home or Care

110 Children and young people missing from Home or Care for two days or more

40 Children identified as being at risk of Child Sexual Exploitation

208 Allegations against staff who work or volunteer with Children and young people

6 Children Privately Fostered

Local Context

Peterborough is noted in the 2017 Centre for Cities report 'Cities Outlook 2017' to be the fourth-fastest growing city in the UK, behind only Exeter, Coventry and Cambridge City³.

Population density is highest in Peterborough among the urban, relatively deprived areas towards the centre of the Local Authority, although Peterborough also has some rural areas towards its outer boundaries, which tend to be more sparsely populated and less deprived.

Approximately 52,000 children and young people under the age of 19 live in Peterborough, which is 27% of the total population in the area. There are year-on-year increases in the numbers of children and young people attending Peterborough schools; the number of pupils increased by 4% between October 2013 and October 2014.

Peterborough has an increasingly diverse population where 153 languages are spoken in Peterborough schools. There is a growing number of children and families moving to the city from Central and Eastern Europe.

School children and young people from minority ethnic groups account for 44.8% of all children living in the area, compared with 28.9% in the country as a whole. The largest minority ethnic group of pupils is still Asian Pakistani, reflecting earlier patterns of migration. However, this group as a proportion of the school population is now relatively stable, whilst the population of Polish and Lithuanian children in Peterborough schools increased by 19% and 13% respectively between October 2013 and October 2014.

37% of children and young people in primary schools and 28% in secondary schools have English as an additional language compared with the national averages of 19% and 14% respectively.

³ <http://www.centreforcities.org/wp-content/uploads/2017/01/Cities-Outlook-2017-Web.pdf>

The child population in this area

	Local	Region	England
Live births (2015)	3,170	72,505	664,399
Children aged 0 to 4 years (2015)	15,900 8.2%	378,300 6.2%	3,434,700 6.3%
Children aged 0 to 19 years (2015)	52,100 26.9%	1,437,000 23.6%	13,005,700 23.7%
Children aged 0 to 19 years in 2025 (projected)	57,600 27.2%	1,572,100 23.8%	14,002,600 23.8%
School children from minority ethnic groups (2016)	14,372 46.4%	178,543 23.3%	2,032,064 30.0%
Children living in poverty aged under 16 years (2014)	23.1%	16.5%	20.1%
Life expectancy at birth (2013-2015)	Boys 78.6 Girls 82.4	80.3 83.7	79.5 83.1

Source: Public Health England Child Profiles 2017

This rapidly increasing and changing population is likely to place additional pressures on services over the coming years. An increasing population of children implies that, all things being equal, there will be increasing numbers of children who are in need, including those who are in need of protection and/or looking after. The Peterborough Safeguarding Children Board will need to ensure that it has an awareness of safeguarding issues in all sectors of Peterborough's communities. This in itself will be a challenge for the Board.

Child and Family Poverty in Peterborough

Peterborough remains a local authority with relatively high levels of deprivation, as measured by the Income Deprivation Affecting Children Index (IDACI), which forms part of the Index of Multiple Deprivation (IMD).

Deprivation affecting children, as measured by IDACI, fell slightly between 2010 and 2015, with Peterborough's IDACI score falling from 0.27 to 0.25, reflecting a reduction in children living in poverty of approximately 2%.

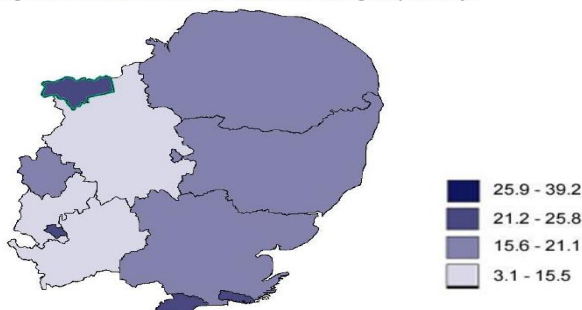
Among Peterborough's CIPFA (Chartered Institute of Public Finance and Accountancy) comparator group of 15 socio-economic neighbours, Peterborough has moved from being the fifth-most deprived local authority to the fourth-most deprived.

Levels of deprivation are particularly high in areas near the centre of Peterborough and there is a higher concentration of relatively deprived areas towards the south of the geographical area that comprises Peterborough. Deprivation, as measured by the Income Deprivation Affecting Children Index, is markedly less prevalent in Peterborough's more affluent, rural wards.

The health and wellbeing of children in Peterborough is generally worse than the England average. The Public Health England Child Health Profile⁴ provides the following key findings relating to the health of children in the City. Poverty is evidenced to be a key factor in health outcomes.

Children living in poverty

Map of the East of England, with Peterborough outlined, showing the relative levels of children living in poverty.



The overarching Child Poverty measure found within the Child Health Profile indicates that the percentage of children living in poverty in Peterborough was 23.1% in 2014, higher than the national average of 20.1%. Peterborough also has lower life expectancy at birth than England for both boys (78.6 years compared to 79.5 years) and girls (82.4 years compared to 83.1 years) for the period 2013-15. The rate of family homelessness in Peterborough is also worse than the England average.

Children in Low Income Families (Under 16s), East of England Region, 2014⁵

⁴ Child Health Profile – March 2017
<https://www.gov.uk/government/statistics/2017-child-health-profiles>

Area	Count	Value
England	2,003,060	20.1
East of England region	181,560	16.5
Luton	12,215	24.5
Peterborough	10,360	23.1
Southend-on-Sea	7,315	22.1
Thurrock	7,600	21.2
Bedford	6,015	18.4
Norfolk	25,510	17.9
Essex	42,365	16.4
Suffolk	19,995	16.0
Hertfordshire	29,335	13.3
Central Bedfordshire	6,695	13.3
Cambridgeshire	14,155	12.9

The Peterborough Safeguarding Children Board Business Priorities - 2016/17

Partner agencies were in agreement that the business priorities from 2015/16 remained relevant and, as they were based upon the views of agencies and children and young people, it was decided that they remain the same for 2016/17. These were:

1. Early help and preventative measures are effective.
2. Children at risk of significant harm are effectively identified and protected.
3. Everyone makes a significant and meaningful contribution to safeguarding children.
4. Workforce has the right skills/knowledge and capacity to safeguard children.
5. Understand the needs of all sectors of our community.
6. Children are fully protected from the effects of domestic abuse (domestic violence) and neglect.
7. Children are fully protected from child sexual exploitation.

⁵ Source: [HM Revenue & Customs, Personal Tax Credits, Related Statistics – Child Poverty Statistics](#).

It is the aim of the Peterborough Safeguarding Children Board that these priorities will primarily be achieved and monitored by undertaking the following:

- Monitoring and evaluating the effectiveness of safeguarding activities by partner agencies individually and collectively and advising and supporting them to make improvements.
- Undertaking reviews of serious cases and disseminating identified learning to partner agencies.
- Collecting and analysing information about all child deaths across Cambridgeshire and Peterborough to increase the learning opportunities.
- Developing and updating policies and procedures to ensure consistency and transparency between partner agencies.
- Communicating the need to safeguard and promote the welfare of children amongst professionals, parents and carers and children and young people, raising awareness of how this can best be done and encouraging it to happen.
- Publishing an Annual Report on the effectiveness of safeguarding arrangements for services for children in Peterborough.

Early help and preventative measures are effective

Some families need help – this may be help in relation to housing, how to parent, behaviour/ anger management, how to budget and attendance at school. By helping these families it is hoped that the situation will improve and the family/ children will not need to have intervention by children’s social care.

Thresholds

Working Together 2015 states:

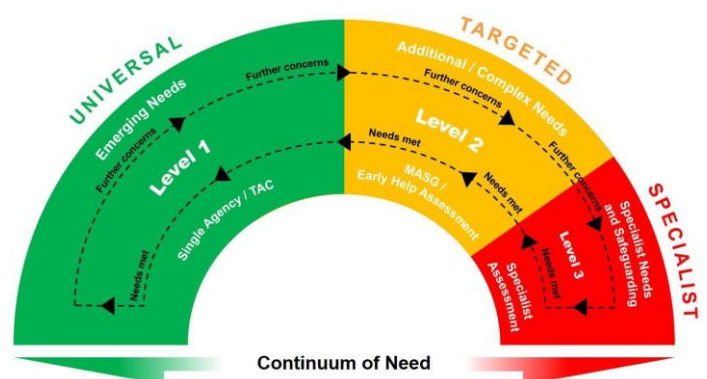
The LSCB should publish a threshold document that includes:

- the process for the early help assessment and the type and level of early help services to be provided;

- the criteria, including the level of need, for when a case should be referred to local authority children’s social care for assessment and for statutory services
- clear procedures and processes for cases relating to the sexual exploitation of children and young people.

The Peterborough Threshold Document which sets out how Peterborough agencies approaches the task of keeping children and young people safe and protected from harm was updated and published in September 2016.

At its heart is the continuum of need, a model that emphasises that the assessment of a child’s needs, and meeting those needs, is never a static process. Situations change and as a result so does the level of need and risk.



The guidance, which covers the threshold of need and intervention, is a vital tool that underpins the local vision to provide targeted support services at the earliest opportunity right through to specialist and statutory interventions when it is needed. The aim is to promote the welfare and safety of vulnerable children and young people.

It offers a clear framework and a common understanding of thresholds of need for practitioners within all agencies, to help to promote a shared awareness of the different interventions required to effectively support children, young people and their families or carer.

The Document provides information, advice and guidance that equips any practitioner working with children to know when additional services

may be required, including when there is a risk of harm, and how to access those services.

Early Help

In Peterborough, we believe that Early Help is about ensuring that children and families receive the support they need at the right time. We aim to provide help for children and families when problems start to emerge or when there is a strong likelihood that problems will emerge in the future. This means providing support early in life or early in the identification and development of a problem.

Services in Peterborough also recognise that some families will require additional help at various times of their lives and may need to access targeted services periodically to help rebuild their resilience and capacity to manage. Support is also provided within the arena of Early Help when families have received specialist support and need a reduced level of support to sustain and continue the progress made.

The Peterborough model

Early Help delivery in Peterborough is based primarily on a commissioning model. There is a small Local Authority Early Help team whose role it is to support practitioners and professionals in the field. The majority of Early Help services are commissioned and delivered by a wide range of partners. The Local Authority Early Help Service currently provides the following functions:

- Strategic direction and oversight of Early Help in Peterborough including access to support
- Development and maintenance of positive working relationships with partner agencies to ensure engagement and accountability
- Direct support to professionals working with families in the arena of Early Help, including supporting professionals to complete good quality Early Help Assessments, engaging professionals in the Peterborough Early Help Process including Team Around the Child meetings, Family Actions Plans and Early Help panels to gain additional support
- Early Help support in the Peterborough MASH

- Strategic and Operational management of three locality based Multi-agency Support Group (MASG) panels
- Direct support to the operational functioning of other Early Help panels (Early Support Pathway; Behaviour Panel)
- Delivery of the National Troubled Families agenda in Peterborough overseen by the Department for Communities and Local Government. Known locally in Peterborough as 'Connecting Families'.
- Strategic and operational management of all Evidenced-Based Parenting Programmes in the City, including the training and development of training providers to support the implementation of the neurodevelopmental pathway
- Maintenance and oversight of the Liquid Logic case management Early Help Module system accessed by all partners
- Monitoring of performance and outcomes, and quality assurance.

Early Help Assessments

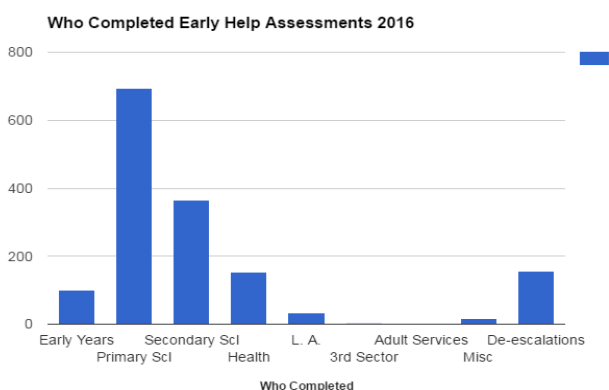
Peterborough promotes the use of the Early Help Assessment (previously known as a CAF) as the tool for recording the family's unmet needs. The document should be a holistic assessment that captures the family's strengths. It should ask what is going really well? What is not going so well and causing some concern or worry? What do the family and those working with them think needs to happen, and what are the next steps to help that happen? The Early Help Assessment is single assessment that is created with the family. It should reflect their views, wishes and feelings and what they want to change. It is shared when appropriate [and where there is consent] with other professionals who are working in a co-ordinated way to support the family.

In Peterborough, Early Help Assessments are completed by any professional or partner agency who comes into direct contact with families, and who has identified more than one unmet need that would benefit from a multi-agency support

approach. They are not initiated by members of the Early Help Team. Where professionals working with the family are lacking skills and experience in Early Help and how to complete a holistic assessment, a member of Early Help staff from the LA will work with professionals and partner agencies - often by modelling good practice - to upskill the workforce and ensure good quality assessments are produced. Early Help Assessments are initiated on an electronic case management system known as the Early Help Module as part of our Liquid Logic suite of products. Training is provided for all professionals from the Early Help Team who might need to complete an Early Help Assessment with a family or contribute to one that another professional has started.

Completion of Early Help Assessments January 2016 to December 2016 inclusive

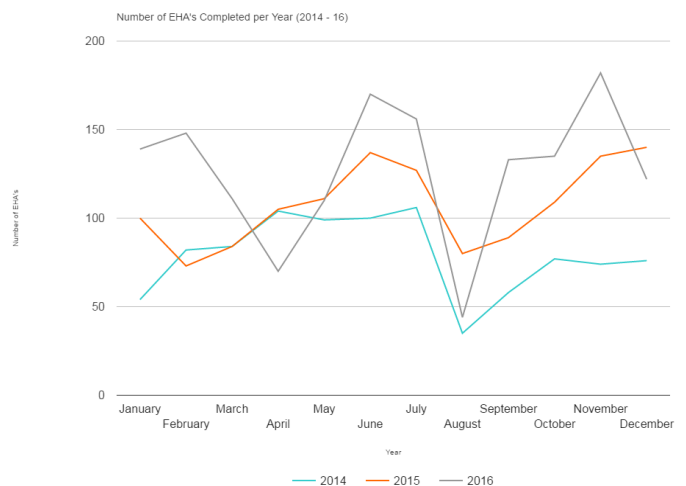
The following chart indicates the number of Early Help Assessments initiated by partner agencies. The greatest number of assessments continues to be completed by Primary Schools, with a small increase in the number of assessments from health colleagues which now includes assessments completed by physiotherapists and CAMHS colleagues. Only three Early Help Assessments were completed by third sector organisations and none from adult services. In the main, third sector organisations provide support and interventions to families where an Early Help Assessment has already been completed.



Early Help Assessment completion 2014-16

The following graph shows the completion of Early Help Assessments 2014 to 2016 inclusive. The number of Early Help Assessments has continued to rise year on year with the same peaks and troughs appearing which in the main are affected by the school academic year. The graphs now show a marked reduction in the completion of Early Help Assessments at Easter, in August and a slight reduction in December. As a service we need to be aware and alert to the unavailability of partner agencies during these periods in the year and consider alternative methods of support where this cannot wait until the start of the new term

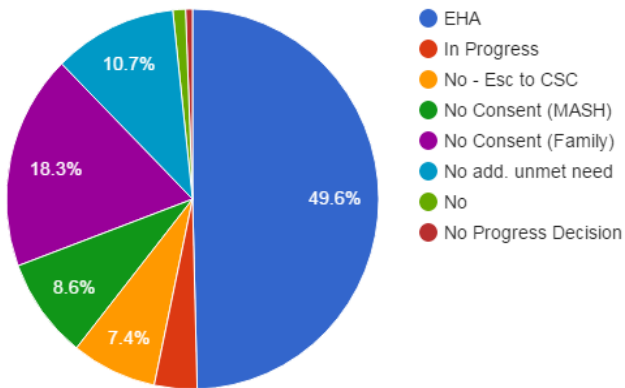
Graph showing number of Early Help Assessment completed 2014-2016



Contacts into Children's Social Care with recommended outcome of Early Help

During 2016 there has been a steady increase with 2188 contacts and referrals with a recommended outcome of Early Help. When these cases are picked up by the Early Help Service, our priority is to try and identify a Lead Professional from our partner agencies to work with the family and engage them in the Early Help Assessment process. Negotiating this with potential Lead Professionals can be quite challenging, as can engaging some of our families. The Early Help Service aim to achieve a conversion rate of contact to completed Early

Help Assessment with an agreed family plan of 50% on all contacts passed to the service from Children’s Social Care with a recommended outcome of early help. The following pie chart confirms that in 2016, 49.6% with a further 3.7% of assessments in progress takes the total to 53.3% therefore demonstrating the target has been met.



Involvement and role of Early Help in the neurodevelopmental pathway

Due to high demands for specialist child and adolescent mental health services for ASD / ADHD assessments, waiting lists were temporarily closed in spring 2015. In response to this increasing demand, a new pathway was developed through the Joint Commissioning Unit. The route to access a specialist assessment is now through the Early Help Assessment. The assessment enables access to support, including Evidence Based Parenting Programmes (EBPP). The waiting list reopened on 15th December, adopting the new pathways. Transformation funding was allocated to support the purchase of EBPP as well as developing the infrastructure to support the services.

A range of activity has supported the roll out and delivery of the ASD/ADHD pathways to support families whose children are exhibiting challenging behaviours. These have included;

- A series of evidence based parenting programmes were directly commissioned from voluntary sector providers. Practitioners have

been trained to deliver individual programmes and are supporting families on an individual level.

- In Peterborough, a strategy to support schools to directly deliver EBPP has been rolled out. Training was therefore organised for both primary and secondary school, in the delivery of Webster Stratton and Triple P Teens respectively.
- A total of **195 parents** have benefited from the delivery of the Evidence Based Parenting Programmes, directly funded from the transformation funds.
- The EBPP have been developed to provide early support for parents struggling to manage a child’s behaviour, enable collection of appropriate information to support referral into more specialist services if required, and to reduce inappropriate referrals.

Evaluation from the EBPP does provide evidence of positive results for parents.

Workforce Development

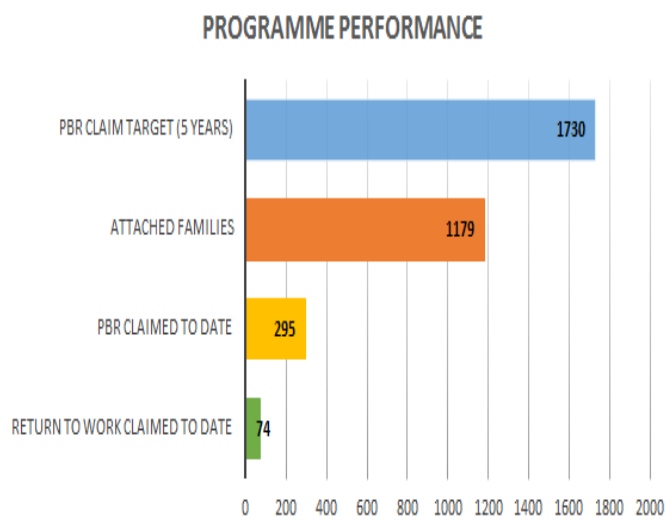
In addition to offering practitioners the opportunity to engage in one of the train the trainer Evidenced Based Parenting Programmes, we have continued to review the effectiveness and volume of other early help training. In addition to the Liquid Logic Early Help Module face to face training we have purchased and are still in the development stage of an eLearning package to enable more practitioners to engage in training with greater flexibility. We are hoping to pilot the eLearning modules with partners in July.

The Early Help Service continue to offer Outcome Star training which remains very popular with greater demand than we have capacity to deliver. We are also hoping later in the year to introduce a new training to accompany the Outcome Star training that will focus specifically on good action planning

Following an analysis of a number of Early Help Assessments that indicated a lack of basic understanding and knowledge in respect of when to complete an Early Help Assessment and what

makes a good Early Help Assessment we have designed a new training programme called 'Back to Basics'. We have delivered one per month since February, as well as four bespoke sessions to individual organisations. Practitioners have reported this to be very helpful both for new practitioners and as a refresher for those working in the field for some time.

Connecting Families Progress



The national Troubled Families Programme, referred to locally as Connecting Families which is being drive through Early Help is making good progress to date. The total number of families for which a Payment by Result has been claimed is currently 295 - 17.05% of our 5 year target. 74 of these families have been claimed on the basis of an adult achieving continuous employment.

1,179 families have been attached to the programme, consisting of 884 active, qualified families and the 295 families for whom a PbR has already been claimed. The target number of families to be attached by March 2018 is 1,313.

Unsatisfactory school attendance has surpassed worklessness as the leading individual indicator present within the Connecting Families cohort, being present 651 times. The prevalence of

worklessness as an indicator has reduced slightly from 493 to 480.

The Early Help Service have completed an analysis of the claim to help us shape our future provision and delivery and to stand us in good stead for increased numbers of potential claims as the programme progresses.

New case tracking process

The Early Help Service have conducted a full review of the tracking and monitoring of all Early Help cases that will enable us to demonstrate the impact of Early Help on improving outcomes for children and families. We aim to communicate more regularly with Lead Professionals and intervene earlier when cases are not making the expected progress.

Emotional Health and Well-being

Over the last year, Peterborough Early Help Service have worked with colleagues from Cambridgeshire County Council, Public Health and CPFT in developing a range of support for practitioners supporting children and young people with emotional health and wellbeing. This has included the production and launch of a public health hosted website called '[Keep Your Head](http://www.keep-your-head.com)'⁶ which has information for children and young people, parents and carers as well as professionals pages. This website also plays host to the Kooth online counselling service for 11-25 year olds, and provides access to a new emotional health and wellbeing toolkit for practitioners produced through funding from Health Education England

⁶ <http://www.keep-your-head.com/CP-MHS>

Children at risk of significant harm are effectively identified and protected

Significant harm within this priority means children who are the victims of child abuse. This could be emotional abuse, physical abuse, neglect or sexual abuse (including child sexual exploitation).

Child Protection Plans

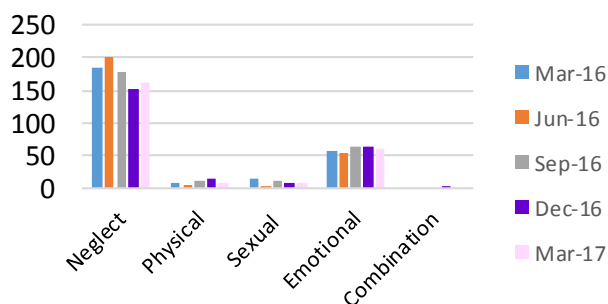
All children at risk of significant harm or abuse will be the subject of a Child Protection Plan. A child protection plan is a working tool that should enable the family and professionals to understand what is expected of them and what they can expect of others. The aims of the plan are:

- To keep the child safe
- To promote their welfare
- To support their wider family to care for them, if it can be done safely.

The table and charts show the number of Peterborough children on a Child Protection Plan.

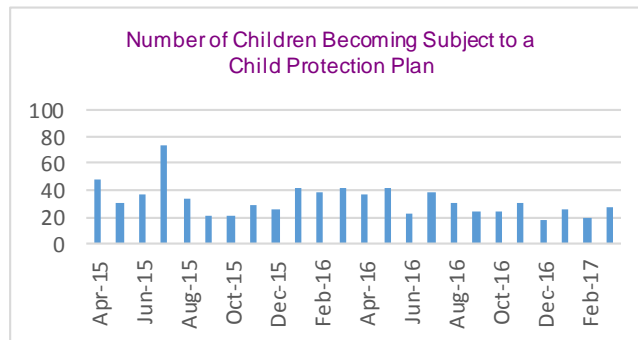
	Mar 16	Jun 16	Sep 16	Dec 16	Mar 17
Child Protection	265	264	262	244	236

Category of Abuse or Neglect Which Triggered a Child Protection Plan



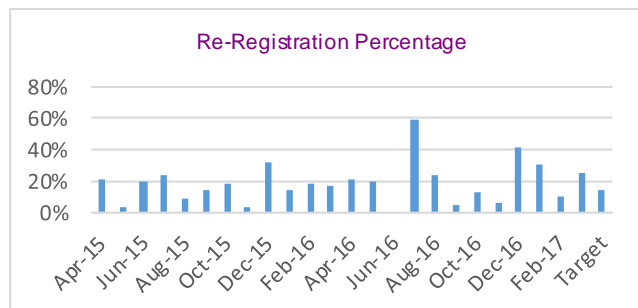
The majority of children and young people who are the subject of Child Protection Plans in Peterborough are registered under the category of Neglect (69%). The Peterborough Safeguarding Children Board has recognised this and accordingly, Neglect will remain as a

business priority for the Board in 2017/18 and further work around the issue of Neglect will take place.



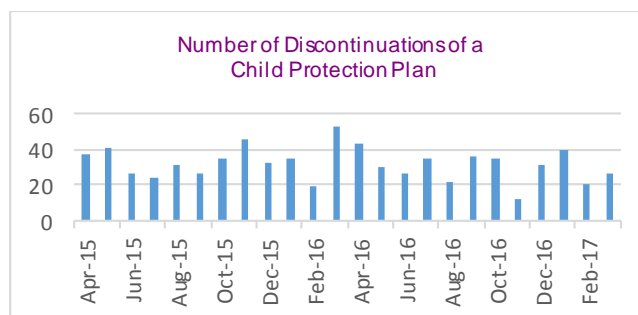
There were 338 children who became subject to a Child Protection Plan during 2016/17. This equates to a rate per 10,000 of 70.8 against the target rate of 53.4.

The number who became subject to a CP plan for second or subsequent time:



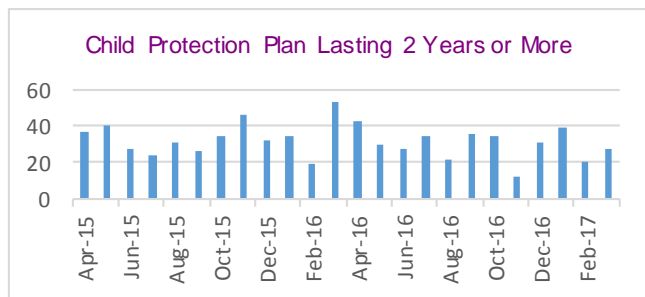
Of the 338 children who became subject to a Child Protection Plan during 2016/17, 76 (22.5%) of them had previously had a Child Protection Plan in Peterborough.

The number of discontinuations of a Child Protection Plan per 10,000 of the local population under 18:



There were 358 children who ceased to be subject to a Child Protection Plan during 2016/17. This

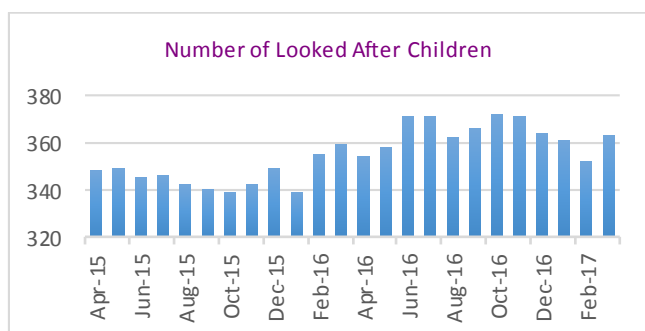
equates to a rate per 10,000 of 75.0 against the target rate of 63.0.



Of the 358 children who ceased to be subject to a Child Protection Plan during 2016/2017, 5 (1.4%) of them had been subject to a Child Protection Plan for more than two years. This is 1.4% against a target rate of 2.5%.

Looked After Children

The looked after children population in Peterborough has varied between 352 and 372 over the last year, showing a small end of year increase of four in the number of children and young people in care in March 2017, compared with the end of year figure in March 2016. The biggest age band within this population is the 10-15 year olds, which represents over 38% of the total number of looked after children.



During the last year between April 2016 and March 2017, the following arrangements, amongst others, have continued to ensure the identification and protection of children at risk of significant harm:

1. The Peterborough Access to Support Panel (PASP) has continued to oversee the decisions for children to come into care, which are made at Assistant Director level or above. This Panel also reviews all care packages

regularly, especially for those children placed out of area or in independent placements.

2. The Joint Access to Support Panel (JASP), chaired by the Director for Children's Services has continued to determine and review the needs and placements of children with additional needs.
3. Decisions to place children at a distance from the local authority are based on thorough assessments of need and require senior manager approval. They are only made in the most complex cases involving children who need significant additional support. The local authority applies rigorous quality assurance in the procurement and monitoring of independent sector placements.
4. Prior to considering a potential placement, the Access to Resources Team secures local information from the host authority, requires a copy of the home's Local Area Assessment, liaises with the Head of the Virtual School to determine education provision and ensures that where appropriate, parents' views of the provision are taken into account.
5. Complaints are taken seriously and are investigated quickly and sensitively. Themes from complaints are reviewed at quarterly service improvement meetings chaired by the Assistant Director, to enable learning and inform any need for changes in practice or guidance.
6. Children and young people benefit from a high quality advocacy service commissioned through a voluntary organisation. They are actively supported to participate in looked after children reviews, either in person or through a report, so that the children's voices are heard and can be acted upon.
7. Independent visiting services are provided by a voluntary organisation. Currently, 17 looked after children have access to an Independent Visitor (IV). There are 4 young people waiting to be matched with an IV at this current time.

Developments in 2016-17

1. With support of the Corporate Parenting Committee Chair Cllr Ray Bisby the CIC (Children in Care Council) have co-produced a Z-Card Children in Care Go 2 Guide to be sent to every young person in care aged 8-18 that includes the updated Children in Care Pledge and useful contact information for young people.
2. A Youth Club session for young people 8-13yrs old which held its first session in May with 5 young people attending and lots of interest from young people and carers about future sessions was also launched.
3. In addition to the formal structure of the Children in Care Council a summer activity programme has been developed to encourage participation from a wider range of young people. Last summer (2016) saw engagement from 92 young people, with 308 attendances over 16 sessions.
4. With regard to Care leavers a monthly drop in has been run for the last 12 months with an average attendance of 7 young people per month. Working closely with Rights Resolution, who have secured funding to make the drop in a weekly activity, may support increase attendance.
5. A Post 16 Education Coordinator is now in post and liaises with the NEET team, Leaving Care Service and Local providers to ensure collaborative working to improve outcomes. A Post 16 PEP process will be develop and clarity with social workers where Young People are placed will ensure that education data is accurate on the Local Authority data base.

Developments for 2017-18

It is recognised by the Local Authority that there remain areas for improvement in certain areas and the following are plans for development in the coming year:

1. The introduction of a Parents Report for Review Conference is to be launched
2. The introduction of a Professionals Feedback Form for Conferences to enable agencies to share their opinions of how they feel the conferences are run and that plans are clear and outcome focussed for the families we work with.
3. Child Protection Conference Participation Leaflets have been devised, aimed at the children and young people, to explain what a Child Protection Conference is in age appropriate language.
4. Regular auditing of actions and whether records can evidence the completion and impact of the action concerned.

Children Missing from Home and Care

When a child goes missing, it can be a clear sign of problems in their life. Some of the potential reasons children go missing include domestic abuse, neglect, exploitation, mental health issues and substance misuse. Once away from home they are vulnerable to many risks including child sexual exploitation, gang exploitation, becoming involved in crime or becoming a victim of crime.⁷ Failing to recognise missing as a serious safeguarding issue can lead to significant gaps in agencies awareness and the effectiveness of their responses. In contrast, early intervention with a missing child can reduce the harm they experience and help them change behaviour before it gets embedded: a sexually exploited 15 year old who frequently goes missing is likely to need significantly more safeguarding

⁷ Missing Children and Adults, A cross government strategy, 2011, the Home Office; Still Running 3, 2011, The Children's Society

interventions and support than a child who goes missing once.

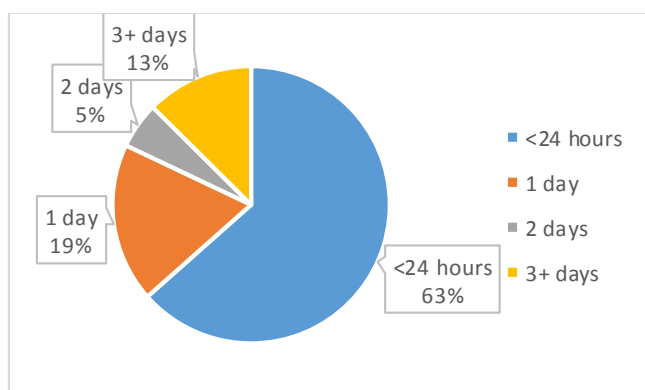
In Peterborough the Local Authority are alerted to missing incidents in the following ways:

- for children living in Peterborough who go missing (either from home or from a care placement), the contact service receive a missing alert from the police
- for Peterborough children in care who are placed outside of the LA boundary, the contact service and often the allocated social worker are alerted by the care provider.

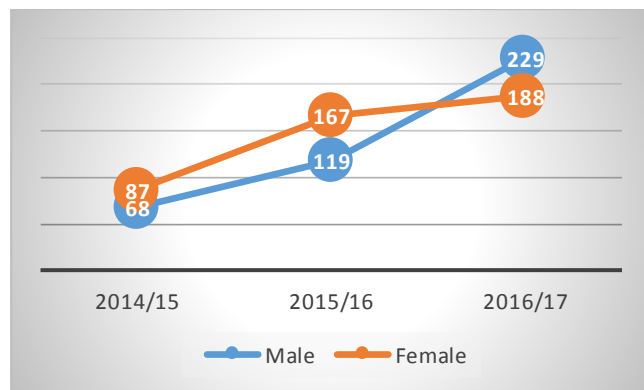
Since July 2015, the police removed the absent category for missing and now consider all those under 18 to be "missing".

During 2016/17 there have been a total of 417 children and young people under 18 who had gone missing on 613 separate occasions. This number has increased from 286 children and young people having gone missing on 466 separate occasions during 2015/16. This means that there were 147 more episodes of missing involving 131 more children than the previous financial year.

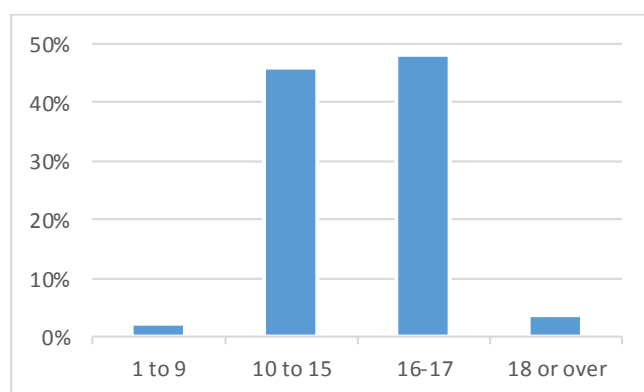
Out of 613 missing incidents, 63% were reported missing and found on the same day.



Of the 417 individual children who went missing during 2016/17, we can see that 55% were male and 45% were female. Previous year's data suggests that missing incidents are higher amongst females.



The age split shows that 48% of individuals who went missing were from the 16-17 year group with 45% from the 10-15 age group.



In terms of ethnicity, it is clear to see that the majority of children going missing are from a white British background (63%), 12% are white European, 10% Asian and 8% Mixed.

Private Fostering



A private fostering arrangement is one that is made privately (without the involvement of a local authority) for the care of a child under the age of 16 years (under 18 if disabled) by someone other than a parent or close relative of the child, in their own home, with the intention that it should last for 28 days or more. It should not be confused with fostering placements provided by Independent Fostering Agencies run by private companies.

A private foster carer may be a friend of the family or the child's friend's parents. However, a private foster carer is sometimes someone who is not previously known to the family, but who is willing to foster the child privately.

Examples of private fostering arrangements are:

- Children sent from abroad to stay with another family, usually to improve their English or for educational opportunities.
- Asylum seeking and refugee children.
- Teenagers who, having broken ties with their parents, are staying in short-term arrangements with friends or other non-relatives.
- Children living with host families, arranged by language schools or other organisations.
- Children living with members of the extended family, e.g. Great aunt.

The Children Act 1989 requires parents and private foster carers to give the Local Authority advance notice of a private fostering arrangement. It also places specific duties on local authorities with responsibilities for children's services. The legislation made what was considered a private arrangement into a public matter by giving Local Authorities a role in ensuring that children are safeguarded.

The Board's role in Private Fostering is to have an overview of the numbers of cases being notified and that those cases are being dealt with within the guidance.

To ensure that the Board is fully aware of Private Fostering arrangements within the city, the Board receives regular updates reports from Children's Social Care as to numbers etc. In addition, the Board has played a role in ensuring that agencies are aware of Private Fostering and the implications for practice.

There were six private fostering notifications received during the period of this report, two down on the previous year.

The low numbers of notified cases could be a concern and therefore, the Peterborough

Safeguarding Children Board takes the role of ensuring that all partners are aware of what Private Fostering is and their responsibility to notify the Local Authority when they become aware of this sort of arrangement.

Allegations Management

"Working Together To Safeguard Children – a guide to inter agency working to safeguard and promote the welfare of children 2006" introduced the concept of the Local Authority Designated Officer (LADO) who has the responsibility to have oversight of all allegations against a professional who volunteers or works with children or young people. This was updated in 2015 where it stipulates that Local Authorities must have in place a 'Designated Officer' to handle all allegations against adults who work with children and young people.

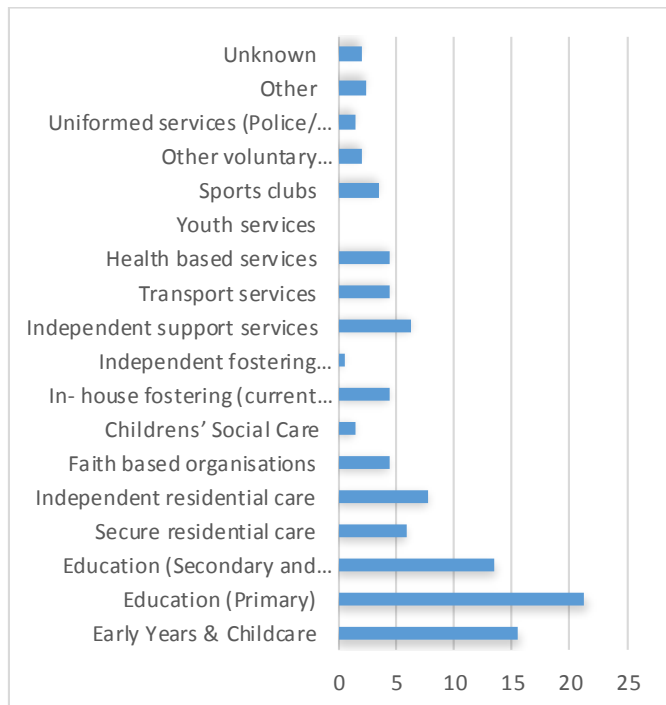
Although this practice must continue, the guidance no longer refers to them as LADOs only 'Designated Officers' or teams. However through participation at regional and national LADO meetings it has become clear that there has been some confusion with the new term 'Designated Officer' and therefore, most authorities continue to refer to the role as the LADO.

The LADO is responsible for:-

- Providing information, advice and guidance to employers and voluntary organisations regarding allegations management and concerns relating to paid and unpaid workers.
- Managing and overseeing individual cases from all partner agencies.
- Ensuring the child's view is heard and they/other children are safeguarded.
- Ensuring there is a consistent and thorough process for all adults working with children against whom an allegation is made.
- Monitoring the progress of cases to ensure they are dealt with as quickly as possible.
- Recommending when full referrals are needed and arranging and chairing complex strategy meetings where the allegation requires investigation by police and/or social

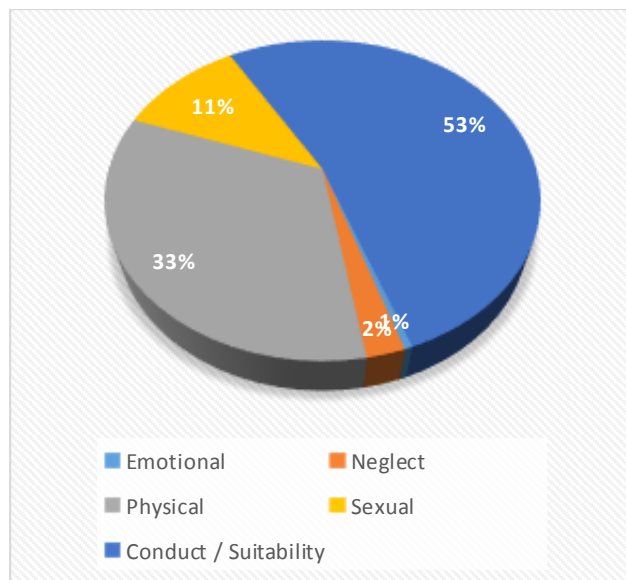
care.

The level of referrals has continued to rise during this year with an 11% increase in referrals compared to last year. This has been the pattern year on year since 2013. However, the number of referrals that required a Complex Strategy Meeting (CSM) has remained broadly consistent within the past three years which shows that thresholds are being applied consistently.

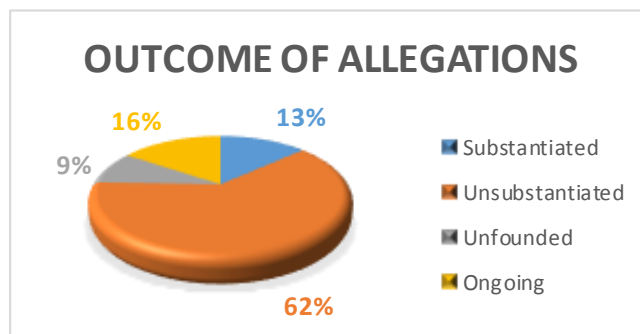


There have been three high profile cases in the last year which have received local and national media interest. Such cases increase the amount of LADO work on each case due to the increased level of communication needed and additional meetings required to manage the allegations and impact on local communities. This is hard to capture in statistics.

The chart below shows the Primary Category of Abuse in relation to allegations received in the period of this report.



Where an allegation has been made that a person who works or volunteers with children has harmed their **own** child, or been involved in an offence outside of the workplace and this may affect their suitability to work with children, this has been recorded as a conduct or suitability issue.



There have been a significant drop in the number of allegations that could be substantiated. There are no definitive reasons apparent for this, it is highly dependent upon the level and quality of evidence available. All disclosures by children are taken very seriously by the LADO and Police and must be thoroughly investigated. When an allegation cannot be substantiated, the employer then has to carry out an internal investigation.

During this year there were no 'false' or 'deliberately invented or malicious' allegations.

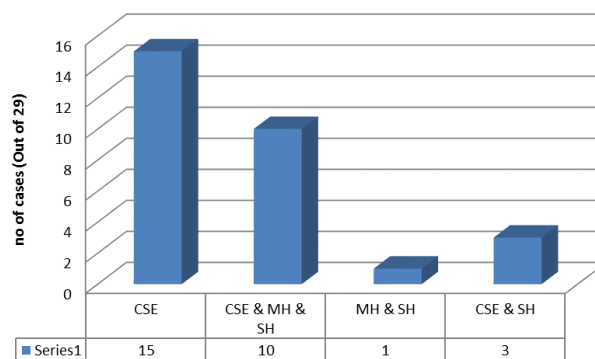
The use of restraint in Secure Settings

Clare Lodge is a 16 bed all female, all welfare unit. Since 1 October 2016 there have been 12 discharges and 12 admissions. Most of these young people were from different local authorities. The trend on referrals for complex young people with mental health needs and experience of child sexual exploitation with the added dimension of aggression and violence. Of the group nine were from the South, thirteen were from the North, one from Wales and one from the East Anglia region. Three were from the same local authority. One was a readmission. One of the discharges went to a Tier 4 mental health bed; one went to another secure unit in Scotland after we gave notice. One young person went home. The majority of the other young people left to open children's homes.

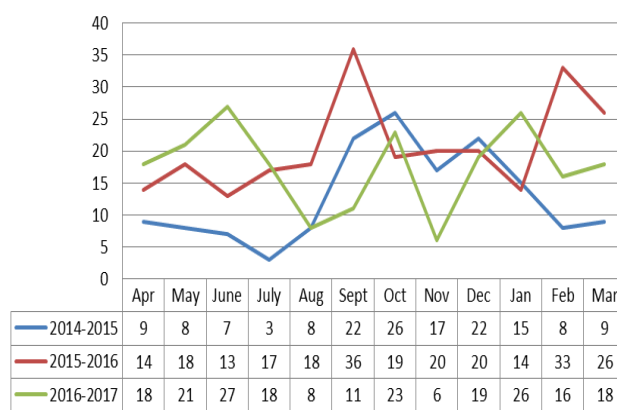
The difficulty with local authority sourcing placements continues especially for the most complex and challenging of young people. We are finding that the quality of transitions depends on the individual Local authorities. Of those discharged the average length of stay was 181 days this was an increase on the previous six months which was 159 days. Average age has risen to 15 from 14.

See below graphs for presenting issues and levels of physical intervention. We continue to have high numbers of girls who experience child sexual exploitation this leads to a number of trauma related complexities. Physical interventions have peaked at times for the particular young person. Other than this physical intervention figures have been fairly consistent. Many staff have received refreshers in safeguarding training. There is now better communication between the secure unit and the LADO with arranged visits on a quarterly basis.

Presenting issues



Pi's



Everyone makes a significant and meaningful contribution to safeguarding children

Legislation states that everyone has a role to play in safeguarding children. Part of the role of the Peterborough Safeguarding Children Board is to ensure that all agencies (including Police, Children's Social Care, Education, Probation, Youth Offending Service, Health and the Voluntary Sector) are properly completing their role in safeguarding. We do this through case reviews, audits, training and listening to children, young people, carers and professionals. Where we consider that an agency could improve their safeguarding activities the Peterborough Safeguarding Children Board holds the agency to account.

This priority is primarily measured via the indicators within the PSCB dataset. As mentioned previously in the report the dataset has been

strengthened over the past year but further work is ongoing to further refine the data.

Section 11 of the Children Act 2004 imposes a statutory duty on partner agencies to safeguard children and young people. The Board scrutinises agencies compliance with this duty by undertaking a S11 audit. These audits are carried out every two years. The last Section 11 audit was completed in 2015/16 and the next S11 will commence in May 2017. Findings from this audit will be shared in the 2017/18 Annual Report.

As previously mentioned, attendance at meetings of Peterborough Safeguarding Children Board by all of the wide range of agencies is good and all members have made contributions towards the campaigns run in the last year. In addition, those agencies who support the Learning and Development Programme by delivering multi-agency training include:

- Police
- Children's Social Care
- Health
- The voluntary sector

Workforce has the right skills / knowledge and capacity to safeguard children

'Local Safeguarding Children Boards (LSCBs) should use data and, as a minimum monitor and evaluate the effectiveness of training, including multi-agency training to safeguard and promote the welfare of children'. Working Together to Safeguard Children 2015

During April 2016 and March 2017 the PSCB offered over 40 different safeguarding courses (14 of which form the core programme) with 90 individual training sessions being offered, this does not include the Annual Conference, training undertaken by the Exploitation Coordinator to groups of young people or the training undertaken with the Mosques and Madrassahs.

The courses varied in both subject field and course level but all courses were delivered to a

multi-agency audience. The subjects discussed during the 12 months included:-

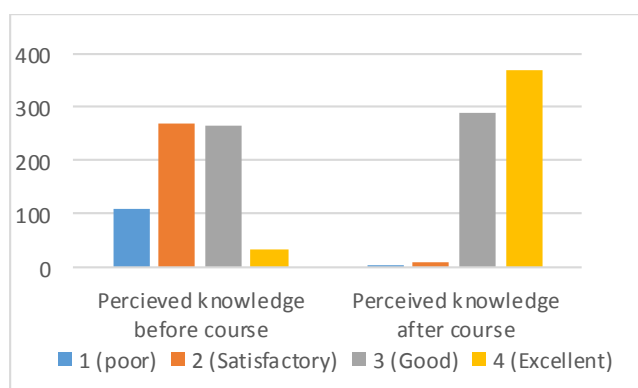
- Child Sexual Exploitation (CSE)
- Neglect (including specific training on neglect assessment tools)
- Gang exploitation and safeguarding
- Domestic Abuse
- Honour Based Violence
- Children displaying sexually harmful behaviour

Although 90 sessions were offered only 76 training sessions went ahead. The majority of course cancellations were due to either trainer sickness/annual leave or low enrolment figures.

914 training course places were allocated to delegates and of these 867 delegates attended. This equates to a 5% non-attendance rate. This is 1% higher than last year but considerably lower than previous years (2013/14).

Out of the 867 delegates, 42% were from the local authority, 17% from various health organisations, 16% from Education and 12% were from the voluntary sector. Attendance from Probation and Police continues to be substantially lower than other agencies and can partially be explained by these agencies accessing training through the Cambridgeshire Local Safeguarding Children Board.

Out of 867 delegates, 85% completed evaluation forms which found their knowledge of the subject had increased substantially.



It is clearly evidenced that delegates felt that the training they have attended was both relevant to

their day to day role and their knowledge had sufficiently increased on completion of the course. It is also important to highlight that training attendance had a positive impact in terms of confidence growth when dealing with safeguarding issues.

The Annual Conference was also a success and had good attendance levels from a multi-agency audience across the County. The evaluation forms evidence that delegates felt the conference increased their knowledge of risk taking behaviour in adolescents and neglect.

Further details can be found in the PSCB Training Annual Report which can be found on our website www.safeguardingpeterborough.org.uk

Understand the needs of all sectors of our community

Peterborough is a multi-cultural City with lots of different communities. It is very important that the Peterborough Safeguarding Children Board understands the cultural and religious beliefs of all sectors of its communities and how they may impact on safeguarding issues.

The Peterborough City Council Community Cohesion team has played a central role in developing the safeguarding programme in partnership the PSCB and the local Muslim community, Muslim Council of Peterborough (MCP).

The Board worked in partnership with the MCP and community cohesion team to develop and produce safeguarding guidance and policies that were tailored to the needs of the community.

The PSCB developed a train the trainer safeguarding programme which was delivered to the community by the PSCB in conjunction with the Education Safeguarding Lead and the LADO.

Through this Safeguarding programme, the Muslim Council of Peterborough has been empowered to deliver an Introduction to Safeguarding Children and Young People safeguarding course to Mosque madrasa

employees and volunteers, Non-Mosque Madrasa employees and volunteers and 5 Eastern European Complimentary School staff members. To date 173 people have been trained.

The Norfolk Safeguarding Children Board have visited Peterborough to view the MCP Safeguarding Policies, they have been visibly impressed and have shown an interest in replicating the work in Norfolk.

Through the sustained efforts of the Community Cohesion team, the Muslim Community have understood the need for safeguarding within their communities. The mosque members have recognised its importance and have set it as a priority for their organisation.

Mosque members affiliated to the Muslim Council of Peterborough are taking a keen interest in the training sessions and new updates.

The non-mosque madrasas which have previously been very hard to reach are now opening up and engaging with the safeguarding work.

The Eastern European communities have been accessed through the MCP Safeguarding work, they too are keen to further work to update their organisations. It is hoped that this work will be progressed over the next year.

In addition to the above, in March 2017 the Board held a safeguarding awareness month. Members of the Business Unit manned stalls in a number of public areas (including shopping centres, hospital foyers) to promote information about safeguarding and neglect. Leaflets were disseminated to members of the public and it was an opportunity for people to ask questions or raise concerns

Children are fully protected from the effects of neglect

The Board developed and launched a neglect strategy in September 2016 to coincide with the launch of the threshold document. To assure the Board that the strategy had been appropriately

embedded into practice a multi agency audit was scheduled to take place in May 2017.

In the interim period the Board scrutinised performance through the dataset and escalations. The PSCB has worked with public health to strengthen the PSCB dataset to include information about lowbirth weight, immunisations, obesity, repeat accidental injuries. Whilst this data is in place work is taking place to further refine the data and make it more meaningful.

In May 2017 the Board will undertake a neglect audit to check compliance with the neglect strategy across agencies.

In addition to the neglect audit the PSCB will use the S11 audit as a further opportunity to monitor and scrutinise practice around neglect.

The Board offers basic and intermediate training on neglect. This is regularly accessed by practitioners from all agencies. In addition training is available on:

- Quality of Care tool
- Completing the Quality of Care Tool
- Outcome Star
- Early help
- Supporting vulnerable children and families in the early years.

In March 2017 the Board hosted a conference (Adolescent perception of risk: Understanding and preventing high risk behaviour). 110 people attended the conference from a range of agencies. A key note speaker gave a presentation about mental health and neglect and there was a specific workshop “Thrive to survive” that looked at issues of neglect in adolescents.

In addition to the training the PSCB has developed a neglect resource pack for practitioners. This contains PowerPoint presentations, leaflets, guidance and additional information on neglect. The resource has been shared with agencies and is available on the PSCB website

Children are fully protected from Child Sexual Exploitation

Throughout 2016-17, the Board has continued its proactive response to CSE through continued awareness raising and extensive partnership working.

Since April 2016, Peterborough Safeguarding Boards has delivered a significant amount of multi-agency and single agency training, including: four half-day sessions on child sexual exploitation to multi-agency professionals, one half-day session specifically for foster carers, newly-qualified social workers and family support workers and three separate bespoke sessions for youth work staff, first response Social Workers and education settings across Cambridgeshire. These workshops were tailored to the audience to ensure relevant materials and messages were shared. Most recently, a workshop was offered as part of the Safeguarding Board’s annual conference titled ‘CSE in 2017’, which aimed to consider the perception of CSE and how this might have changed since the first reports and court cases on the topic surfaced around 2009. This workshop was both well attended and well received.

A significant area of activity at the beginning of the period was community awareness raising on child sexual exploitation focussed on hotels in the city, evidenced by local information gained under Operation Makesafe. Extensive contact was made with hotels across the city and six sessions of bespoke training were delivered to five different hotels in partnership with Constabulary staff from the Safer Peterborough Partnership. This activity was linked into regional activity which saw the delivery of test purchasing in hotels across the Cambridgeshire area. In addition, Licensing Officers delivered CSE messages during a week of action in May 2016 using materials produced by the Safeguarding Board. Operation Makesafe continues to consider this area of awareness raising and partnership building across the night-

time economy a priority, and activity will continue in 2017-18.

In 2015-16, the Board recognised that boys are under reported as potential victims of CSE nationally and so offered specific workshops to raise awareness of the warning signs for boys and young men. This year, this work was developed to reach a wider audience than that which might be able to access face to face training, by launching a resource pack focussed on the topic of boys and young men as potential victims of CSE. This pack includes links to videos for professionals with associated training materials, case studies and worksheets and materials for use in working with children and young people, including those from the LGBTQ community. These resource packs were launched on National CSE Awareness Day free of charge to professionals across the city.

In addition, a similar resource pack was launched on the same day which covered the topic of child sexual exploitation and learning disabilities. Significant specialist support and advice was provided in the development of this pack by the Counselling Psychologist in the Youth Offending Team. This pack also contained research, training materials and worksheets for use with young people. The aim of both packs is to empower professionals to introduce potentially difficult conversations with young people they are concerned about and raise their awareness of potentially dangerous or harmful relationships and situations. Both packs will be updated as new material becomes available. An update of the main resource pack to include worksheets and other materials is underway following the release of the updated definition of CSE by the Department for Education.

In June 2016, a report was published by the Board into the city's multi-agency response to child sexual exploitation by independent author Ceryl Davies. The report is a positive reflection of the proactive response by agencies to the issue and a number of recommendations were made which were placed into an Action Plan, monitored by the

Safeguarding Board's Serious Case Review sub-group. To date all of the actions within the Action Plan have either been achieved or marked as ongoing: for example continued intelligence gathering from partner agencies to support Operation Makesafe.

Two specific actions within this Action plan were an audit into the use of the Joint Child Sexual Exploitation Risk Management Tool and a dip sample exercise looking at return interviews (completed when children and young people go missing from home or care).

Both of these exercises were completed by the Sexual Exploitation Co-ordinator.

In September 2016 the powerful play 'Chelsea's Choice' returned to Peterborough's secondary schools, commissioned by the Board. 11 secondary schools in the city received performances which were delivered to children in years 8 or 9, depending on the school. Two of the city's special schools also agreed to performances for their students. In total the play was seen by around 1800 students, and all of the schools expressed positive feedback about the impact the play had had on their students and the work they had completed afterwards.

In addition to the school based performances, the Board also commissioned an evening performance for members of the local community including parents and carers. This performance was attended by over 80 people and again, received excellent feedback.

Finally, this year has seen the development of partnership information sharing and intelligence gathering through the following activities:

The development of an Information Sharing protocol between Cambridgeshire Constabulary, PSCB, Cambridgeshire Local Safeguarding Board, Lincolnshire Constabulary and Lincolnshire Local Safeguarding Children Board.

The development of links between Rutland Safeguarding Children Board and PSCB

Continued support from PSCB to the Police led Operation Makesafe, and the associated information sharing and governance, and finally continued support and challenge to the local Peterborough based Operational Group which considers those children at the highest risk of going missing or at risk of harm from child sexual exploitation.

Planned activity for the next year will include: cross-county updates to the joint CSE Risk Management Tool following changes in Cambridgeshire affecting the consideration of children at risk of child sexual exploitation, updated to the CSE Strategy and Action Plan, continued awareness raising with the night time economy and alignment of training on Child Sexual Exploitation and children who go missing across Peterborough and Cambridgeshire.

The Voice of Children, Young People and Families

The Board and their partners are very aware of the need to engage with families, children and young people in a meaningful way to understand and act on their views and concerns.

The PSCB has worked hard to capture the views and opinions of young people across the City and ensure that they are used to improve agencies practice. Over the last 12 months the Board has undertaken 3 surveys with young people across the City and had an overwhelming response. Whilst none of the surveys were explicitly around the subject of neglect they all involved subject areas that research indicates are intrinsically linked to those children who are the subject of neglect.

In February – April 2016 the Board ran a survey on Domestic abuse and sexual violence (healthy relationships). We produced two surveys, one aimed at school years 4-7 and one aimed at school 8-11. Questions included what makes a health relationship, what things are ok/ not ok in a relationship, who they would talk to if they had a concern in a relationship. There were also specific

questions around whether they had seen/heard violence at home, the frequency with which it occurred and who they would talk to about it. We received a total of 1946 responses from across the City which provided the Board with a good insight into the lives of young people across the City. The findings from the survey have been used to inform the work of the DA/SV strategic Board. The findings have also been used by the Safer Peterborough Partnership (CSP) to their work around DA and were also used to inform the Countywide JSNA on VAWG.

In February/March 2017 the PSCB undertook a survey around “gangs” with secondary school students across the City. The questions included their perception of gangs, had they been a member of a gang, names of local gangs. We received 669 responses to the survey and the results were used to inform the PSCB Gang workshops that are currently being delivered across the County. The work has also been shared with the Safer Peterborough Partnership (CSP) to help inform their work around Gang related activity.

The Board undertook a further survey in November 2016 -March 2017. This survey examined the issues of e safety, sexting and on line bullying.

The survey was issued to all schools across the city to ascertain the views and experiences of children and young people with regards to their online safety. Two surveys were developed, one aimed at 7-10 year olds and the other aimed at 11-16 year olds. In total, there were over **2,011** responses from **49** schools across Peterborough which were completed anonymously.

The findings from the survey included;

- 64% of 7 to 10 year olds and 87% of 11 to 17 year olds has a social networking profile with the most popular sites being Snapchat, WhatsApp, Facebook and Instagram.
- 79% of 7 to 10 year olds and 68% of 11 to 17 year olds play games online. The most

popular games included Minecraft, Call of Duty, Grand Theft Auto, Pokémon and ROBLOX.

- 23% of 7 to 10 year olds and 26% of 11 to 17 year olds have met with someone they only knew online.
- 28% of 7 to 10 year olds and 48% of 11 to 17 year olds do not always follow online safety advice they have been given.
- 56% of 7 to 10 year olds and 25% of 11 to 17 year olds do not use privacy settings on their social networking accounts
- 4% of 10 to 17 year olds have shared inappropriate images of themselves.

There needs to be an emphasis to children and young people that not everyone online may be who they appear to be, and children and young people who use social networking sites should be reminded about the importance of setting privacy settings and to only make friends with people they know and trust and to remind them of online stranger danger.

Despite the low number of young people admitting to sharing intimate or inappropriate images, young people need to be aware of the possible dangers by sending these images both to themselves now and in the future.

The learning from the survey has been used to shape the work plan of the E safety sub group. The findings have also been shared with schools across the City, governors, and parents. The Internet Watch Foundation have also used the findings as part of their research information.

Scrutiny and Challenge

Section 14 of the Children Act 2004 sets out the objectives of LSCBs, which are:

- a) to coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area; and

- b) to ensure the effectiveness of what is done by each such person or body for those purposes.

Scrutiny

In the period covered by this report, the Board has provided scrutiny to agencies through reports and discussion at the bi-monthly Board meetings on the following issues:

- LADO Annual Report
- Parental Consultation around the Child Protection Conference Process Feedback Report
- Analysis of Multi-agency Attendance at Child Protection Conferences Report
- Children in Need Update
- Unaccompanied Asylum Seeking Children
- Safeguarding Children Quarterly Reports
- Police Problem Profile – Child Sexual Exploitation in Cambridgeshire and Peterborough
- Elective Home Education
- Clare Lodge Performance Quarterly Performance Report
- Annual Report 2015-16 (CDOP)

Challenge

As well as evaluating and analysing operational issue within Board meetings, the Peterborough Safeguarding Children Board has also been active in the last year, challenging practice through individual case escalation. This can result in the Peterborough Safeguarding Children Board facilitating meetings around practice or speaking directly to senior managers about the issue. The Peterborough Safeguarding Children Board does not keep a record of every concern or challenge that it has participated in but it does keep a 'Challenge Log' of examples of concerns or challenges it has been involved in.

The log evidences that, within the 12 months of this report, the Peterborough Safeguarding Children Board (through either the Chair or Board Manager) has facilitated inter-agency meetings involving challenges to practice. In addition there has also been cases where the Peterborough Safeguarding Children Board Manager has raised

escalation concerns directly with the appropriate Board Member regarding frontline practice.

The challenge log demonstrates that the Board has a good oversight of practice across agencies.

Conclusion

The Peterborough Safeguarding Children Board continues to be a strong partnership which has worked well together to coordinate activity and hold partner agencies to account for their activity to provide the best outcomes for children and young people in the city. The good work the Board has completed in the last year can be seen in the strengthening of its engagement with young people. The aim has been to gain knowledge of their wishes, feelings and opinions, ensuring that the work of the Board is relevant and informed by the voices of local children. This work has been greatly supported by better relationships with the schools, secondary and primary, via the Education Safeguarding Lead who has contributed directly to ensuring the profile of the Board has been raised amongst children and young people in the city.

The Board offered a good, proactive response to neglect and e safety, including some excellent community engagement work. This work is ongoing and it is the aim that community engagement work with a range of safeguarding activities and awareness raising more generally, will benefit from the lessons learnt and good practice demonstrated in the Board's response to CSE.

Work with the faith communities in Peterborough has continued to be a particular area of good practice in the last year. The Muslim Council of Peterborough, via the Communities and Cohesion Manager for Peterborough City Council and again the Education Safeguarding Lead have supported some excellent awareness raising and engagement work.

Lastly, there has been some excellent partnership work across the county of Cambridgeshire this year through joint work with Cambridgeshire Local

Safeguarding Board and it is the aim that this work will not only continue but develop further to strengthen this partnership through 2017/18.

The Boards' Business Priorities 2017-18

It was agreed by the group to retain the priorities in place in 2016/17 for an additional year. These are:

- Early help and preventative measures are effective.
- Children at risk of significant harm are effectively identified and protected.
- Everyone makes a significant and meaningful contribution to safeguarding children.
- Workforce has the right skills/knowledge and capacity to safeguard children.
- Understand the needs of all sectors of our community.
- Children are fully protected from the effects of neglect.
- Children are fully protected from Child Sexual Exploitation.

Future developments

- Strengthening the multi-agency dataset to reflect safeguarding activity across the city and to provide the Peterborough Safeguarding Children Board with a clear picture of agencies' performance,
- Development of audit activity across the county, as well as across the children's and adult's safeguarding workforce.
- Scrutiny of the implementation of the neglect strategy
- Continued activity to ensure neglect continues to be a priority for safeguarding agencies.
- Increased engagement with front line practitioners.
- Closer working with Cambridgeshire LSCB



This report has been compiled on behalf of the Peterborough Safeguarding Children Board by the Peterborough Safeguarding Boards (Adult and Children) Business Unit.

The content is drawn from the work of the Peterborough Safeguarding Children Board and its sub-groups including; reports presented to those groups; records of meetings; multi-agency audit findings and the findings from Serious Case Reviews.

The report will be published in July 2017 and will be a public document and available from the Peterborough Safeguarding Children Board website.

In line with statutory requirements and best practice, the Annual Report 2016/17 has been sent to the following:

- Peterborough City Council Chief Executive
- Leader of the Council
- Cambridgeshire and Peterborough Police and Crime Commissioner
- Chair of the Peterborough Health and Wellbeing Board



Peterborough Safeguarding Children Board

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 6
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Lou Williams: Service Director for Children and Safeguarding	
Cabinet Member(s) responsible:	Sam Smith: Cabinet Member for Children's Services	
Contact Officer(s):	Lou Williams: Service Director for Children and Safeguarding	Tel. 864139

SERVICE DIRECTOR AND PORTFOLIO OVERVIEW REPORT: CHILDREN & SAFEGUARDING

R E C O M M E N D A T I O N S

FROM: Service Director for Children and Safeguarding **Deadline date:** N/A

It is recommended that the Children and Education Scrutiny Committee:

1. Note the contents of this report including those areas where progress across Children's Services in Peterborough has been maintained and the few remaining areas where further work is required.

1. ORIGIN OF REPORT

1.1 This report was requested by the Children and Education Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report provides a summary of key performance information in respect of Children's Social Care Services. These performance measures provide an indication of the effectiveness of services to safeguard the children and young people in Peterborough who are most vulnerable. The report also provides information about continuing developments in the service in place to continue to enable improved outcomes for children and young people.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

- Children's Services including
- a) Social Care of Children;
 - b) Safeguarding; and
 - c) Children's Health.

2.3 This report relates to the Corporate Priority to support vulnerable people.

2.4 This report links into the Children in care Pledge: to keep children and young people safe.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1. This report provides a summary of key performance information in respect of children’s social care services. Where performance is not yet consistently good, there is a brief description of actions being taken to improve performance.
- 4.2. The report includes updates on a number of other activities relevant to the performance of children’s safeguarding services, including the development of the Family Safeguarding Service.

Children’s Social Care – summary of key performance data

- 4.3. The last of these reports was presented to the Children and Education Scrutiny Committee in January 2017. There have, however, been a number of other reports related to performance considered by the committee in the intervening months including, for example, the report on the self-assessment and outcome of the Joint Targeted Area Inspection presented to Scrutiny on 21st September 2017.
- 4.4. Most performance indicators have remained stable since the last report; overall children’s services as measured by our key performance indicators are now performing consistently. This does not mean that we can be complacent and there are areas where we continue to need to improve. Most of these areas are now in respect of the quality of intervention such as the consistency and quality of assessments of needs and care planning. Most – although not all - areas of performance related to compliance are now at a level that represents consistently solid performance.
- 4.5. A number of areas of quality of practice are also showing sustained improvement, however, the consistency of management oversight remains an issue in some areas of the service, but the recent JTAI found that the quality of assessments is improving. For example, caseloads have reduced in many parts of the service and as at the beginning of October, there was an average of 17 in Family Safeguarding as we have added some resource as a result of the innovation funding received. This compares with over 25 at the time of the last OfSTED inspection in 2015 and an average of around 20 for much of the last 12 months. This is very good progress and sets us in a good position to take full advantage of the additional funding we have to develop the multi-disciplinary family safeguarding model of practice over the next 18 months.
- 4.6. Appendix 1 contains a number of charts that show performance against a number of areas over the last 24 months. Key messages from each area of performance is summarised in the following paragraphs.

Contacts, referrals and timeliness of assessments

- 4.7. There has been a slight reduction in the number of contacts to Children’s Social Care in the current calendar year compared with the last, as shown in Chart 1. We have changed the target for the percentage of contacts that we accept as referrals from 40% to 25%. This change is a reflection of the relatively high proportion of referrals and assessments that result in being either closed with no further action or being stepped down to early help. We are seeking to avoid where possible spending time and resources on contacts that do not meet our criteria, and to closing these down more efficiently than was previously the case.
- 4.8. Chart 2 details the rate of referrals of children and young people to children’s social care per 10,000 of the child population. The number has been reducing steadily and is now generally at or around our target rate, which represents good progress.
- 4.9. As Chart 3 shows, the proportion of referrals that lead to assessments remains high, however, especially given, as noted above, that a good proportion of these – typically around 60% - result in a step down to early help or to being closed with no further action. This is an area where we are

now really focusing attention as it is not a good use of resources to assess children when this is not necessary and it also exposes children and families to unnecessary intrusion.

- 4.10. As has been the case consistently for a number of years in Peterborough, Early Help services remain an area of strength. As Chart 4 shows, there is a continuing steady increase in the rate of children per 10,000 who are being supported through Early Help Assessments. This rate of increase is slower than in previous years, which indicates that the approach to early help in Peterborough is now well embedded and is at a fairly steady state in terms of meeting demand.
- 4.11. Chart 5 shows the timeliness of assessments, where performance remains below target. Most assessments that are being completed outside of the timescales are in respect of children open to the long term teams. Performance in respect of new assessments is generally much better. While we need to improve performance overall, it is more important that new assessments are completed in a timely way.
- 4.12. Chart 6 shows the position with regard to the percentage of referrals where a previous referral has been made in the last 12 months. Where re-referral rates are high, it is an indication that some children may be being closed to children's social care too soon, and so are more likely to be accepted back into the system at a later date.
- 4.13. Members will recall that I have been of the view that historical high re-referral rates were more related to changes to the way that data was recorded than a true reflection of practice and decision making. Although this is a volatile indicator because of the relatively small numbers of children involved, chart 6 would seem to bear out this hypothesis. Re-referral rates have fallen steadily from their peak in June 2016 and have been better than our target [which is based on regional and national performance] since April 2017.
- 4.14. Members will be aware that we have recently moved our Multi-Agency Safeguarding Hub and the front door to our early help services to be co-located with Cambridgeshire at Chord Park in Godmanchester. This change is relevant to performance in relation to decision making between contact to referral and referral to assessment. This is because our staff are now co-located with a broader range of partners, including the police, health, school navigators, probation colleagues and a broader range of early help services. These arrangements are still bedding down and the joint service with Cambridgeshire is now under the leadership of Nicola Curley, who is Assistant Director for Children's Services in Peterborough.
- 4.15. The success measures for the new joint service include better quality of decision making, as would be evidenced by a smaller number of single assessments being completed with a smaller proportion of those assessments concluding with a step down to early help or no further action, and improved resilience across both local authorities by virtue of bringing two relatively small teams of workers together into a larger unit.

Safeguarding and Child Protection

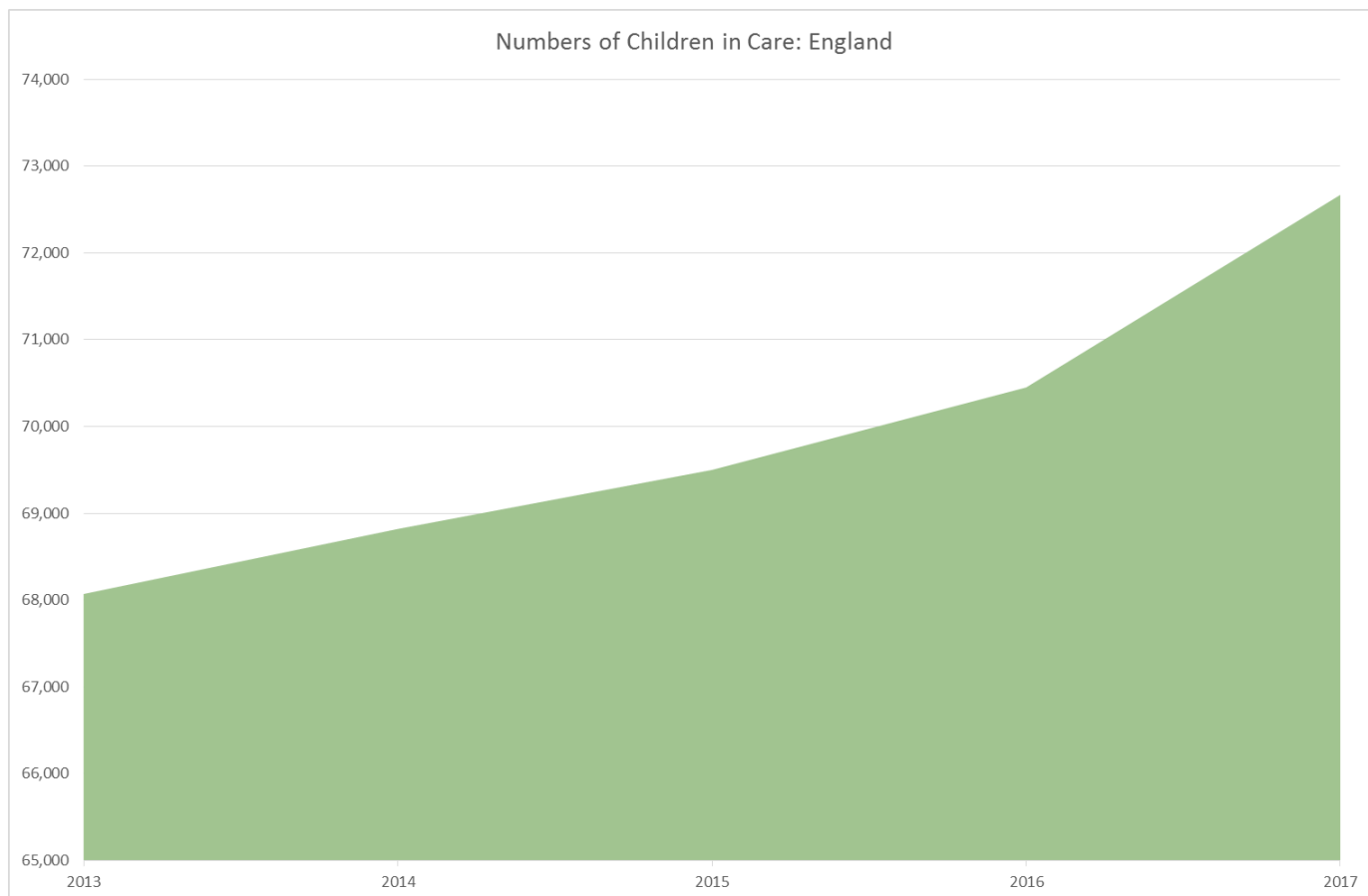
- 4.16. Numbers of children subject to child protection plans are another volatile indicator because of the relatively small numbers of children involved. Chart 7 illustrates some of this volatility, with a spike in numbers in August of this year. The service has worked with the conference and reviewing service to review numbers subject to plans and improved oversight of the management of thresholds in response, and numbers have fallen back again and continue to do so. Overall rates of children subject to child protection plans in Peterborough has remained broadly steady, in contrast with the position among our statistical neighbours and the England average, where numbers have increased quite rapidly over the last two years.
- 4.17. Only those children at the very highest levels of risk should be made subject to child protection plans, and they should not remain on child protection plans for long. Child protection plans should either achieve their goal of reducing risks to children quickly or effectively, or quickly identify where such changes are not going to be made, with the result that robust action to safeguard children is taken. Chart 8 shows the number of children subject to child protection plans for two years or more. Peterborough's performance has been consistently good in this area. Of the 262 children subject

to child protection plans as of the end of September 2017, 232 had been on a plan for 12 months or less; 28 had been subject to plans for 13-18 months.

- 4.18. Any child subject to a plan for 9 months is automatically reviewed by a senior manager. Legal planning meetings are automatically considered where child protection plans have been in place for 12 months or more. It is this robust approach to oversight of children subject to child protection plans that makes a significant contribution to keeping the overall numbers of children subject to plans low compared with similar authorities and authorities nationally.
- 4.19. Chart 9 shows the timeliness of visits to children who are subject to child protection plans. Performance remains consistently around 95% - short of our stretch target of 98% - but this reflects good performance overall. Some visits will not take place because families choose to avoid them, in which case the service considers what actions need to be taken to ensure that the child is safeguarded. Other families may not be visited because they are away for genuine reasons, and the occasional visit will be missed because the social worker is off sick or has had to re-organise their diary at short notice because of other urgent matters arising. This combination means that actual performance will always be slightly below 100%.
- 4.20. Senior managers in children's social care, the Cabinet Member for Children's Services and the Cabinet Adviser receive a weekly report that identifies the reasons behind any visits that have not taken place within expected timescales.
- 4.21. Members will be familiar with Peterborough's successful bid for funding to develop Family Safeguarding here in Peterborough. This approach to multi-disciplinary working in children's services is to include practitioners with experience in adult mental health, substance and alcohol misuse and domestic abuse. This programme is directly relevant to supporting improved outcomes for vulnerable children and young people subject to child protection plans.
- 4.22. The project to establish this approach is progressing well; all key staff have accessed training in motivational interviewing. Agreements have been reached with key partner agencies and we are now in the process of recruiting adult practitioners to join the children's teams.

Children Looked After

- 4.23. Nationally, numbers of children and young people in care have risen over the last few years. The most recent national data, released at the end of September 2017, shows that the rate of increase increased in the 2016-17 financial year, as illustrated in the chart below:



- 4.24. Numbers of children in care in Peterborough have increased since the start of the current financial year and are currently around 375. This is illustrated in chart 10, which shows that numbers had remained at between 350 and 360 for most of the last financial year. A figure of 375 equates to a rate of 78 per 10,000; the most recently released figures for children looked after indicate that the average among our statistical neighbours has increased over the last 12 months to 82 per 10,000. This means that while our numbers are higher than we would want them to be, they remain below the average of other similar authorities. That said, the lowest rate is in Sheffield at 50 per 10,000, with Medway at 61 per 10,000.
- 4.25. This increase is significant for a number of reasons. We need to ensure that we only look after the right children for the right length of time. This is first and foremost because children should only come out of their homes when there is no alternative. Once this has happened, they should be moved into permanent placements as quickly as possible, at which point many will cease being looked after. Permanent outcomes for children include adoption, Special Guardianship Orders, and return home to parents or to broader family members.
- 4.26. The other issue is of course that looking after children is very expensive. While we have delegated the responsibility for placements through our partnership with TACT, the contract identifies that where numbers are higher than 365, it would be unreasonable to expect TACT to cover all additional associated costs.
- 4.27. Pressures are currently being mitigated within the service, and a joint approach to reducing numbers in care is being actioned across children's services and with TACT. Numbers need to reduce back down to around 360 before the end of the year and if possible, sooner, or the risk of funding pressures become more significant.
- 4.28. The partnership with TACT is already delivering improvements in the quality of the fostering service; TACT has invested in additional staffing, for example, in Family Group Conferencing. TACT has also commenced training foster carers in an evidence-based approach for helping to support plans for children to return home to their parents or carers. This is the most common reason for children and young people to leave care, but sadly, of those children who return home, around half will come back into the care system. The TACT programme equips foster carers to help support

parents and carers with parenting skills and strategies, helping to make any return home more likely to be permanent.

- 4.29. Numbers of children and young people in care in Peterborough will remain an area of focus over the next two years. For the Family Safeguarding approach to be sustainable, further reductions in numbers in care will be required in line with those achieved in Hertfordshire, where this approach was originally developed.
- 4.30. The number of children looked after is often described as being demand-led. As the chart above shows, the trend in England has been for numbers to increase, making affordability in Peterborough of looking after our children in care an area of continued risk, particularly given that we are planning for our numbers of children in care to reduce.
- 4.31. Chart 11 shows performance in relation to the number of children in care who have experienced three or more placement moves. Our performance in this area remains consistently good, meaning that relatively few children experience disruptions in their care placements.
- 4.32. Chart 12 shows performance in relation to reviews of children in care being held within statutory timescales. Performance has remained above 99% and although this shows as amber because our stretch target is 100%, this represents good performance. This indicator is regarded as something of a bell-weather indicator by regulators, since anything other than consistently good performance can indicate other more significant issues within the child in care system of a local authority.
- 4.33. Chart 13 of Appendix 1 shows the timeliness of visits to children in care. Performance in this area has remained consistently at above 95% since the start of 2017. This remains amber as we have a stretch target of 98%, but similar to issues that can affect visits to children subject to child protection plans, it is very difficult to achieve 100% - particularly over holiday seasons. Fostering families go on holidays, as do social workers, which can make scheduling of visits challenging, for example.
- 4.34. Local performance in relation to initial health assessments within timescale indicates that in most months, more than 60% are carried out within the required 20 working days. This is a very volatile indicator that the performance system continues to struggle to capture accurately. Local data is however monitored on a monthly basis. The most recent data available is for August, where of the 8 health assessments that should have been undertaken, 5 were completed within timescale, 1 was not completed because of a lack of parental consent, 1 was not completed because they were placed out of area and the local service did not offer a timely appointment, and 1 was not completed because we did not give sufficient notice to health colleagues.
- 4.35. Performance in relation to annual health assessments has remained fairly steady at around 90% as illustrated in chart 14 of Appendix 1. While we would want to see this indicator reach 95% which is our target, this is again a stretch target given that there will always be a number of young people who decline medical assessments.
- 4.36. Performance in relation to dental checks remains an area that is proving stubbornly difficult to improve and is currently at around a reported 61%, as illustrated in chart 15. Performance is likely to be higher than this since this data depends on data being collected from foster carers and other placement providers. There is a proportion of young people in care who refuse dental checks, despite the best efforts of those working with them. This notwithstanding, I would want to see this performance improve and it is a continuing area of focus from the relevant head of service.
- 4.37. Chart 16 shows the proportion of children and young people in care who have a current Personal Education Plan. This is an area where performance is generally good and indeed is currently standing at 100% and has been for the last four months.
- 4.38. Chart 17 shows the percentage of children who leave care who are adopted. Small numbers make this a relatively volatile indicator, but it is encouraging that performance is hovering around the target, given the context of a national reduction in use of adoption over recent years and a

corresponding increase in the numbers of children leaving care to permanent arrangements within the extended family under Special Guardianship Orders.

Concluding Remarks: Children's Services Performance

- 4.39. Performance in most areas has remained consistent and is indicating good progress overall since the last service director's report in January 2017.
- 4.40. The provision of timely management information is another area where real progress has recently been made. This was an area of focus at the time of the last OfSTED inspection and was an issue that was also picked up in the recent Joint Targeted Area Inspection. There has been a great deal of work taking place to update our ICT systems to enable managers to have up to date information about the performance of teams and individual workers. This information is important for managers in helping to ensure overall good performance.
- 4.41. A suite of near live dashboards is now available for most areas of the service, which represents real concrete progress. The dashboards are interactive and simple to use, and managers report finding them very useful. This addresses one of the outstanding issues from our recent inspections and so places us in a good position in this area for when we are next inspected.

5. CONSULTATION

- 5.1. Senior managers within children's services were consulted in preparing this report.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1. Performance in children's services is directly related to the extent to which we are able to promote positive outcomes for some of our most vulnerable children and young people.

7. REASON FOR THE RECOMMENDATION

- 7.1. It is important that Members have a clear view of performance in children's services as these are form part of the statutory responsibilities of the council.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1. As noted above, children's services form part of the statutory duties of the local authority and it is essential that Members have a good oversight of key performance areas.

9. IMPLICATIONS

Financial Implications

- 9.1. There are no specific financial implications arising from this report. Children's services are an area of spend where there are risks arising from increases in demand. As noted above, increased demand in relation to care placements represent an area of significant financial risk. There are others, however – most notably in relation to staffing. Current use of agency staff is low, but there is little slack in the system and so increased demand as represented by increasing numbers of children requiring the support of social care services would quickly result in pressures on staffing budgets.

Legal Implications

- 9.2. There are no specific legal implications arising from this report.

Equalities Implications

- 9.3. There are no specific equalities implications arising from this report.

Rural Implications

9.4. There are no specific rural implications arising from this report.

10. BACKGROUND DOCUMENTS

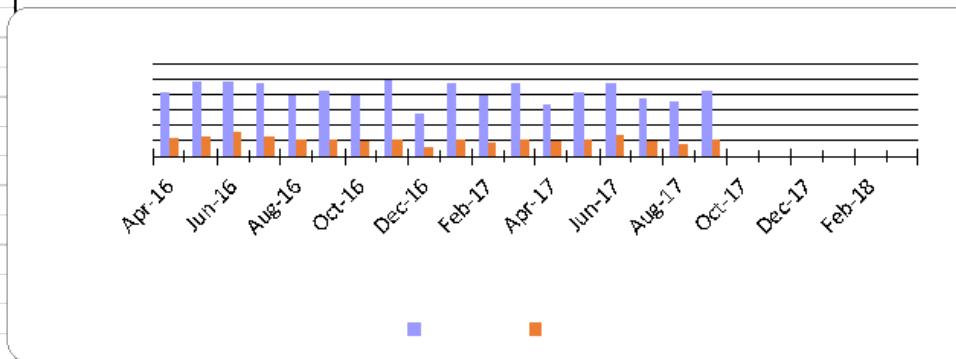
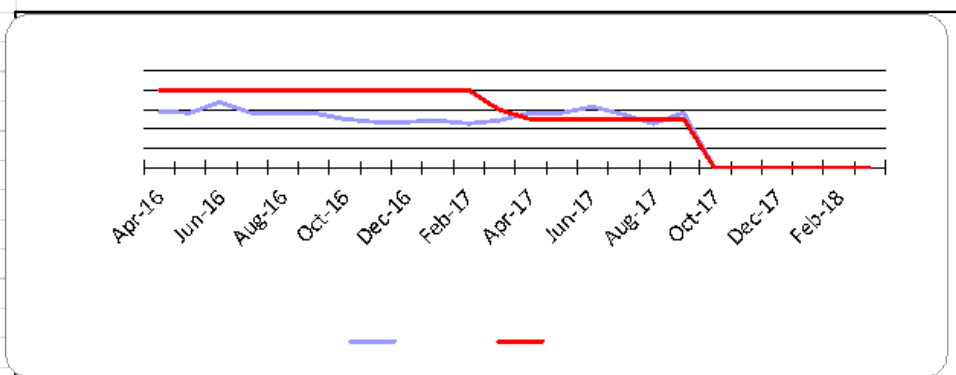
10.1. None

11. APPENDICES

11.1. Appendix 1: Summary of key performance information for Children's Social Care.

Chart 1

Number of contacts and % going on to referral **Sep-17**



CSC Commentary

The target has been revised downwards, which has affected the RAG rating. Performance is moving towards the revised target. Contacts into the service remain high, although the upward trend in previous years has stabilised.

Month	Contacts	Refs	% Mnth	% YTD	Target	Var.	RAG
Apr-16	833	243	29.2%	29.2%	40.0%	-10.8%	A
May-16	971	276	28.4%	28.8%	40.0%	-11.2%	A
Jun-16	982	329	33.5%	30.4%	40.0%	-9.6%	G
Jul-16	940	265	28.2%	29.9%	40.0%	-10.1%	G
Aug-16	787	225	28.6%	29.6%	40.0%	-10.4%	G
Sep-16	848	235	27.7%	29.3%	40.0%	-10.7%	G
Oct-16	801	196	24.5%	28.7%	40.0%	-11.3%	G
Nov-16	990	230	23.2%	28.0%	40.0%	-12.0%	G
Dec-16	564	133	23.6%	27.6%	40.0%	-12.4%	G
Jan-17	935	221	23.6%	27.2%	40.0%	-12.8%	G
Feb-17	797	182	22.8%	26.8%	40.0%	-13.2%	G
Mar-17	933	221	23.7%	26.5%	30.0%	-3.5%	G
Apr-17	671	190	28.3%	28.3%	25.0%	3.3%	A
May-17	822	229	27.9%	28.1%	25.0%	3.1%	A
Jun-17	940	295	31.4%	29.3%	25.0%	4.3%	A
Jul-17	754	201	26.7%	28.7%	25.0%	3.7%	A
Aug-17	725	163	22.5%	27.6%	25.0%	2.6%	A
Sep-17	848	238	28.1%	27.6%	25.0%	2.6%	A
Oct-17							
Nov-17							
Dec-17							
Jan-18							
Feb-18							
Mar-18							

YTD:	4,760	1,316	-	27.6%	30.0%	-2.4%	G
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Definition
 The table shows the number of referrals and contacts happening in each given month. The %Mnth column shows in that month alone, the crude conversion of contacts that went onto referrals. The %YTD column shows the year to date percentage of contacts going on to referrals.

G=<25%	A=26%-29%	R=30%>
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Chart 2

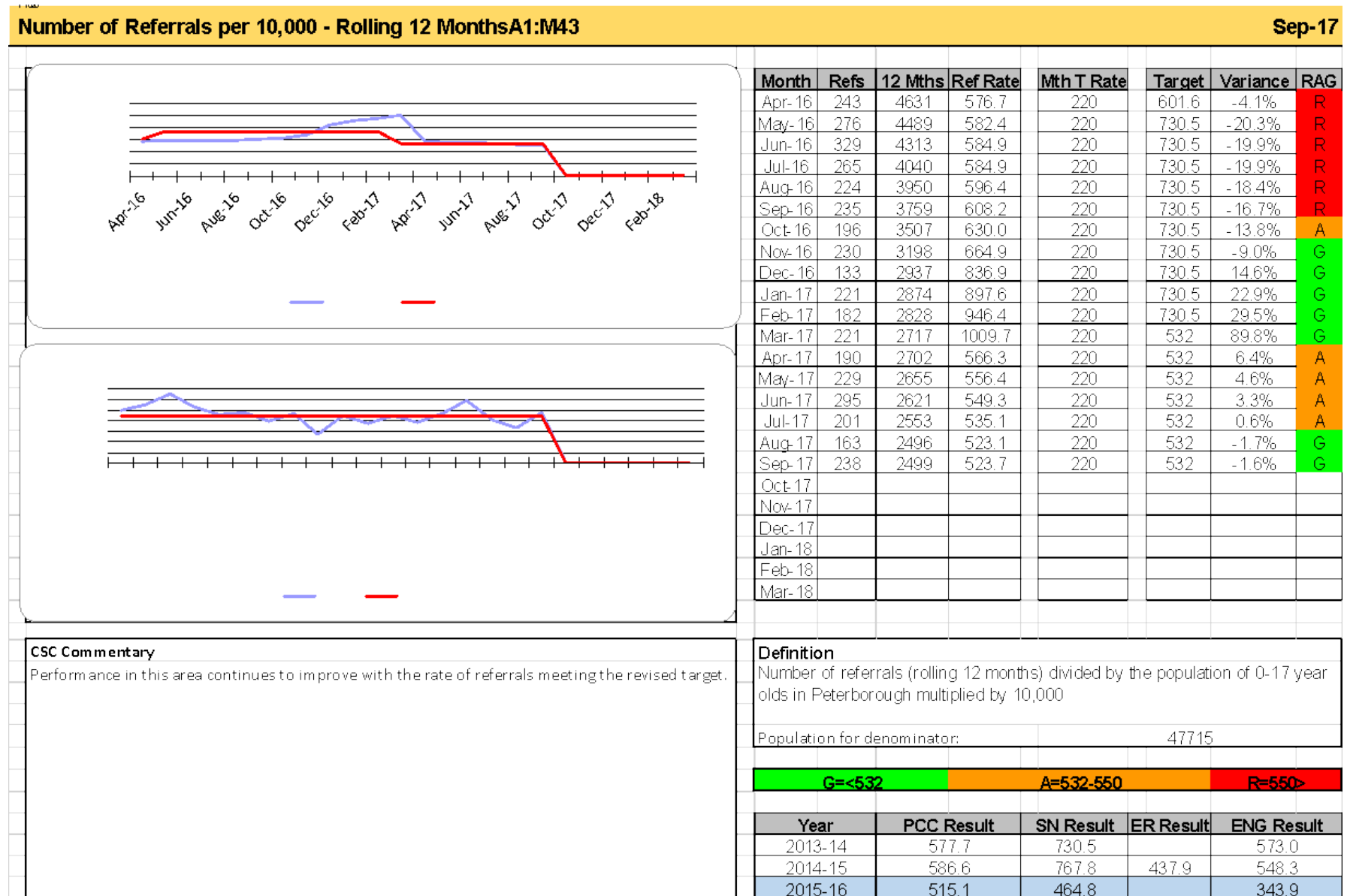
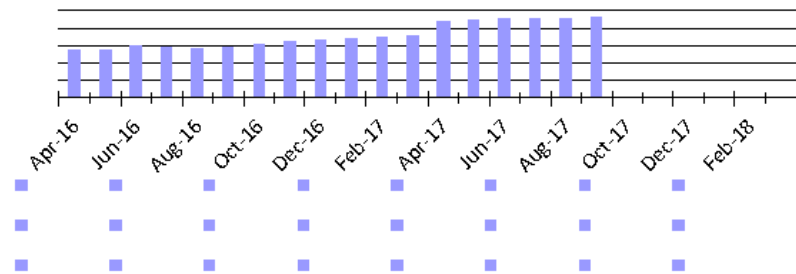
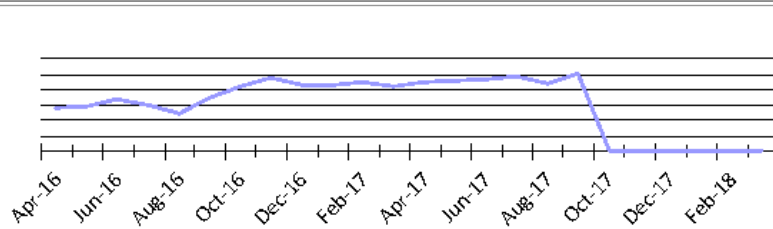


Chart 3

Referrals progressing to Single Assessment

Sep-17



CSC Commentary

The percentage of referrals converting to assessment remains higher than target. This continues to be an area where further attention is required since only around 33% of assessments lead to on-going work with the child concerned.

Month	Assess	Refs	% assess	% YTD	Target	Var	RAG
Apr-16	138	243	56.8%	56.8%	75.1%	-18%	R
May-16	160	276	58.0%	57.4%	75.1%	-17%	R
Jun-16	217	329	66.0%	60.7%	75.1%	-9%	R
Jul-16	158	265	59.6%	60.5%	75.1%	-15%	R
Aug-16	109	224	48.7%	58.5%	75.1%	-26%	R
Sep-16	161	235	68.5%	60.0%	75.1%	-7%	R
Oct-16	165	196	84.2%	62.7%	75.1%	9%	R
Nov-16	216	230	93.9%	66.3%	75.1%	19%	R
Dec-16	113	133	85.0%	67.4%	75.1%	10%	R
Jan-17	191	221	86.4%	69.2%	75.1%	11%	R
Feb-17	163	182	89.6%	70.7%	75.1%	14%	A
Mar-17	186	221	84.2%	71.8%	75.1%	9%	A
Apr-17	170	190	89.5%	89.5%	75.1%	14%	A
May-17	210	229	91.7%	90.7%	75.1%	17%	A
Jun-17	273	295	92.5%	91.5%	75.1%	17%	A
Jul-17	193	201	96.0%	92.5%	75.1%	21%	A
Aug-17	143	163	87.7%	91.7%	75.1%	13%	A
Sep-17	238	238	100.0%	93.2%	75.1%	25%	A
Oct-17							
Nov-17							
Dec-17							
Jan-18							
Feb-18							
Mar-18							

YTD:	1,227	1,316	-	93.2%	75.1%	18.1	G
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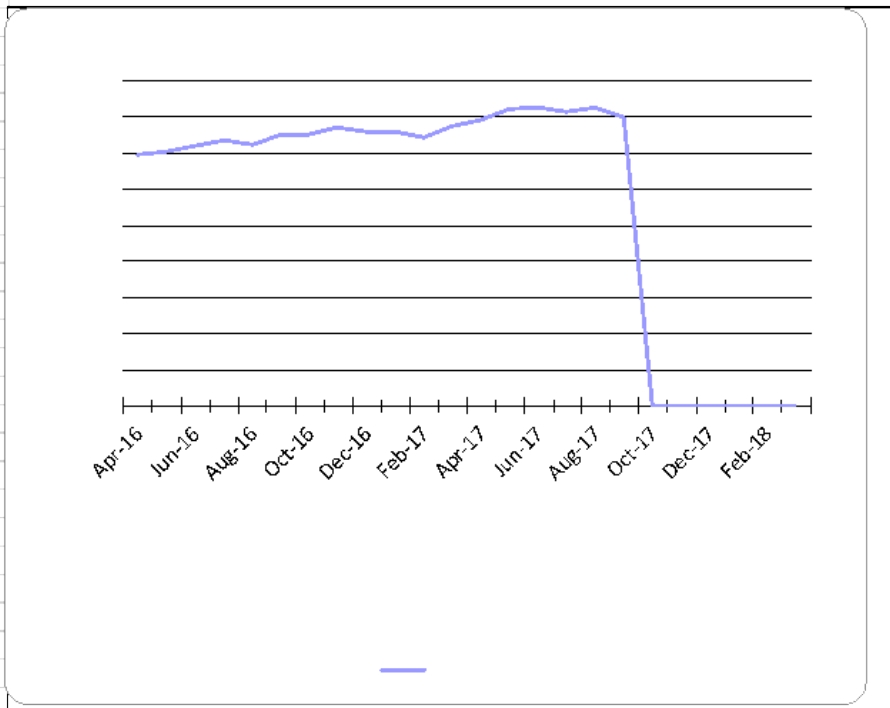
G=75.1% +/-5%	A=80>%	R=<60%
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Year	PCC Result	SN Result	ENG Result
2013-14	20.1%	19.3%	19.4%
2014-15	39.0%	16.0%	23.0%
2015-16			

Chart 4

Early Help Assessments per 10,000 - Rolling 12 Months

Sep-17



Month	EHAs	12 Mths	Rate	Target	Var.	RAG
Apr-16	96	1651	346.0	147.9	134.0%	Green
May-16	151	1669	349.8	147.9	136.5%	Green
Jun-16	198	1717	359.8	147.9	143.3%	Green
Jul-16	171	1750	366.8	147.9	148.0%	Green
Aug-16	54	1722	360.9	147.9	144.0%	Green
Sep-16	154	1781	373.3	147.9	152.4%	Green
Oct-16	122	1788	374.7	147.9	153.4%	Green
Nov-16	209	1827	382.9	147.9	158.9%	Green
Dec-16	138	1807	378.7	147.9	156.1%	Green
Jan-17	183	1804	378.1	147.9	155.6%	Green
Feb-17	160	1764	369.7	147.9	150.0%	Green
Mar-17	226	1842	386.0	147.9	161.0%	Green
Apr-17	121	1887	395.5	147.9	167.4%	Green
May-17	219	1955	409.7	147.9	177.0%	Green
Jun-17	206	1963	411.4	147.9	178.2%	Green
Jul-17	145	1937	406.0	147.9	174.5%	Green
Aug-17	78	1961	411.0	147.9	177.9%	Green
Sep-17	90	1897	397.6	147.9	168.8%	Green
Oct-17				147.9		
Nov-17				147.9		
Dec-17				147.9		
Jan-18				147.9		
Feb-18				147.9		
Mar-18				147.9		

CSC Commentary

Performance in relation to Early Help assessments continues to improve steadily, with increasing numbers of children and young people supported through this route.

Definition

The rate is the number of new EHAs recorded in the previous 12 months divided by the population of 0-17 year olds in Peterborough multiplied by 10,000. The number of EHAs is taken from the local EHA tracker database and is not externally valid.

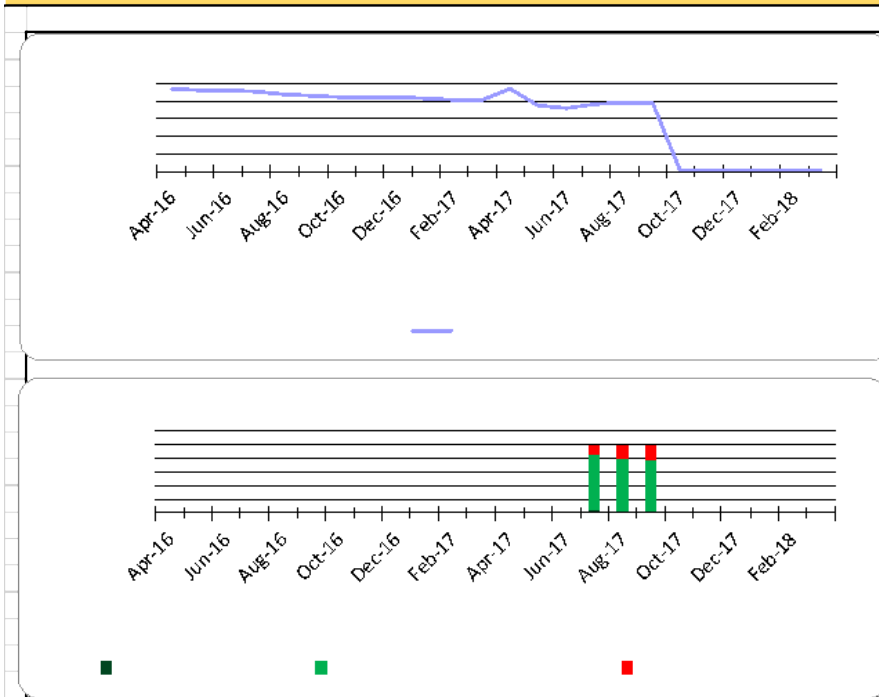
Population for denominator: 47715

G =TBC	A =TBC	R=TBC	
Year	PCC Result	ER Result	ENG Result
2012/13	-	-	-
2013/14	-	-	-
2014/15	234.6	131.9	-

Chart 5

Single Assessment Timescales (within 45 working days)

Sep-17



Month	SA 45	SA >45	SA 1 day	SA All	% Mrth	% YTD	Target	RAG
Apr-16	228	13	3	241	94.6%	94.6%	95.0%	A
May-16	217	23	5	240	90.4%	92.5%	95.0%	A
Jun-16	168	12	6	180	93.3%	92.7%	95.0%	A
Jul-16	195	28	9	223	87.4%	91.4%	95.0%	R
Aug-16	208	72	2	280	74.3%	87.3%	95.0%	R
Sep-16	133	48	13	182	73.1%	85.4%	95.0%	R
Oct-16	116	45	3	162	71.6%	83.9%	95.0%	R
Nov-16	156	45	0	201	77.6%	83.1%	95.0%	R
Dec-16	113	24	2	137	82.5%	83.1%	95.0%	R
Jan-17	164	63	0	227	72.2%	81.9%	95.0%	R
Feb-17	153	56	5	209	73.2%	81.1%	95.0%	R
Mar-17	180	56	7	236	76.3%	80.7%	95.0%	R
Apr-17	118	49	5	167	70.7%	94.6%	95.0%	A
May-17	193	57	23	250	77.2%	74.6%	95.0%	R
Jun-17	177	75	5	252	70.2%	72.9%	95.0%	R
Jul-17	269	46	14	315	85.4%	76.9%	95.0%	A
Aug-17	241	64	1	305	79.0%	77.4%	95.0%	R
Sep-17	182	51	0	233	78.1%	77.5%	95.0%	R
Oct-17								
Nov-17								
Dec-17								
Jan-18								
Feb-18								
Mar-18								

CSC Commentary

Performance in this area overall is not where it should be although year to date numbers are improving. Analysis indicates that delayed assessments are more likely to be in respect of children who are already open to the service, rather than in the main assessment teams.

YTD:	1180	342	48	1522	--	77.5%	95.0%	R
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Definition

The number of single assessments YTD completed within 45 working days from the start of the referral start, as a percentage of the number of single assessments completed YTD.

G=95%+	A=83-94%	R=<82%
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Year	PCC Re	SN Result	ER Result	ENG Result
2013-14				
2014-15	90.0%	79.0%	88.0%	81.5%
2015-16	91.0%	85.5%		83.4%

Chart 6

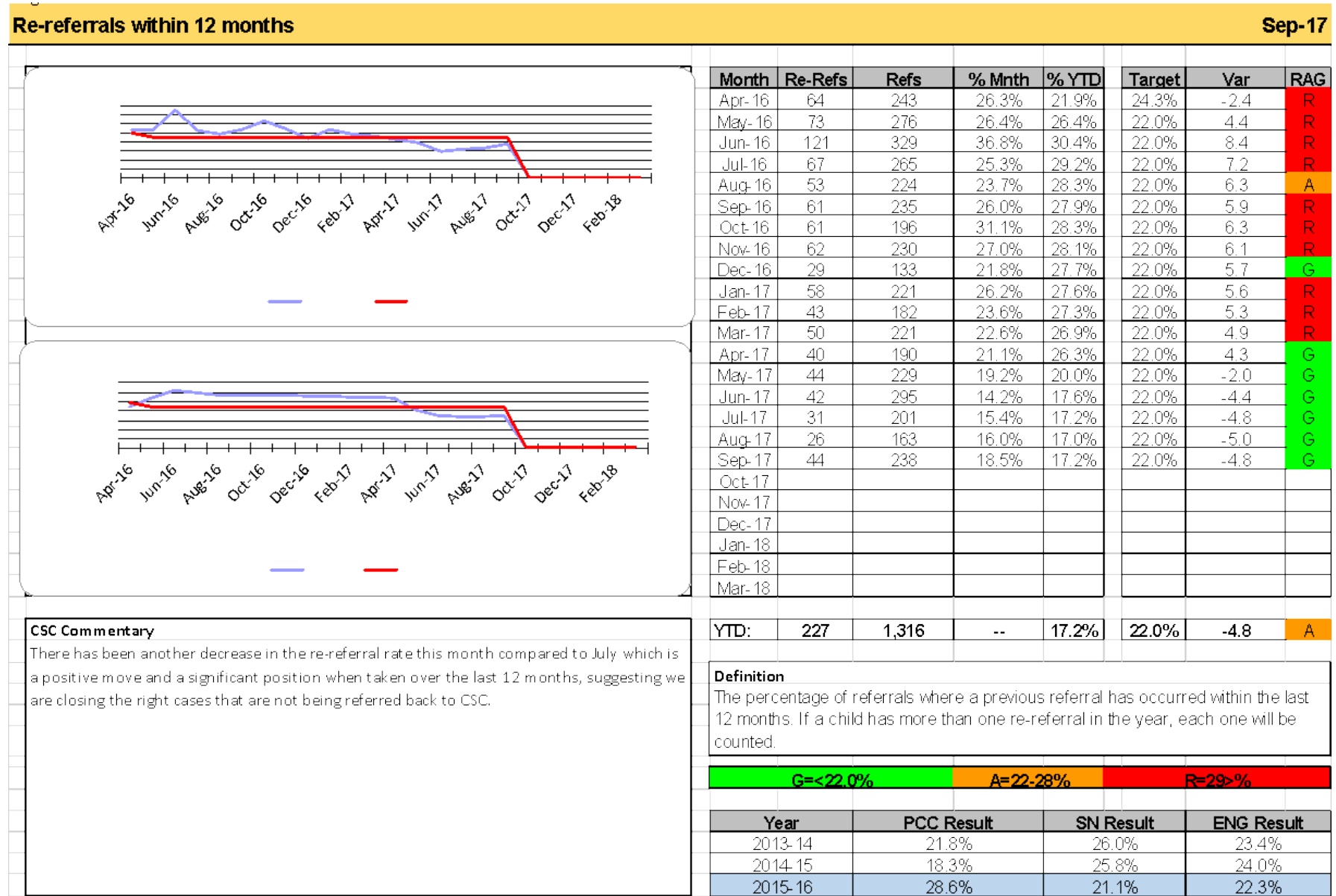
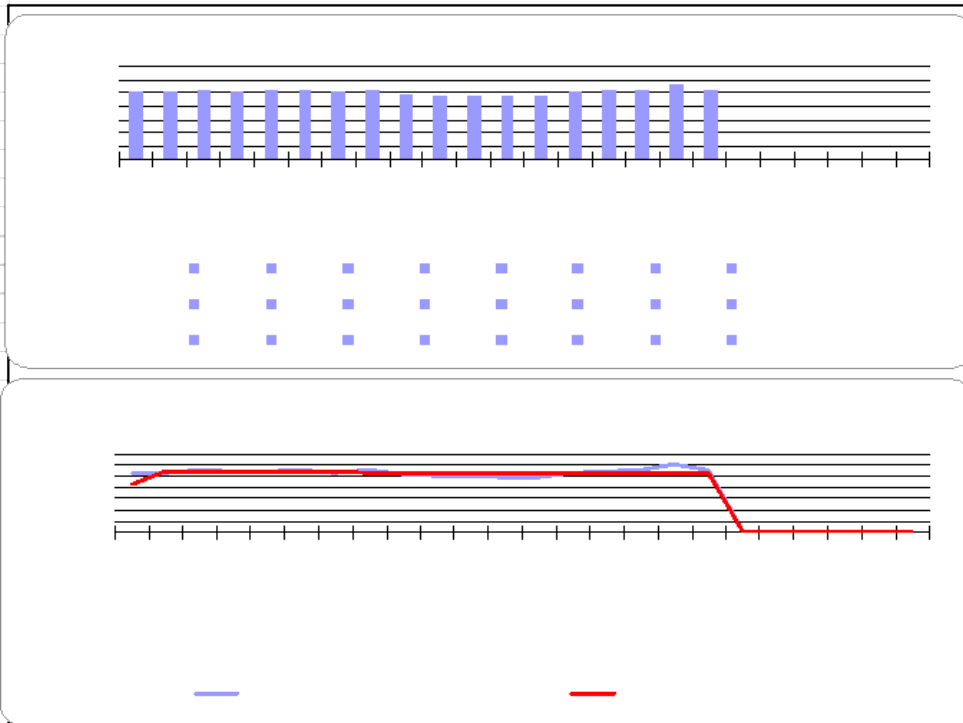


Chart 7

Number of Children with a Child Protection Plan per 10,000

Sep-17



Month	CP	Pop.	Rate	Target	Variance	RAG
Apr-16	252	47715	52.8	43.1	22.5%	A
May-16	254	47715	53.2	53.6	-0.7%	G
Jun-16	264	47715	55.3	53.6	3.2%	A
Jul-16	256	47715	53.7	53.6	0.1%	G
Aug-16	260	47715	54.5	53.6	1.7%	A
Sep-16	262	47715	54.9	53.6	2.4%	A
Oct-16	252	47715	52.8	53.6	-1.5%	A
Nov-16	264	47715	55.3	52.4	5.6%	A
Dec-16	244	47715	51.1	52.4	-2.4%	G
Jan-17	237	47715	49.7	52.4	-5.2%	G
Feb-17	238	47715	49.9	52.4	-4.8%	G
Mar-17	236	47715	49.5	52.4	-5.6%	G
Apr-17	236	47715	49.5	52.4	-5.6%	G
May-17	253	47715	53.0	52.4	1.2%	A
Jun-17	259	47715	54.3	52.4	3.6%	A
Jul-17	265	47715	55.5	52.4	6.0%	R
Aug-17	286	47715	59.9	52.4	14.4%	R
Sep-17	262	47715	54.9	52.4	4.8%	R
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

CSC Commentary
 A significant rise this month with some larger sibling groups has risen the CP numbers, but with some expected larger sibling groups coming to RCPC in September who are expected to come off CP Plans this figure is expected to reduce. There will always be some volatility in the number of children being made subject to a CP Plan, but the expectation to reduce CP numbers to CIN where safe and appropriate to do so continues.

Definition
 Number of children with a current child protection plan divided by the population of 0-17 year olds in Peterborough multiplied by 10,000. The number of children is taken as a snapshot count at the end of each month.
 Population for denominator: 47715

G < 52.4	A < 54.5	R > 54.5	
Year	PCC Result	SN Result	ENG Result
2013-14	52.4	43.1	42.1
2014-15	49.6	55.5	42.9
2015-16	83.4	73.4	54.2

Chart 8

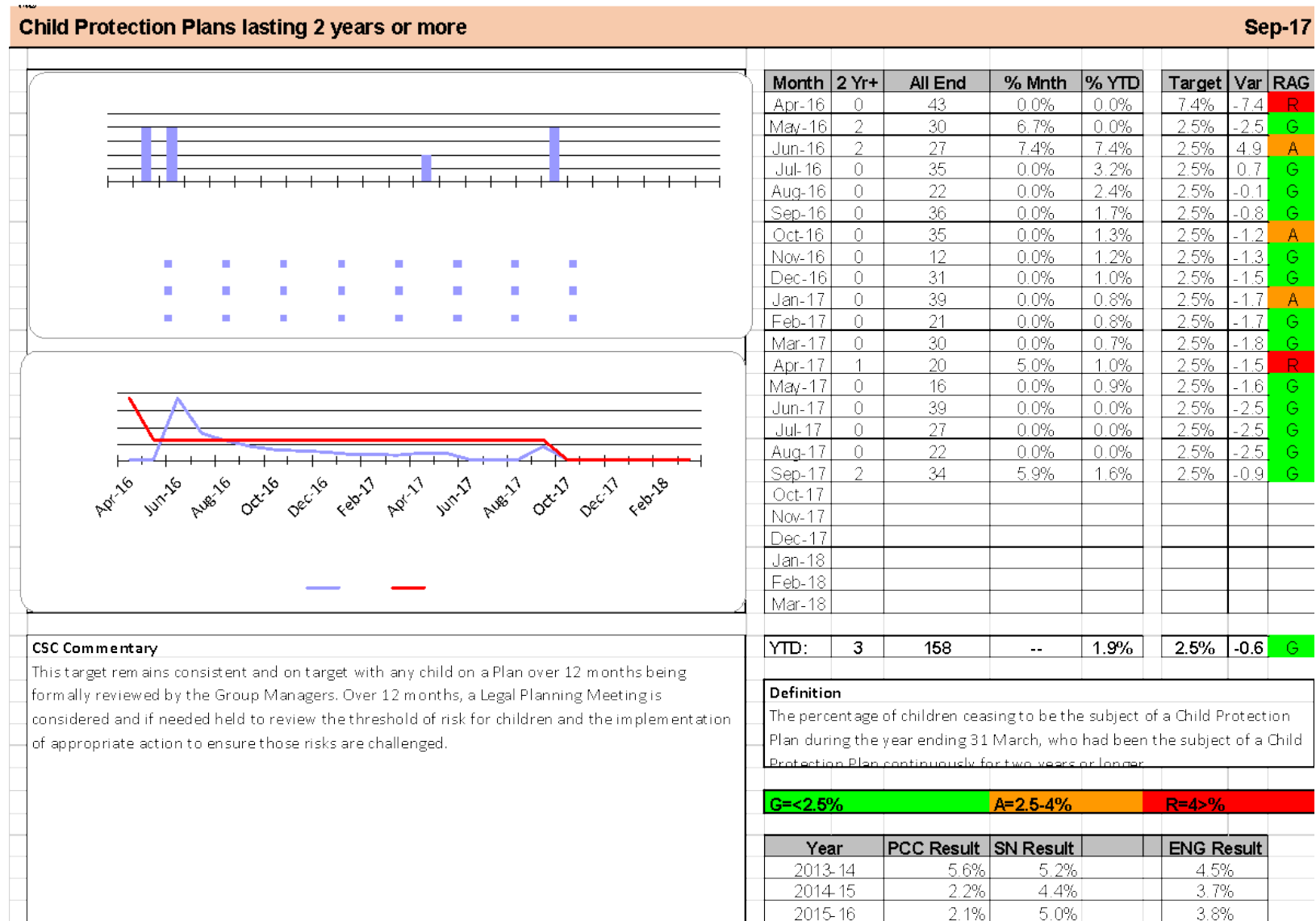
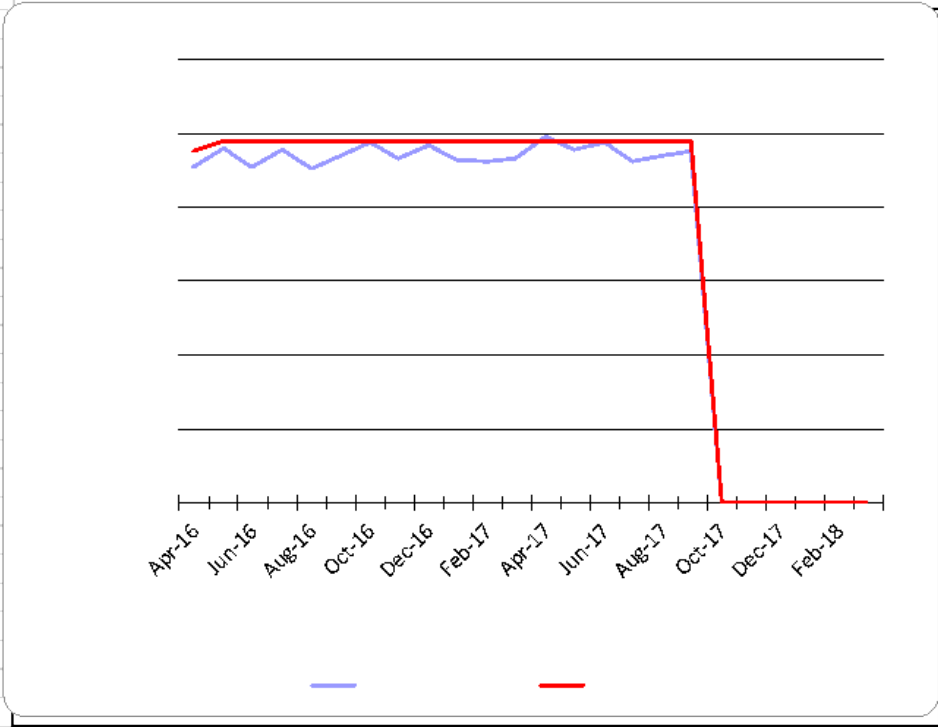


Chart 9

Child protection statutory visits in time Sep-17

65



Month	Num.	Denom.	% of CP	Target	Variance	RAG
Apr-16	220	242	90.9%	95.0%	-4.1	A
May-16	210	219	95.9%	98.0%	-2.1	A
Jun-16	214	236	90.7%	98.0%	-7.3	A
Jul-16	226	236	95.8%	98.0%	-2.2	A
Aug-16	222	245	90.6%	98.0%	-7.4	A
Sep-16	225	240	93.8%	98.0%	-4.3	A
Oct-16	227	233	97.4%	98.0%	-0.6	A
Nov-16	222	239	92.9%	98.0%	-5.1	A
Dec-16	229	237	96.6%	98.0%	-1.4	A
Jan-17	198	214	92.5%	98.0%	-5.5	A
Feb-17	202	219	92.2%	98.0%	-5.8	A
Mar-17	199	214	93.0%	98.0%	-5.0	A
Apr-17	220	222	99.1%	98.0%	1.1	G
May-17	222	232	95.7%	98.0%	-2.3	A
Jun-17	228	234	97.4%	98.0%	-0.6	A
Jul-17	215	233	92.3%	98.0%	-5.7	A
Aug-17	240	256	93.8%	98.0%	-4.3	A
Sep-17	244	257	94.9%	98.0%	-3.1	A
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

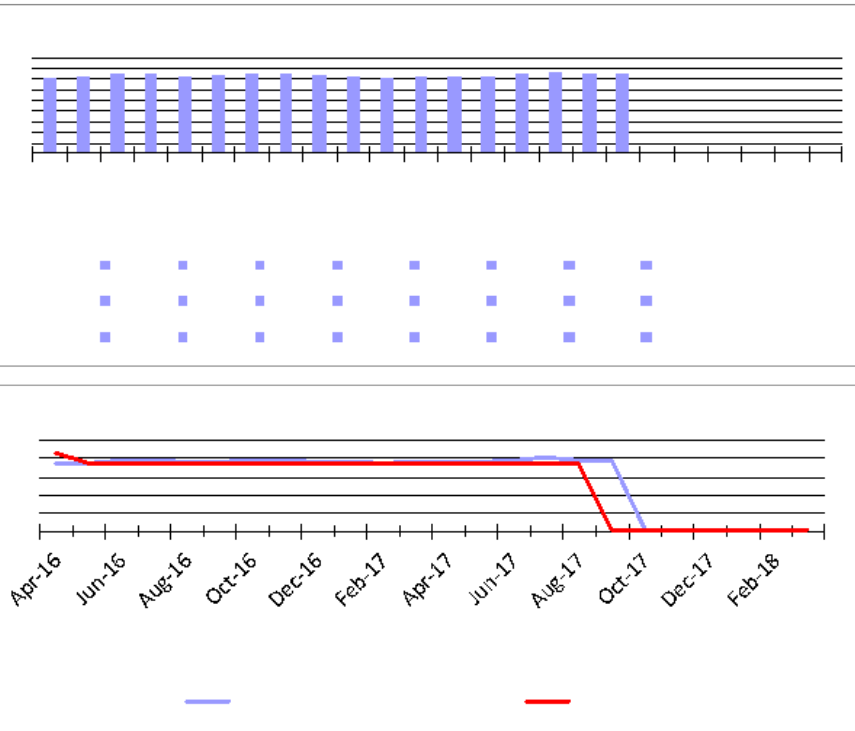
CSC Commentary
 The number of CP visits has remained on an improving trajectory with performance slightly up on last month to just below our target with some holiday influences as families are away, however it is expected visits should be planned with some capacity to ensure a missed visit or planned holiday will be anticipated to enable a follow up visit to remain in timescale.

Definition
 Of all children subject to a child protection plan for more than 4 weeks, the number and percentage of visits that were done within the 4 week deadline.
 This is snapshot data taken at the month end.

G=98>% A=90-97% R<90%

Chart 10

Number of Children in Care per 10,000 **Sep-17**



Month	CiC	Pop.	Rate of	Target	Variance	RAG
Apr-16	354	47715	74.2	84.4	-12.1%	A
May-16	358	47715	75.0	74.0	1.4%	A
Jun-16	371	47715	77.8	74.0	5.1%	R
Jul-16	371	47715	77.8	74.0	5.1%	R
Aug-16	362	47715	75.9	74.0	2.5%	A
Sep-16	366	47715	76.7	74.0	3.7%	R
Oct-16	372	47715	78.0	74.0	5.4%	R
Nov-16	371	47715	77.8	74.0	5.1%	R
Dec-16	364	47715	76.3	74.0	3.1%	A
Jan-17	361	47715	75.7	74.0	2.2%	A
Feb-17	352	47715	73.8	74.0	-0.3%	A
Mar-17	363	47715	76.1	74.0	2.8%	A
Apr-17	363	47715	76.1	74.0	2.8%	A
May-17	362	47715	75.9	74.0	2.5%	A
Jun-17	372	47715	78.0	74.0	5.4%	R
Jul-17	381	47715	79.8	74.0	7.9%	R
Aug-17	373	47715	78.2	74.0	5.6%	R
Sep-17	373	47715	78.2		#DIV/0!	
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

CSC Commentary
 The number of children in care per 10,000 of the population in August reduced by 8 children and remained steady in September. There is focused action to reduce numbers further and as of the middle of October 2017 had reduced again to below 370

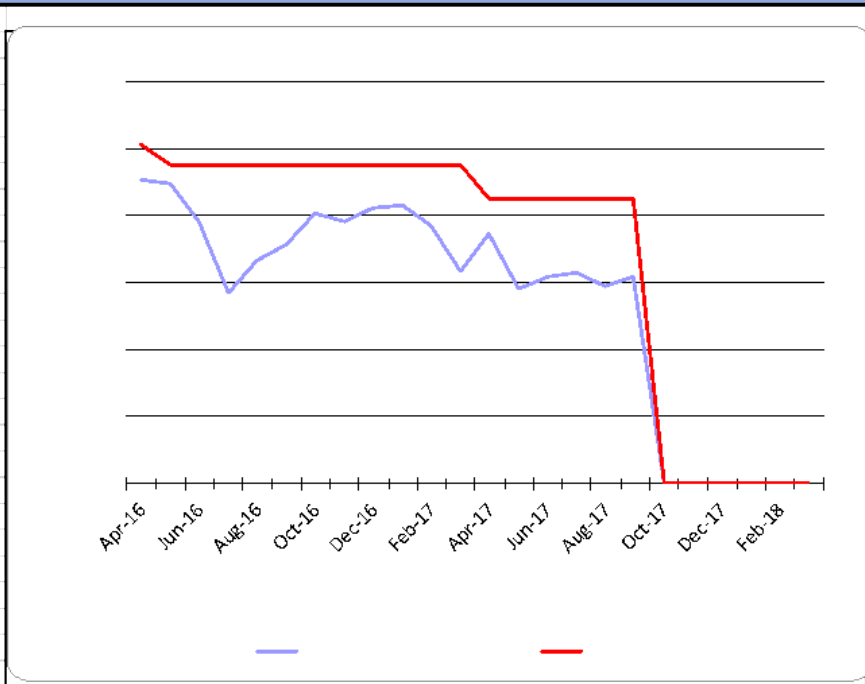
Definition
 Number of children in care divided by the population of 0-17 year olds in Peterborough multiplied by 10,000
 The number of children in care is taken as a snapshot count at the end of each month
 Population for denominator: 47715

G <=350 **A >351-365** **R >365**

Year	PCC Result	SN Result	ENG Result
2013-14	80.0	77.2	60.0
2014-15	74.0	79.4	60.0
2015-16	75.0	79.5	60.0

Chart 11

Placement Stability: 3 or more placements during previous 12 months for CiC Sep-17



Month	Num.	Denom.	% of CLA	Target	Variance	RAG
Apr-16	32	354	9.0%	10.1%	-1.1	G
May-16	32	358	8.9%	9.5%	-0.6	G
Jun-16	29	371	7.8%	9.5%	-1.7	G
Jul-16	21	371	5.7%	9.5%	-3.8	G
Aug-16	24	362	6.6%	9.5%	-2.9	A
Sep-16	26	366	7.1%	9.5%	-2.4	A
Oct-16	30	372	8.1%	9.5%	-1.4	G
Nov-16	29	371	7.8%	9.5%	-1.7	G
Dec-16	30	364	8.2%	9.5%	-1.3	G
Jan-17	30	361	8.3%	9.5%	-1.2	G
Feb-17	27	352	7.7%	9.5%	-1.8	G
Mar-17	23	363	6.3%	9.5%	-3.2	G
Apr-17	27	363	7.4%	8.5%	-1.1	G
May-17	21	362	5.8%	8.5%	-2.7	G
Jun-17	23	372	6.2%	8.5%	-2.3	G
Jul-17	24	381	6.3%	8.5%	-2.2	G
Aug-17	22	373	5.9%	8.5%	-2.6	G
Sep-17	23	373	6.2%	8.5%	-2.3	G
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

CSC Commentary
 Placement stability remains in green.

Definition
 The percentage of children in care at any given time with three or more placements during the last 12 months.

Population for denominator: 46600

G <= 8.5%	A > 8.6-10%	R > 10
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Year	PCC Result	SN Result	ENG Result
2013-14	9.0%	11.3%	11.0%
2014-15	8.5%		
2015-16			

Chart 12

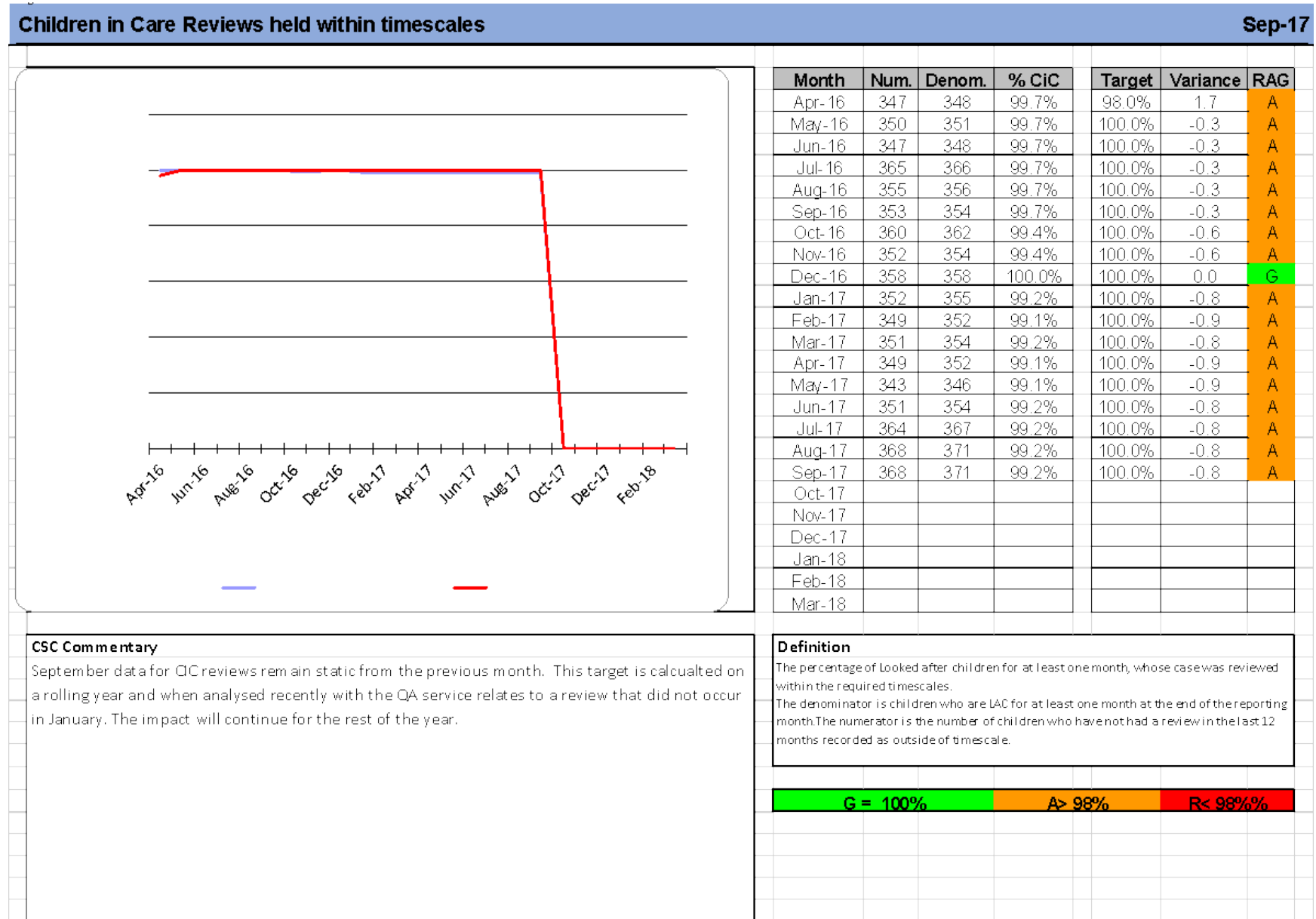
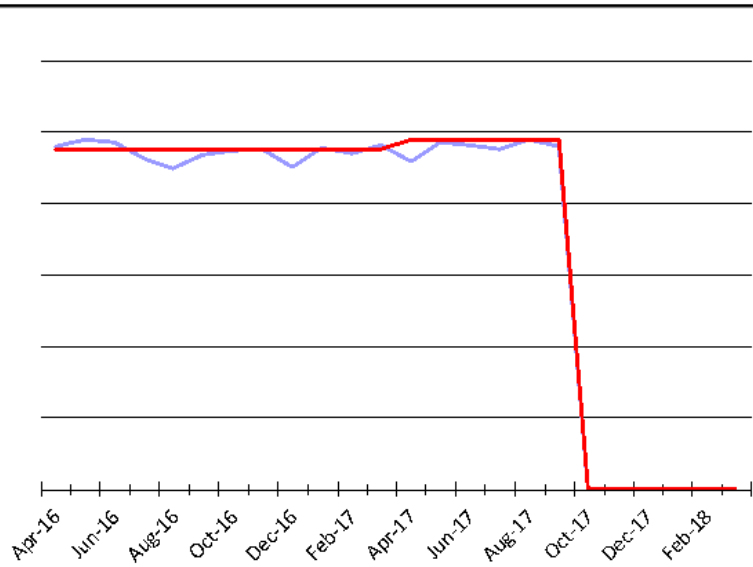


Chart 13

Children in care statutory visits in time Sep-17



Month	Num.	Denom.	% of	Target	Variance	RAG
Apr-16	333	348	95.7%	95.0%	0.7	A
May-16	339	346	98.0%	95.0%	3.0	R
Jun-16	327	337	97.0%	95.0%	2.0	G
Jul-16	327	354	92.4%	95.0%	-2.6	A
Aug-16	317	353	89.8%	95.0%	-5.2	A
Sep-16	325	348	93.4%	95.0%	-1.6	G
Oct-16	333	352	94.6%	95.0%	-0.4	A
Nov-16	332	349	95.1%	95.0%	0.1	R
Dec-16	316	350	90.3%	95.0%	-4.7	R
Jan-17	336	352	95.5%	95.0%	0.5	R
Feb-17	327	348	94.0%	95.0%	-1.0	G
Mar-17	334	348	96.0%	95.0%	1.0	G
Apr-17	320	349	91.7%	98.0%	-6.3	A
May-17	334	345	96.8%	98.0%	-1.2	A
Jun-17	334	347	96.3%	98.0%	-1.7	A
Jul-17	332	349	95.1%	98.0%	-2.9	A
Aug-17	357	365	97.8%	98.0%	-0.2	A
Sep-17	347	362	95.9%	98.0%	-2.1	A
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

CSC Commentary

this target has been affected recently by the impact of leave, holidays of foster carers and some staff sickness

Definition

Of all Children in Care that have been looked after for more than 6 weeks, the number and percentage of visits that were completed within the 6 week deadline (or within three months for those Children in Care that have been looked after for more than 12 months and whose placement is deemed to be permanent). This is snapshot data taken at the month end.

G = 98% **A > 97%-90** **R < 90%**

Chart 14

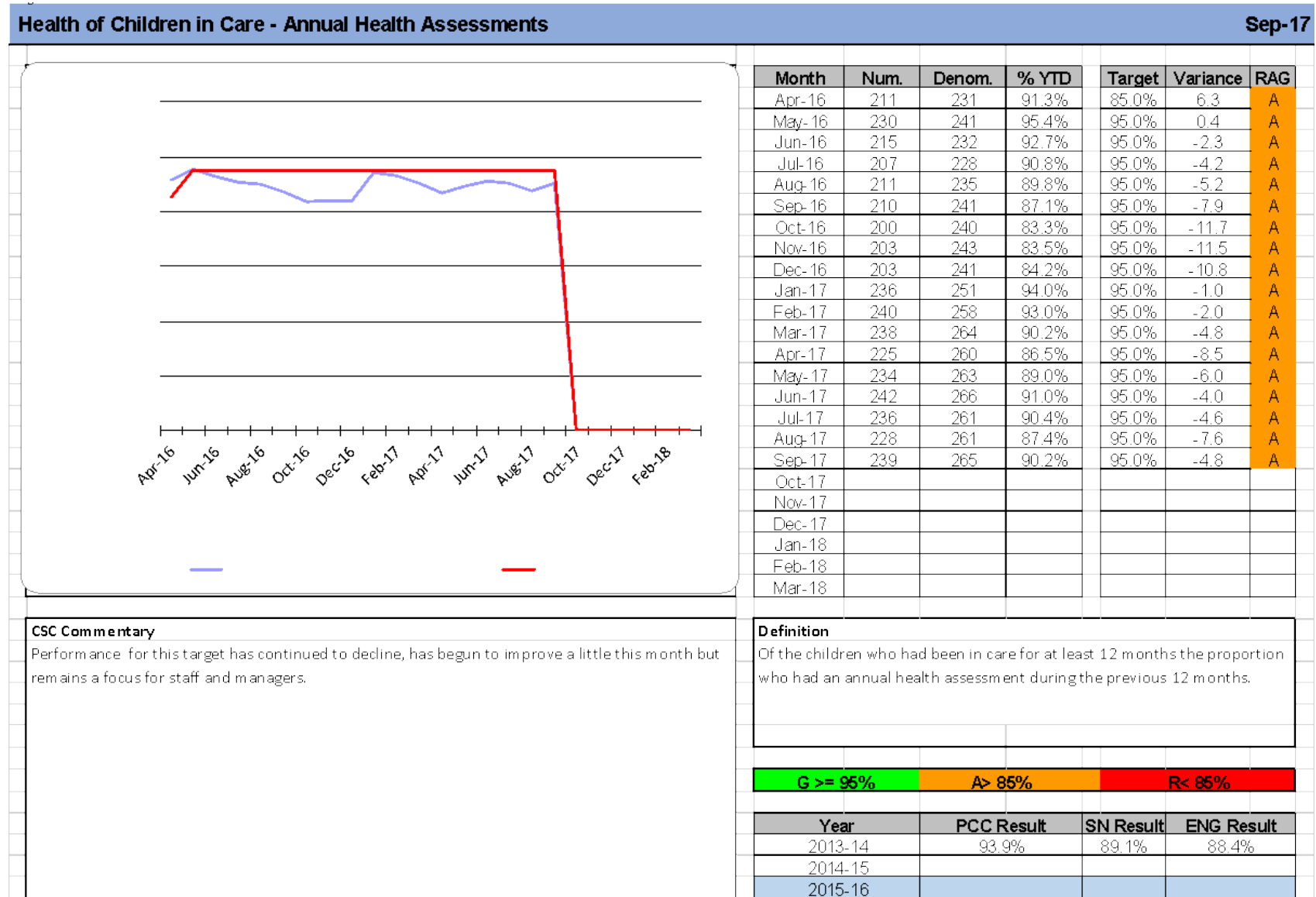
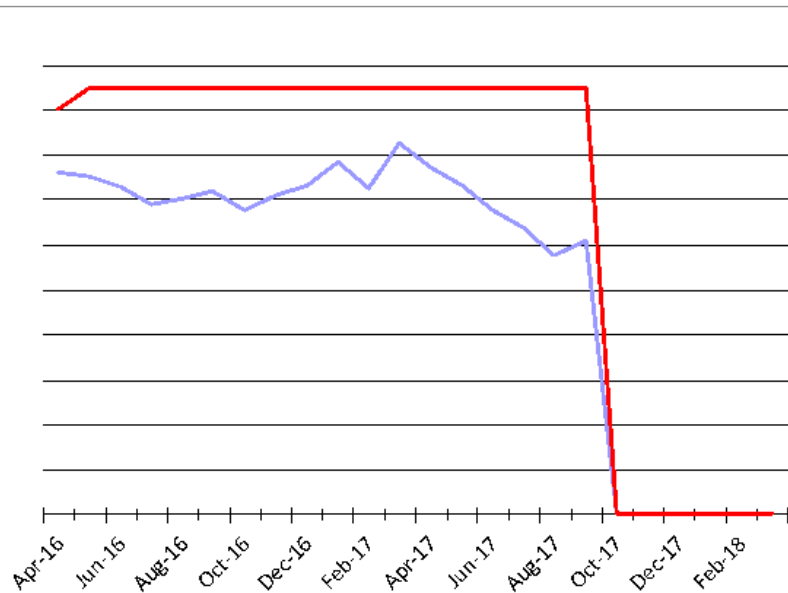


Chart 15

Children in care (aged 3-17 years) with dental checks held within previous 12 months **Sep-17**



Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-16	239	315	75.9%	90.0%	-14.1	R
May-16	235	313	75.1%	95.0%	-19.9	R
Jun-16	235	323	72.8%	95.0%	-22.2	R
Jul-16	223	323	69.0%	95.0%	-26.0	R
Aug-16	221	315	70.2%	95.0%	-24.8	R
Sep-16	226	314	72.0%	95.0%	-23.0	R
Oct-16	215	318	67.6%	95.0%	-27.4	R
Nov-16	226	319	70.8%	95.0%	-24.2	R
Dec-16	238	325	73.2%	95.0%	-21.8	R
Jan-17	252	321	78.5%	95.0%	-16.5	R
Feb-17	240	330	72.7%	95.0%	-22.3	R
Mar-17	271	329	82.4%	95.0%	-12.6	R
Apr-17	251	327	76.8%	95.0%	-18.2	R
May-17	238	325	73.2%	95.0%	-21.8	R
Jun-17	224	331	67.7%	95.0%	-27.3	R
Jul-17	217	341	63.6%	95.0%	-31.4	R
Aug-17	198	345	57.4%	95.0%	-37.6	R
Sep-17	208	342	60.8%	95.0%	-34.2	R
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

CSC Commentary

This performance indicator in June has seen a reduction in dental checks (14) being completed by month end, but further work is being undertaken with health colleagues to address this area. We will have a revised procedure to address this by early September.

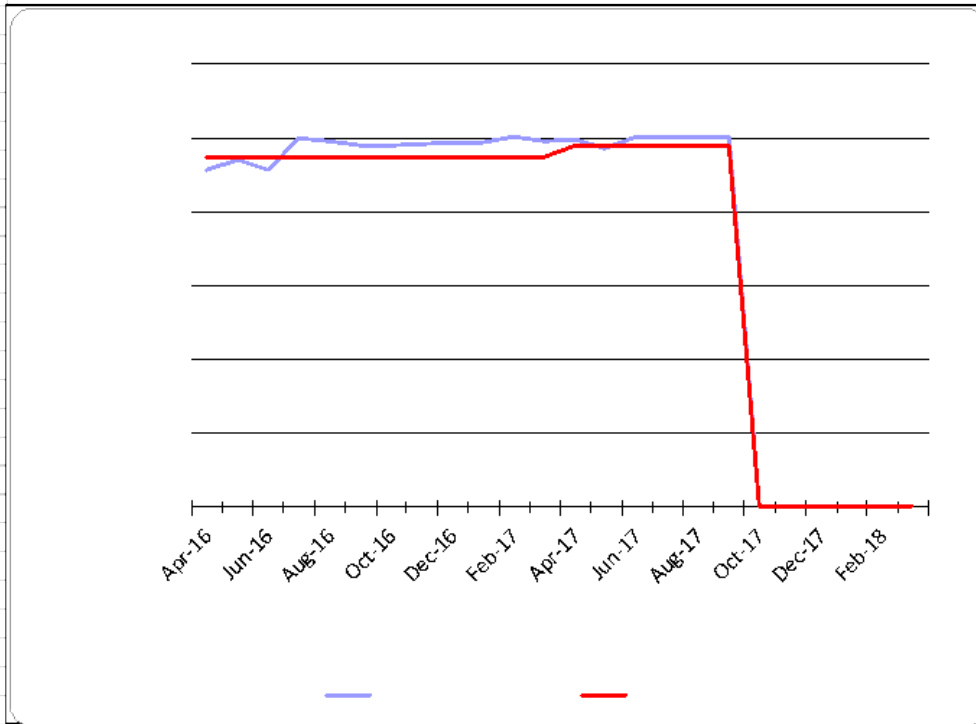
Definition

The percentage of children looked after who have had a dental check within the previous 12 months.
 Children looked after aged between 3 and 17 years old that have a dental check recorded on Liquidlogic that was completed within the previous 12 months.
 The denominator is the number of children looked after (3-17) at the month

G >= 95%	A > 90%	R < 90%
----------	---------	---------

Chart 16

Personal Education Plans (PEPs) Sep-17



Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-16	222	243	91.4%	95.0%	-3.6	G
May-16	233	248	94.0%	95.0%	-1.0	G
Jun-16	232	254	91.3%	95.0%	-3.7	G
Jul-16	253	254	99.6%	95.0%	4.6	R
Aug-16	250	253	98.8%	95.0%	3.8	A
Sep-16	219	224	97.8%	95.0%	2.8	A
Oct-16	219	224	97.8%	95.0%	2.8	G
Nov-16	218	222	98.2%	95.0%	3.2	G
Dec-16	220	223	98.7%	95.0%	3.7	G
Jan-17	220	223	98.7%	95.0%	3.7	G
Feb-17	221	221	100.0%	95.0%	5.0	A
Mar-17	233	235	99.1%	95.0%	4.1	G
Apr-17	209	210	99.5%	98.0%	1.5	G
May-17	212	218	97.2%	98.0%	-0.8	A
Jun-17	214	214	100.0%	98.0%	2.0	G
Jul-17	225	225	100.0%	98.0%	2.0	G
Aug-17	208	208	100.0%	98.0%	2.0	G
Sep-17	208	208	100.0%	98.0%	2.0	G
Oct-17						
Nov-17						
Dec-17						
Jan-18						
Feb-18						
Mar-18						

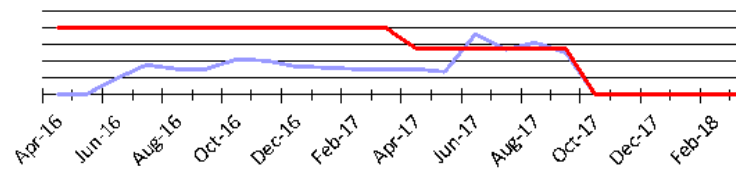
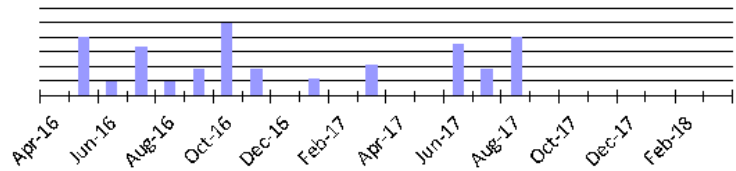
CSC Commentary
 Increased staffing levels in PVS have ensured that social workers are meeting the requirement of initial PEP completion within statutory timescales. PVS is now recording PEP meetings on Liquid Logic to ensure accuracy of data.

Definition
 The denominator is the number of children in care who are of school age. The numerator is of those children, the number that have a PEP added to the system. This has been addressed with managers.

G = >98% **A=95%-97%** **R < 95%**

Chart 17

Percentage of children adopted **Sep-17**



CSC Commentary

This is a volatile indicator but has been showing a steady increase over the last few months compared with the previous year.

Month	Adop.	CiC Ends	% monthly	% YTD	Target	Var	RAG
Apr-16	0	16	0.0%	0.0%	20.0%	-20.0	
May-16	2	10	20.0%	0.0%	20.0%	-20.0	
Jun-16	1	21	4.8%	4.8%	20.0%	-15.2	
Jul-16	2	12	16.7%	9.1%	20.0%	-10.9	
Aug-16	1	20	5.0%	7.5%	20.0%	-12.5	
Sep-16	1	11	9.1%	7.8%	20.0%	-12.2	
Oct-16	3	12	25.0%	10.5%	20.0%	-9.5	
Nov-16	3	33	9.1%	10.1%	20.0%	-9.9	
Dec-16	0	18	0.0%	8.7%	20.0%	-11.3	
Jan-17	1	16	6.3%	8.4%	20.0%	-11.6	
Feb-17	0	14	0.0%	7.6%	20.0%	-12.4	
Mar-17	2	19	10.5%	8.0%	20.0%	-12.0	
Apr-17	0	15	0.0%	7.3%	14.0%	-6.7	R
May-17	0	24	0.0%	6.5%	14.0%	-7.5	R
Jun-17	2	11	18.2%	18.2%	14.0%	4.2	G
Jul-17	1	11	9.1%	13.6%	14.0%	-0.4	A
Aug-17	2	10	20.0%	15.6%	14.0%	1.6	G
Sep-17	0	8	0.0%	12.5%	14.0%	-1.5	R
Oct-17							
Nov-17							
Dec-17							
Jan-18							
Feb-18							
Mar-18							
YTD:	5	79	--	6.3%	20.0%	-13.7	R

Definition
The number of children adopted as a percent age of the number of children who ceased to be in care

G =14%	A 9-13%	R< 8%
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Year	PCC Result	SN Result	ENG Result
2013-14	18.0%	22.4%	17.0%
2014-15	19.0%	24.0%	17.0%
2015-16	17.0%	21.0%	15.0%

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 7
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Wendi Ogle-Welbourn (Director People and Communities)	
Cabinet Member(s) responsible:	Cllr Lynne Ayres (Cabinet Member for Education, Skills and University)	
Contact Officer(s):	Terry Reynolds: Service Director; Education Gary Perkins: Assistant Director; Education	Tel. 863612

PETERBOROUGH READING STRATEGY 2017-2020

R E C O M M E N D A T I O N S	
FROM: Service Director: Education	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee :</p> <ol style="list-style-type: none"> 1. Notes the content of the report. 2. Schedules further reports to update on progress. 	

1. ORIGIN OF REPORT

1.1 A previous report on the draft Reading Strategy was brought to the Scrutiny Committee in September. Members were generally supportive and made comments and suggestions for improvements. These were taken to the working group drafting the strategy for consideration and the updated final draft is attached.

2. PURPOSE AND REASON FOR REPORT

2.1 The report is presented to update the Committee on the joint development of the Reading Strategy by Vivacity, the National Literacy Trust and Peterborough City Council.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and Higher Education;
- b) Youth Service;
- c) Careers; and
- d) Special Needs and Inclusion.

2.3 This report links to the Corporate Priority· Improve educational attainment and skills

- 2.4 This report links into the Children in care Pledge: support Children in Care to have a good education.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

- 4.1 Members raised the following points at the September Scrutiny Committee discussion:

- In the section "Why is the improvement of reading important for every child in Peterborough" were the last four bullet points outcome measures/KPIs rather than reasons for importance?
- Was there enough reference to the importance of parents? (there were differing views on whether parents should be emphasised more);
- A number of councillors were of the view that other forms of literacy - visual, electronic - were not sufficiently represented;
- Were vulnerable pupils and/or those disengaged with reading represented enough?

- 4.2 The working group considered these points and made changes to the text:

- In the section on "the importance of reading", the bullet points were reworded and one was removed;
- To include more references to vulnerable pupils - targets and milestones can be set for vulnerable pupils when validated groups data is made available for Peterborough LA and then incorporated within the outcomes section.

- 4.3 No changes were made to:

- References to parents. The group felt there was sufficient emphasis - it is envisaged that a separate document will be produced for parents as part of the Vision plan
- Emphasising other forms of literacy. The group relied on the key role that literacy of written texts plays for success in the educational system, as well as it being the foundation for the development of other forms of literacy (such as for electronic texts) - references to reading are not limited to books but include the whole range of reading texts

5. **CONSULTATION**

- 5.1 The Vision for Reading is currently being shared with Primary and Early Years Foundation Stage Literacy Leaders. The Reading Strategy will be used to engage with partner organisations in the city.

6. **ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 The strategy will be used to engage a wide range of organisations in the private and public sector to contribute to:

- Improved achievement in reading
- Improve community cohesion
- Increase the number of children using local libraries and reading for pleasure
- Improve educational and employment opportunities for children and young people

7. **REASON FOR THE RECOMMENDATION**

- 7.1 To increase Councillor support for city council engagement with improving reading.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 To maintain current discrete improvement initiatives: rejected in favour of more cohesive and wider ranging approach to add value.

8.2 Changes to the strategy as discussed above.

9. IMPLICATIONS

Financial Implications

9.1 The proposal will have no cost for the Council.

Vivacity has contributed a small amount in development costs.

New initiatives will be within individuals' existing responsibilities and work programmes. Engagement by partner organisations will entail devoting efforts to the promotion of reading, but this will bring wider benefits

Legal Implications

9.2 There are no legal implications

Equalities Implications

9.3 Improved reading outcomes improves life chances for disadvantaged groups.

Rural Implications

9.4 There are no specific rural implications.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 - Final Draft Reading Strategy and Final Draft Reading Pledge

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A Vision for Reading in Peterborough

2018 - 2020

Ensuring that every child in every community in Peterborough can enjoy reading and read well is crucial to the success of our City. This vision commits the City to improving reading in a new and exciting way, not only strengthening the resources of the city's schools and teachers but establishing reading as a priority for every service, business and community agency committed to Peterborough's future.

This vision builds upon the great work already being done in Peterborough by the City Council, the National Literacy Trust, Vivacity and other partners. It sets out a strategic pathway and three key priorities to guide how we can all work together so that we ensure that every child has improved life opportunities through reading. We have all pledged to play our part in helping children to have a lifelong love of reading and build a reading city. We invite you to join us.

Gillian Beasley - Chief Executive, Peterborough City Council

Kevin Tighe - Chief Executive, Vivacity

Jonathan Douglas - Director, National Literacy Trust

Vivacity

PETERBOROUGH

CITY COUNCIL

**National
Literacy
Trust**



Why is reading important?

- Reading improves people's health and well-being, including mental and physical health and relaxation e.g. sharing books and reading to babies and young children helps families to bond;
- Reading engagement and reading for pleasure support people in their social interactions, creativity, empathy, self-expression and understanding of themselves and others; this can lead to improved community cohesion¹;
- Access to books and parents who value reading and reading for pleasure have a big impact on how much and how well a child reads²;
- Babies and children who are read to regularly are more likely to be better readers: even at the age of two a child's language development is a strong predictor of their reading skills at the age of five³;
- As many as one in six struggle with reading⁴;
- Being a competent reader and reading daily or weekly has a positive impact upon educational success and how well people do in later life: people who have functional literacy skills earn, on average, 16% more than those who don't⁵.



Why is the improvement of reading important for every child in Peterborough?

- Currently achievement in reading is significantly lower than national averages and lower than that in other local authorities;
- The number of children moving into and leaving Peterborough schools at non-standard times is the second highest in the country and this has disruptive impacts on the outcomes of too many pupils⁶; from October 2016 to January 2017, 630 children joined and 432 children left Peterborough schools at non-standard times;
- Peterborough has a diverse community with 138 languages spoken⁷ and further cohesion needs to be developed;
- 10 libraries in Peterborough are used by only 20% of the population and this needs to be increased to further develop reading for pleasure;
- Improved reading is linked to better public health and greater opportunities within education and employment⁸.



How are we going to achieve improvement of reading in Peterborough?

Local literacy initiatives are the best means of understanding and targeting local community needs⁹. The National Literacy Trust local hub in Peterborough has already established some partnership working with a range of agencies across Peterborough. We intend to further develop local shared initiatives and partnership working, to improve enjoyment, engagement and achievement in reading.

We will particularly focus on the following new initiatives:

- Raising awareness of and implementing the School Readiness Project;
- Training Reading Buddies for all schools;
- Encouraging schools and partners to prioritise reading through signing up to the Peterborough 'Reading Pledge';
- Celebrating the Peterborough Year of Reading for 2019;

1. BOP Consulting, (2015), The impact of reading for pleasure and empowerment. London: The Reading Agency
2. Clark C and Hawkins L, (2010), Young People's Reading, NLT
3. Collins F and Svensson C, (2005), Planting a seed for Life, Bookstart
4. Williams J, (2011), Skills for Life Survey, DfES
5. Morrisroe, J, (2014), Literacy Changes Lives
6. Rodda M, Hallgarten J, Freeman J (2013) Between the Cracks Report, RSA
7. DfE, (April 2017), School Census 2016-2017
8. Morrisroe J, (2015), National Literacy Trust Hubs Report, NLT
9. Morrisroe J, (2015), National Literacy Trust Hubs Report, NLT

Peterborough becomes a city where reading enables every child to have improved life opportunities

Priorities



ENJOYMENT

More children enjoy reading



ENGAGEMENT

More children read more often



ACHIEVEMENT

More children have improved achievement reading



We will contribute to lifelong achievement, wellbeing and breaking the cycle of poverty by:

Aim

- Bringing together the whole Peterborough community to excite children about the possibilities of reading
- Providing inspiring and enjoyable activities linked to reading

- Increasing library membership & active library usage
- Increasing opportunities to read in a variety of places
- Further motivating parents/carers in participating in the development of their children's reading skills

- Raising attainment and progress in reading from starting points (EYFS, KS2 & GCSE)
- Closing the gap to national averages for reading



Current Initiatives

- Boys into Books; NLT Books Unlocked; Rhyme Time; Storytime; Summer Reading Challenge; Holiday and Half-Term activities in Libraries

- Book Bus; Bookstart; City Read; Community Meet and Eat Events; Community Serve Pop-Up Shops; Community Story-telling Events; Heritage Festival; Peterborough City of Reading 2019; Reading Cafes; Reading Champions; Summer Holiday Pop-up Literacy Shops.

- Early Words Together; Edge Hill University Intervention Programmes: Readers Count and Project X CODE; Every Child a Talker (ECAT); Improving Literacy Programmes for targeted schools; Pow-er of Reading; Raising Early Achievement in Literacy (REAL); Reading Buddies; Reading for Inference



By the end of the Reading Strategy (August 2020), we will achieve the following outcomes:

Outcomes Milestones Evaluation

- The rate of improvement in Peterborough will be double the national rate of improvement
- Attainment and progress in reading from starting points will be raised and the gap to national averages narrowed:
 - EYFS Communication and Literacy Expected plus (above 75% and less than 7pts% below national) and Reading Expected plus (above 75% and less than 8%pts below national average)
 - KS1 Reading attainment (above 68% and less than 6%pts below national average)
 - KS2 Reading attainment (above 55% and less than 11%pts below national average)
 - KS2 Reading progress (above -1.12 and at least in-line with national average of 0)
 - GCSE English Grade 4+ and above (above 70% and less than 5%pts)
- School Readiness survey shows improvement in Listening, Sharing and Effective Communication measures (above 70%)
- Increase library membership & active library usage 2500 more children join the library each year
- Increase opportunities to read in a variety of places (100 new places)
- Surveys on reading show improved levels of enjoyment (greater than 60%)
- Have at least 100 Reading Buddies trained and volunteering in Peterborough schools
- Have at least 90% of schools and at least 40 partner organisations signed up to the Reading Pledge
- Peterborough 2019 Year of Reading is celebrated across the city and has a high profile in the media



Monitoring & Evaluation

The Reading Strategy will be monitored by the Lead Officers for PCC School Standards and Effectiveness, the NLT Hub and Vivacity and impact reports will be provided for the PCC Scrutiny Committee on a termly basis. The Reading Strategy will be evaluated by: the PCC Scrutiny Committee.



Peterborough Reading Pledge

As part of the Vision for Reading in Peterborough, developed in partnership with the National Literacy Trust Literacy Hub in Peterborough, Vivacity and Peterborough City Council, we invite you to undertake three actions (one from each section) to put reading at the heart of your organisation's strategy:

Your Organisation

- Use the Vision for Reading in Peterborough to promote reading for all staff in your organisation
- Create a page on your organisation's intranet dedicated to encouraging reading activities for example a staff book club or recommended reads
- Ensure engaging reading materials are available in public waiting areas within your organisation
- Include the Vision for Reading in Peterborough logo (to be developed) on official documents to show that your organisation is working in partnership to promote reading

Your Staff

- Actively encourage all staff/employees to join their local library
- Identify an Ambassador of Reading to take special responsibility for promoting reading within your organisation
- Create a yearly reading reward or prize within your organisation

Reading in the Community

- Send information to all parents and carers within your organisation at least three times a year, asking them to read regularly with and to their children and highlighting free resources available to support this, for example the Words for Life website
- Promote The Reading Agency's Summer Reading Challenge to all employees who have children aged 3 to 12
- Identify at least one person in your organisation who would be interested in training to be a volunteer as a Reading Buddy within a local school.

I/We pledge to undertake the above actions and to support the Peterborough Vision for Reading

Name	Organisation
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We are committed to working with as many partners as possible and we hope that these partners will sign-up to the Peterborough Reading Pledge Strategic Partners: Peterborough City Council (PCC); Vivacity; National Literacy Trust.

Other Partners: Arts & Cultural organisations; Axiom Housing; Barnardos; BookTrust; City College Peterborough, Community Connectors; CPFT (Health Visiting Teams); Cross Keys Housing; Faith Groups; Families Information Service; Opportunity Peterborough; Phantoms; Peterborough Learning Partnership; POSH; Preschool Sector; Public Health; Schools and Academies ; Spurgeons; Stagecoach.

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 8
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Terry Reynolds, Service Director Education	
Cabinet Member responsible:	Lynne Ayres, Cabinet Member for Education and Skills and University.	
Contact Officer:	Sheelagh Sullivan Head of SEN and Inclusion Services	Tel. 01733 863702

SEND REFORMS AND PROVISION FOR CHILDREN WITH SPECIAL EDUCATIONAL AND ADDITIONAL NEEDS

R E C O M M E N D A T I O N S	
FROM: Service Director Education	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> Note the content of the report detailing the evaluation of progress towards implementation of SEND reforms. 	

1. ORIGIN OF REPORT

- The report is submitted to the Children and Education Scrutiny Committee following sign off by the 0-25 SEND Transformation Board in August 2017.

2. PURPOSE AND REASON FOR REPORT

- The 2014 revised Code of Practice for children and young people with special educational needs placed duties on Local Authority services (education and social care) and health providers to change practices by the end of March 2018 . The new code set out revised ways of assessing and providing for the special educational needs of children aged 0-25. It encourages a graduated approach to the identification of SEND as part of a holistic, multi- agency approach and sets out a new framework for assessing and meeting the needs of children and young people with the most severe needs (EHC needs assessment).

The report evaluates the progress made towards implementing the reforms between September 2016 and August 2017.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and Higher Education;
- b) Youth Service;
- c) Careers; and
- d) Special Needs and Inclusion.

2.3 This report links to the following Corporate Priorities:

- Improve Educational Attainment and Skills
- Safeguard Vulnerable Children and Adults

2.4 The activity detailed in this report takes into account the Children in Care Pledge. In particular, work in this area supports the voice of the child and young person and aims to help them prepare for adulthood from the earliest years.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The annual report provides an evaluation of the work undertaken by services in education, health and social care towards the implementation of the SEND Code of Practice 2014 between September 2016 - August 2017.

Members are requested to note the content of the report.

5. **CONSULTATION**

5.1 Partner agencies, including educational settings and parents (via Family Voice) contributed to the report.

The report was shared with the 0-25 SEND Transformation Board and subsequently published on the Local Offer. Links have been circulated to schools via the SEND in Peterborough newsletter as well as the regular newsletter to Peterborough schools.

6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 The report evaluates the progress made towards implementation of SEND reforms. It identifies areas of strength and weakness, and will be used as a basis for a revised SEND reforms action plan that will cover the remaining reform implementation period. A copy of the draft version of the new action plan accompanies this report.

The report has been brought to the Children and Education Scrutiny Committee for information purposes.

7. **REASON FOR THE RECOMMENDATION**

7.1 The report is for information only and there are no recommendations for the Committee to consider.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 There are no alternative options - implementation of the 2014 SEND Code of Practice is a statutory requirement.

9. IMPLICATIONS

Financial Implications

- 9.1 There are no financial implications

Legal Implications

- 9.2 The Council is required to implement the reforms by March 2018.

Equalities Implications

- 9.3 There are no equalities implications

Rural Implications

- 9.4 There are no rural implications

10. BACKGROUND DOCUMENTS

- 10.1 The data and information contained within the report were provided by SEND reform partners including our designated parent/carer forum, Family Voice.

Information also came from a series of structured interviews with key members of staff and other partners with responsibility, or interest in, different aspects of SEND reforms implementation.

11. APPENDICES

- 11.1 Appendix 1: Joint Local Area Self-evaluation of the effectiveness of provision for Special Educational Needs and Disability (SEND). Appendix 1 references all appendices 2-6.
- 11.2 Appendix 2: SEND Action Plan review August 2017.
- 11.3 Appendix 3: SEND self-evaluation
- 11.4 Appendix 4: SEND Draft Dashboard template
- 11.5 Appendix 5: Analysis of issues raised in SEND inspections requiring a statement of action.
- 11.6 Appendix 6: Analysis of available information and evidence against issues raised in SEND inspections where a statement of action is required

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Appendix 1 - Joint Local Area Self-Evaluation of the effectiveness of provision for Special Educational Needs and Disability (SEND)

SEND Self-Evaluation and action plan review August 2017

Vision:

That all children and young people, including those with special needs or a disability achieve well in their early years, at school and in college; lead happy and fulfilled lives and have choice and control.

Core aims:

- Enhance the life chances of children and young people with special educational needs
- Enable families and young people to have increased control over the support that they need
- Improve cooperation between education, health and care services that support children and their families
- Involve children, young people and their families in reviewing and developing provision

SEND Inclusion Policy Principles underpinning action plan (2016 – 2017):

1. Children and young people first

Aspirational outcome: Regular surveys of children and young people show that at least 90% say that their views were listened to and can identify action taken as a result

2. Coproduction

Aspirational outcome: Children young people and their families are satisfied with the quality of the advice and support that they receive at least 90% of the time.

3. Effective early identification, assessment and support

Aspirational outcome: An integrated multiagency assessment planning and review process that is outcomes focused involves children young people and their families and which is seamless quick and simple is provided for all.

4. Prepared for adult life

Aspirational outcome: The process of preparation for adulthood is flexible and responsive to the changing needs and life experiences particularly at transition points. All 19 year olds complete school, college or an apprenticeship with the skills and confidence to contribute to and take part in society and are able to access high quality work or study options.

5. High expectations for every child and young person

Aspirational outcome: All children and young people achieve or exceed their planned outcomes – the negative impact of poverty on positive outcomes has been eradicated.

SUMMARY

AREAS OF STRENGTH

- Practitioners and managers know where the areas for improvement are and are exploring how to address the gaps or know what action is being taken to address them
- Accountability, decision making and strategic governance arrangements are clear e.g. Multi - Agency Support Group (MASG) panels, SEND Transformation Board
- Service redesign has been planned to facilitate improved coordination of and targeting of support to the most vulnerable groups
- Shared ethos of inclusion and supporting children, young people and their families locally
- Well established early help and early support process with strong engagement from stakeholders
- Co- production with parents/carers at a strategic and individual level
- Person centred approaches to planning

AREAS WHERE IMPROVEMENTS HAVE BEEN MADE

- Collaborative agency approach to 2 year integrated checks and early help
- Improved strategic engagement with schools through cross phase Special Educational Needs Coordinator (SENCO) network improving capacity and confidence of all educational settings to support a wide range of special educational needs
- Processes have been agreed with the local Further Education (FE) colleges to support the placement of high needs students
- Key new posts will enhance ability to support education settings
- Increasing collaboration across specialist education services
- Improved social, emotional development assessment process - reduced waiting times for parents/carers
- Improving access to services through joint “drop in” sessions
- Local offer publication is thoroughly audited and content well managed – new platform will enhance the flexibility of the website
- Improved timeliness of new statutory Education Health and Care (EHC) needs assessments
- Broader range of specialist provisions through creation of the “hub” resource bases including in early years

KEY AREAS FOR FURTHER IMPROVEMENT

Priority areas for action plan 2017 – 18:

- Effective identification, assessment and support: Expectations of roles and responsibilities in relation to the requirements of legislation relevant to SEND
- Preparation for Adulthood: Transitions into health and social care and housing adult services
- High Expectations: Performance management data and analysis of outcomes to inform future commissioning and support with a focus on vulnerable groups

Recommendations of areas for action plan

1. Children and young people first

1.1 Strategic Recommendation: Confirm and publish the arrangements that are in place to enable children and young people and their parents/carers to provide feedback about their experiences and how this is used to inform the cycle of joint commissioning of education, health and social care SEND provision, leisure activities and support services

1.2 Strategic Recommendation: That all service plans include SMART outcomes relevant to enabling and embedding the participation of young people in providing feedback that is used to inform service planning and recorded on the local offer as a “you said, we did” report, at least once a year

1.3 Provide a clear briefing for all stakeholders including educational settings on the description of personal budgets in education, health and social care and the local access and monitoring arrangements.

1.4 Set up a cross agency task and finish group to review the protocol for monitoring and review of Out of City placements for looked after children with SEND and children and young people with highly complex needs in independent placements to include analysis of:

- consistency of practice
- the way in which the child’s views and experiences are captured
- to whom views are reported
- how follow up is determined and action recorded

1.5 Coproduce a SEND strategy together with Cambridgeshire partners that is carried out in a timely and focused way and use the approach and process of agreeing the strategy as an opportunity to reinforce the area expectations of inclusive and holistic approaches to identification, assessment and planning e.g. through the process of drafting the strategy and cross agency briefing and training

2. Co-production

2.1 Develop a process in order to track and ensure continuing improvements in the quality of co – production with parents/carers and young people e.g. a six monthly review with parents/carers

3. Effective early identification, assessment and support

3.1 Coproduce with parents/carers, educational settings and other agencies guidance on what the expectations are for early identification, the graduated approach to assessment and support and planning for those with exceptional needs.

3.2 That all services (including schools) review and ensure that the ways in which their services can be accessed are clear for parents/carers and young people and in communications a “think family” approach is in place to ensure that the way in which messages are passed on is accessible to the family i.e. not always written, and clearly explains any decision making.

- 3.3 Strategic recommendation: That the success of the use of a key worker (assessment coordinator or lead professional) role and the single “front door” process is reviewed in the early help and Education Health and Care needs assessment processes in order to determine whether the role is effective in achieving a positive experience for parents/carers who may be working with many different practitioners e.g. tell it once, supporting transitions between services and across phases of education
- 3.4 Strategic recommendation: That the process of assessment, planning and sharing information for children and young people moving into and out of hospital is reviewed and a clear multi agency protocol put into place.
- 3.5 In order to improve collaborative working and reduce repetition for parents/carers review the effective practices in this area across the City e.g. early help, and to consider how those practices may be embedded across the 0 – 25 age range. This might include reviewing with senior managers whether the prioritising of work activity needs to be specified differently in order to achieve this.
- 3.6 Review the interface between the MASG and specialist support services to include knowledge amongst professionals about the access routes to different services e.g. Inclusion services.
- 3.7 Strategic recommendation: That an accessibility strategy is co-produced and published.
- 4. Prepared for adult life**
- 4.1 Review and have agreed by the Transformation Board, the role and terms of reference of the Preparation for Adulthood (PfA) group to ensure it has a clear mandate for the scope and range of activity it can undertake and relevant resourcing e.g. is its role to coordinate and monitor the actions of others or to provide key leads for certain development work
- 4.2 Update the PfA action plan to ensure that the work undertaken will enable the requirements outlined in the SEND Code of Practice to be addressed and to ensure that the right representatives from across the agencies are attendees.
- 4.3 Include action relevant to transition planning for young people who will be using adult health, and social care services and housing including those with the most exceptional needs as a key action in the revised plan e.g. review of available resources, review of progression routes
- 5. High expectations for every child and young person**
- 5.1 Develop a relevant multi agency “data dashboard” for the 0 -25 age range to provide a set of criteria against which progress and change may be monitored and that is reported on an annual basis. This should include performance data that covers identifying needs, judging the timeliness of meeting needs, quality of processes and outcomes. That a proposal for the development and resourcing of this work is provided for the consideration of the Transformation board.
- 5.2 All services build into their annual review of service or evaluation of the outcomes of their work against an improvement action plan, clear measures of impact and outcomes of their work including measures of the child/young person’s achievement e.g. attendance, involvement in social activity and that

these achievements and outcomes are clear on the child/young person's record.
(5.2 revised)

Proposed core areas for action for all services

- 1.2 That all service plans include goals relevant to increasing the participation of young people in providing feedback that is used to inform service planning and recorded on the local offer as a "you said, we did" report, at least once a year
- 3.2 That all services review and ensure that the ways in which their services can be accessed are clear for parents/carers and young people and in communications a "think family" approach is in place to ensure that the way in which messages are passed on is accessible to the family i.e. not always written, and clearly explains any decision making.
- 5.2 That all services build into their annual review of service or evaluation of the outcomes of their work against an improvement action plan, clear measures of impact and outcomes of their work including measures of the child/young person's achievement e.g. attendance, involvement in social activity and that these achievements and outcomes are clear on the child/young person's record. (5.2 revised)

INTRODUCTION

The first local area SEND Self Evaluation was completed in June 2016. It involved considerable input from across agencies including Family Voice. A SEND action plan was developed from the areas RAG rated red and in discussion with the SEND Reforms Partnership Board. The board has been engaged in the monitoring and updating of the work associated with the action plan.

This review has been undertaken in order to assess the current progress, strengths and issues for the area in relation to:

- the current action plan
- the areas that have been most frequently identified in Ofsted and Care Quality Commission SEND inspections as a cause for concern
- implementation of the requirements of the SEND Code of Practice

The outcomes of this review will be used to determine whether the key areas identified in the action plan remain appropriate and which areas should be a priority for action in the next plan.

The process of the review has involved scrutiny of documentation, individual semi structured interviews with the key lead managers responsible for the action plan outcomes, discussion with other senior managers and Family Voice.

This included:

Louise Ravenscroft, Sara O'Rourke, Matt Oliver, Janet Dullaghan, Karen Moody, Phil Hammond, Trevor Cozens, Graham Puckering, Gary Perkins, Sheelagh Sullivan, Kobie Botha, Katy Blessett, Teresa Quail, Karen Hingston, Jacky Cozens, Julie Bennett, Dee Glover, Ryan Blackburn

The focus of the semi-structured interviews were on areas of strength and for improvement. The questions were informed by the first discussion with Family Voice and the participation

manager, reference to the areas of concern noted in the most recent SEND area inspections where a statement of action has been required and the Peterborough SEND action plan. A rating scale was used to generate a collaborative RAG rating of the areas being noted as a concern from other inspections.

AREAS OF STRENGTH

Since the first local area self-evaluation completed in August 2016 there have been a number of areas where focused work and attention to detail have enabled positive improvements in the experiences for families and in enabling the area to achieve compliance with the requirements of the SEND Code of Practice. These are illustrated by reference to the updated SEND action plan. (Please see Appendix 2) and in the summary of the areas of strength identified by service managers through the current review.

It has also been recognised that in some areas limited resources have been mitigating against the success for achievement of the aims of the action plan and embedding of the reforms. A number of additional targeted posts have been recently recruited to within the local authority and service structures realigned in order to optimise the opportunity for success. These initiatives are new. It is expected that a positive impact from their introduction will begin to be apparent by December 2018.

In general, interviewees indicated that people are more aware of where the areas for improvement lie and are either exploring how best to address the gaps or know what action is being taken to address them.

Many areas of work and development are underway that will help to achieve high quality services and fully embed the requirements of the SEND reforms. These are taking place within the context of organisational change and service redesign to maximise the use of resources within a reduced budget.

Several references were made by the lead managers interviewed to the improvement in integrated working and planning within and across agencies.

The areas of strength noted in relation to the areas prioritised in the SEND action plan 2016 – 17, are summarised below.

1. Children and young people first

- Focus on inclusion of the child/young person's voice during assessment is valued by parents/carers
- Youth Access Champions/ Big Youth Shout Out project and review of the local offer website – film of their findings of the views of other young people with be presented in October 2017.
- Young person representation on PfA work stream
- Person centred planning meetings
- Expectation that all including very young children and those with complex needs are supported to express their views e.g. by making choices or using a camera/video to show things they like
- Inclusive ethos that underpins the aim to support children and young people within the local community

- Divisional restructure designed to have strong family facing ethos and focus on more vulnerable groups – emphasis on building resilience

2. Co-production

This is an area of considerable strength. Co - production with the parent/carer forum is embedded at a strategic and individual level. For example,

- ability to produce parent feedback that has an influence on practice e.g. training programme input
- parent/carer forum active in seeking as wide a range of views as possible to inform their comments
- representation on all working groups and strategic boards
- involvement in the development of the local offer website

3. Effective early identification, assessment and support

- Parents report that waiting times for diagnosis have decreased e.g. a robust assessment process for social and emotional development is now in place and clearly described on the local offer website; access to Child and Adolescent Mental Health Services (CAMHS) improved
- Better integration of work between early years and health visitors e.g. 2 year reviews; health input to early help described as excellent
- Increased collaborative work between early years settings and schools - early support pathway
- A well-established early support process with strong engagement of stakeholders
- The multi-agency early help decision making panels (MASG) are well embedded
- Majority (70 – 80%) new Education Health and Care Plans (EHCP) completed within 20 weeks. Parents say that they feel more included in the process.
- Data related to statutory assessment suggests an improving picture e.g. in relation to SEN2 records
- Clear strategy and policy regarding decision making about statutory assessments. The rate of agreement to new Education Health and Care (EHC) needs assessments is down from a level that was higher than the national average and nearest neighbour authorities.
- Quality and expectations panel addresses resource allocation requests for care and education planning (and other joint funding panels) Shared ownership of need for solutions to complex situations
- Service redesign e.g. sensory and physical need – forward looking and supports other initiatives underway including the use of sound fields in primary schools; Speech and Language Therapy input to secondary schools
- Increasingly collaborative and integrated working across teams within education inclusion services
- Development of the specialist resource hubs including that in the early years provide a network of support that will build the resilience and confidence of mainstream educational settings
- Improved school engagement through the development of the Special Educational Needs Coordinators (SENCO) network with steering group partnership between the Local Authority, Family Voice and SENCO members provides opportunities for sector led agendas, workforce support and development and peer review
- Processes have been agreed with the local Further Education (FE) colleges to support the placement of high needs students

- New posts to support effective assessment, support, monitoring and reporting
Training coordinator – efficacy of input - building capacity for SEN support
Area SENCO
Systems manager Statutory Assessment and Monitoring Service
- 0 – 25 Transformation Board ensures communication with senior leaders and their sign up to addressing areas identified as gaps
- Role of the Joint Commissioning Unit
- The local offer publication has been subject of audit and review and as a result will be hosted on a more interactive platform. Clear management of the publication and representation on strategic groups
- The Early Help process is described clearly on the local offer website

4. Prepared for adult life (PfA)

- A planned social care restructure (0 – 25 team) to focus on 0 – 18 years and post 14 in order to align with SEND reforms and Care Act regulations
- Effective PfA working group now established with cross agency representation including parents and young people
- Research projects underway to establish parents views of transitions and also to seek young people’s views to inform future focus of the work
- Focus on employment issues over the year has been effective in securing opportunities for young people leaving education
- A young person friendly leaflet covering the issues about moving into adult services has been coproduced

5. High expectations for every child and young person

- Improved data gathering on impact of interventions put into place by specialist support services
- The English as an Additional Language Academy has been funded for 3 years
- Success for All programme is offered to all schools
- A mechanism on the database, ARCUS, is in place to ensure that the review of EHCP outcomes can be measured and progress tracked
- Quality assurance and compliance check of EHC plans including the outcome descriptions is routinely undertaken
- Termly Personal Education Plans meetings for Looked After Children – positive relationships with designated teachers. Work being done to identify numbers of primary aged children who are Looked After Children and identified at SEN support.
- Educational Psychologist input to Virtual School
- Family Voice provide an annual review and report of schools published SEN Information Reports
- A SEND newsletter is now regularly published

AREAS REQUIRING IMPROVEMENT

The current gaps and areas requiring improvement that have been highlighted from this review should inform the approaches to service delivery and team action planning for 2017 – 18.

The areas for improvement and gaps are outlined against the key principles identified in the Inclusion policy in line with the current action plan. Where a target continued to be identified as a risk it has been retained in the draft new action plan, but not repeated below. Within that they are divided into those that may require a strategic response and those that may form goals for individual teams and services. Recommendations for future action are proposed. These may form the action/outcomes for the new action plan once agreed by the Board.

1. Children and young people first

A positive start has been made over the year with regard to seeking the views of young people and further exploration is planned. There is a need to ensure that the views provided by young people are seen to be listened to and that they can see changes in activity as a result and also that this becomes routine practice used to inform team and service developments.

1.1 Strategic Recommendation:

Confirm and publish the arrangements that are in place to enable children and young people and their parents/carers to provide feedback about their experiences and how this is used to inform the cycle of joint commissioning of education, health and social care SEND provision, leisure activities and support services

1.2 Strategic Recommendation:

That all service plans include SMART outcomes relevant to enabling and embedding the participation of young people in providing feedback that is used to inform service planning and recorded on the local offer as a “you said, we did” report, at least once a year

There is ongoing work in place to address some of the issues regarding the description of personal budgets however it appears from this review that there is considerable lack of clarity amongst professionals about the differences across agencies and use of direct payments is considered relatively low within social care. In addition to retaining target 1.4 of the current action plan there may be a need provide additional workforce development in this area.

1.3 Strategic Recommendation:

Provide a clear briefing for all stakeholders including educational settings on the description of personal budgets in education, health and social care and the local access and monitoring arrangements

With increasing scrutiny of the outcomes for more vulnerable groups it is important to be able to demonstrate how the work of the local area assists in promoting the chance

of positive life outcomes for all including those who are looked after in placements outside of the City.

1.4 Strategic Recommendation:

Set up a cross agency task and finish group to review the protocol for monitoring and review of Out of City placements for looked after children with SEND and children and young people with highly complex needs in independent placements to include analysis of:

- consistency of practice
- the way in which the child's views and experiences are captured
- to whom views are reported
- how follow up is determined and action recorded

There is a need for a well defined strategy to embrace and provide a steer for all the work relevant to supporting children and young people with SEND and their families.

1.5 Strategic recommendation:

Coproduce a SEND strategy together with Cambridgeshire partners that is carried out in a timely and focused way and use the approach and process of agreeing the strategy as an opportunity to reinforce the area expectations of inclusive and holistic approaches to identification, assessment and planning e.g. through the process of drafting the strategy and cross agency briefing and training.

Operational recommendations identified for specific service level action

Include:

- To encourage all settings to embed the involvement of children and young people in their own assessments
- To progress the roll out of MOMO express to health and others and evaluate its use across the City
- To encourage all settings to ensure that the voice of the child/young person is recorded and to ensure that it is clear how the views of the child/young persons have been taken into account when completing section A of an EHC needs assessment
- To consider how open objects may be used to support capturing the voice of the child/young person as part of an Education, Health and Care needs assessment
- To ensure that the sharing of relevant information between local authority services and across agencies is routine and information and communication protocols are consistently followed

2. Co-production

2.1 Strategic recommendation:

Develop a process in order to track and ensure continuing improvements in the quality of co – production with parents/carers and young people e.g. a six monthly review with parents/carers

3. Effective early identification, assessment and support

There are strong governance and leadership arrangements in place through the Board structures to support the integration and coordination of multiagency working across the City. In spite of this, and individual services attempts to increase collaborative working, it is clear from the review that there are some key areas of concern for parents/carers, services and leaders regarding the continuing levels of fragmentation. It does not yet appear that SEND is considered in an inclusive way and is thought of as “everybody’s business”. This applies to the expectations in schools and settings as well as across agencies where typically responsibility for the issues relating to progress and outcomes for children and young people with SEND are seen to be located within one person, department or service.

The impact of this is was reflected in the areas for improvement that were highlighted by the interviewees in the review:-

Understanding of roles and responsibilities. As outlined above there still appears to be a lack of clear understanding of the expectations of a holistic approach to the assessment and planning for children and young people with SEND and their families and the duties set out in the Children and Family Act 2014. For example; requests from the statutory assessment and monitoring team for professional advice are still sometimes not replied to by health or social care colleagues despite work having been done to facilitate this; assessments such as early help are not routinely used to inform an education, health and care needs assessment; social care assessments are not always carried out and there is little attempt to ensure that there is one Plan rather than many Plans for children and young people, some schools retain high expectations that the local authority should provide all support.

3.1.Strategic recommendation:

Coproduce with parents/carers, educational settings and other agencies guidance on what the expectations are for early identification, the graduated approach to assessment and support and planning for those with exceptional needs.

Communication and transparency. There appears to continue to be a need to develop improved communication between services and between services and parents/carers and young people. Interviewees welcomed the advantage that being collocated in one building provides for sharing information with colleagues. It was reported that there is a lack of clarity for families about decision making; who to approach and how to access some services.

3.2 Strategic recommendation:

That all services (including schools) review and ensure that the ways in which their services can be accessed are clear for parents/carers and young people and in communications a “think family” approach is in place to ensure that the way in which messages are passed on is accessible to the family i.e. not always written, and clearly explains any decision making.

3.3 Strategic recommendation:

That the success of the use of a key worker (assessment coordinator or lead professional) role and the single “front door” process is reviewed in the early help and EHC needs assessment processes in order to determine whether the role is effective in achieving a positive experience for parents/carers who may be working with many different practitioners e.g. tell it once, supporting transitions between services and across phases of education

3.4 Strategic recommendation:

That the process of assessment, planning and sharing information for children and young people moving into and out of hospital is reviewed and a clear multi agency protocol put into place.

Joint working. There are examples of good collaborative working on the ground e.g. through joint “drop in surgeries”, training and some joint assessment work. In relation to both effective long term planning (see below) and improving the experience for families, particularly those who may be described as more vulnerable this is an area where improvements are needed. Some of the central issues that practitioners report as impeding the ability to collaborate for example, in joint assessment and planning or TAC strategy and review meetings in schools are the differing assessment deadlines or lack of capacity - there is sometimes a dilemma between engaging in direct therapeutic input for example or using the time for problem solving. It was noted that multi agency support for early help was working well.

3.5 Strategic recommendation:

In order to improve collaborative working and reduce repetition for parents/carers review the effective practices in this area across the City e.g. early help, and to consider how those practices may be embedded across the 0 – 25 age range. This might include reviewing with senior managers whether the prioritising of work activity needs to be specified differently in order to achieve this.

3.6 Strategic recommendation:

Review the interface between the MASG and specialist support services to include knowledge amongst professionals about the access routes to different services e.g. Inclusion services.

3.7 Strategic recommendation:

That an accessibility strategy is co produced and published.

Operational recommendations identified for specific service level action include:

Education, Health and Care needs assessment and planning

- To review the effectiveness of the system in place for health coordination of production of professional advice and submission in a timely way, providers need to prioritise consultation/assessment for those where an EHC needs assessment is underway
- To review the effectiveness of the process in social care for coordination and completion of professional advice and submission in a timely way, providers need to prioritise consultation/assessment for those where an EHC needs assessment is underway
- To work with all contributing agencies to ensure the quality of reports is consistently high, that they include a clear description of proposed outcomes and that the language used both in reports and the final Plan is accessible to the vast majority of parents/carers.
- All EHC plans should consistently include reference to targeted services provided by health and social care e.g. support for social activities, independence at home
- To review the planned action for the completion of Transfer reviews to ensure that the proposed strategy will enable the authority to meet the March 31st 2018 deadline
- To ensure that the expectations of the annual review process are made clear to all during the Autumn term and that the completion of reviews, including the progress made towards the achievement of outcomes is being recorded on the database

Local offer publication

- To develop regular monitoring arrangements to record how often and by whom the new (Open Objects) local offer website is used

Capacity of partner agencies

- That Health identify an interim position for Designated Clinical Officer and recruit as swiftly as possible to the vacant post

4. Prepared for adult life

The work of the preparation for adulthood group has significantly progressed over the year with particular positive impact in the areas of employability. This remains an area that requires collaborative input from a wide range of organisations in order to ensure the best possible start for young adults as they move through school, to college and/or employment. The group reports directly to the Transformation board and this appears appropriate to maintain at this point. In addition to the targets identified in the current action plan the following recommendations are made for additional action.

4.1 Strategic recommendation:

Review, and have agreed by the Transformation Board, the role and terms of reference of the PfA group to ensure it has a clear mandate for the scope and range of activity it can undertake and relevant resourcing e.g. is its role to coordinate and monitor the actions of others or to provide key leads for certain development work

4.2 Strategic recommendation:

Update the PfA action plan to ensure that the work undertaken will enable the requirements outlined in the SEND Code of Practice to be addressed and to ensure that the right representatives from across the agencies are attendees.

4.3 Strategic recommendation:

Include target areas relevant to transition planning for young people who will be using adult health, and social care services and housing including those with the most exceptional needs as a key action in the revised plan e.g. review of available resources, review of progression routes

5. High expectations for every child and young person

It is agreed in principle and reflected in policy documentation that there are high expectations for every child and young person in Peterborough. It is noted however that in order to be successful in this a stronger long term view /ethos to inform collaborative planning across 0 – 25 will be needed. The process of the development of the SEND strategy mentioned will in part address this.

There is general agreement across the managers interviewed that the availability and use of relevant data in this area is not good enough to support highly effective planning or the tracking of progress.

Data is not routinely shared or used effectively e.g. SEND progress in schools, numbers of children who have an early help assessment who have complex needs, children in need or with a Care plan who receive SEN support. The joint commissioning unit has acknowledged this and will be engaging in an analysis of needs using available data as part of its work plan. It is also acknowledged that the ability to access available data is in part dependent on the resources available in the performance management team. Improvement in the collection and use of data will enable more effective planning for the best use of statutory services.

5.1 Strategic recommendation:

Develop a relevant multi agency “data dashboard ” for the 0 -25 age range to provide a set of criteria against which progress and change may be monitored and that is reported on an annual basis. This should include performance data that covers identifying needs, judging the timeliness of meeting needs, quality of processes and outcomes. **(Sample of content attached - Please see Appendix 3).**

That a proposal for the development and resourcing of this work is provided for the consideration of the Transformation board.

The evidence suggests that at a service and team level the measurement of impact and evidence for progress towards meeting outcomes of the support provided is not fully embedded.

It is suggested that the current goal in 5.2 is retained and strengthened.

5.2 Strategic Recommendation:

All services build into their annual review of service or evaluation of the outcomes of their work against an improvement action plan, clear measures of impact and outcomes of their work including measures of the child/young person’s achievement e.g. attendance, involvement in social activity and that these achievements and outcomes are clear on the child/young person’s record. (5.2 revised)

Operational recommendations identified for specific service level action Include:

EHC needs assessment database

The difficulties with maintaining an accurate database relevant to the education, health and care needs assessment process are being addressed but there are a couple of areas that may undermine its success if not followed through.

- That the resource/budget required to ensure the successful completion of the changes and their implementation in ARCUS Educate is quantified and fully provided to mitigate against future difficulties.
- That the workforce responsible for the administration of the database are fully updated and trained in its operation and confident in its use.

Social care database – Liquid logic

At the moment it is possible to identify when a child or young person has an EHC Plan as a marker is tagged to the record to flag this for professionals. It is not however possible to know whether a child in need or with a Care plan has identified additional needs and may be in receipt of SEN support.

- That the education section in Liquid logic is developed to include a drop down field that would enable the identification of a child/young person in receipt of additional SEN support

School SEND data

The progress and attainment data is utilised when there is a school causing concern. However, as the progress data for children and young people with SEND in Peterborough is according to the data, poor - there is a need for the local authority to be able to track progress, exclusions and outcomes data and consider support for schools as appropriate.

- That the SEND progress data is annually reported to the SEND partnership board and where appropriate followed up by the area SENCo, through the SENCO network or with the school advisor.

- That as part of the proposed work on the expectations of what happens through early identification, assessment and support across settings there is

consideration given to the descriptions in use to define SEND in order to increase the level of consistency of understanding and recording in the school census data.

FURTHER ANALYSIS OF PROGRESS

In addition to the semi structured interviews, this review has been informed from two other sources of data.

ASPIRE toolkit

Reference against the “must do” requirements of the SEND Code of Practice as listed in the ASPIRE toolkit. This highlighted the following as potential gaps: -

1.2 The Local Authority has mechanisms in place to enable children, their parents and young people to be involved in discussions and decisions about their individual support and about local provision.

1.10 The Local Authority is ambitious about the potential for children and young people with SEND in their area to achieve long term successful outcomes.

3.4 The Local Authority and partners have a full understanding between population needs, what is procured for children and young people with SEN and disabilities, and EHC plans.

3.6 The Local Authority and partners have informed commissioning decisions using the wide range of local data sets as well as qualitative information about the likely education, health and social care needs of children and young people with SEN or disabilities.

3.7 The Local Authority and partners have identified the outcomes that matter to children and young people with SEN or disabilities and used these to inform the planning and delivery of services and the monitoring of how well these services have secured those outcomes.

3.9 The Local Authority and their partners have set out in their joint commissioning arrangements, the arrangements for agreeing Personal Budgets.

3.13 The Local Authority and partners work within the region to ensure arrangements in place for regional commissioning to meet the needs of children and young people with highly specialised and/or low incidence needs.

8.1 The Local Authority and partners are ambitious for young people with SEN or disabilities to prepare them for adult life, and help them to achieve the best outcomes in employment, independent living, health and community participation

8.5 The Local Authority has a clear strategy for supporting young people to prepare them to make their own decisions.

8.9 The Local Authority is ambitious for children and young people with SEND, raising their aspirations and promoting high expectations about what they can achieve in school, college and beyond.

8.10 The Local Authority and partners have clear pathways in place for young people who are transitioning to adult health and social care services

9.5 The Local Authority has a transparent system in place for making decisions not to issue an EHC plan

9.20 The Local Authority has a clear strategy in place for supporting personalisation and makes the child or young person fully aware of the option to request a personal budget (Please see Appendix 4)

RAG rated scale

Rating by key action plan leads and a small sample of schools against the key areas of concern that have been raised in inspections of local areas that have already been completed. It is interesting to note that the schools responses suggest a greater degree of confidence with regard to the areas relevant to meeting the needs of more vulnerable groups and to the attainment of children and young people with SEND. Given the lack of time to broaden this enquiry to all schools it is not possible to draw any firm conclusions from this. It may be useful to consider using the rating scale to seek a much bigger range of views that would either confirm this perspective or provide a different view. **(Please see Appendix 5 and Appendix 6).**

The areas identified through these activities have been referred to within the recommendations outlined above and include as a priority for action:

- Effective identification, assessment and support: Expectations of roles and responsibilities in relation to the requirements of legislation relevant to SEND
- Preparation for Adulthood: Transitions into health and social care and housing adult services
- High Expectations: Performance management data and analysis of outcomes to inform future commissioning and support with a focus on vulnerable groups

It is proposed, given their importance with regard to the requirements of the legislation, that there are three core areas for action that should be common to all service and team plans. These are as follows:

- Children and young people voice
- Measuring impact and evidence for progress towards meeting outcomes
- Communication and transparency – “think family” and more vulnerable groups

NEXT STEPS

- Discuss and agree with SEND Partnership Board this review and proposed content for next action plan – 29.08.17
- Discuss and agree with the SEND Transformation Board
- Confirm content of action plan and key leads
- Agree consistent format for action plans
- Run a focus group with Family Voice to seek parents/carers views of the ASPIRE checklist.

**SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) ACTION PLAN
(SEPTEMBER 2017 – APRIL 2018)**

The action plan has been developed from the recommendations for action made as a result of the SEND self-evaluation and action plan review carried out in August 2017. Actions identified were cross-referenced against all of the research data and evidence provided during the review by key managers across partner agencies in Peterborough. The full report of the review is available on the local offer website and attached for reference

Our Vision: “All children and young people, including those with special needs or a disability achieve well in their early years, at school and in college; lead happy and fulfilled lives and have choice and control.”

The work identified in the action plan is underpinned by the following shared principles and core aims:

Our core aims are to:

- Enhance the life chances of children and young people with special educational needs
- Enable families and young people to have increased control over the support that they need
- Improve cooperation between education, health and care services that support children and their families
- Involve children, young people and their families in reviewing and developing provision

In working to achieve the core aims and outcomes identified in the action plan we adhere to the following principles of:

1. Putting children and young people first
2. Ensuring coproduction and participation
3. Effective early identification, assessment and support
4. Effective preparation for adult life
5. Maintaining high expectations for every child and young person

1. CO-PRODUCTION AND PARTICIPATION			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1 st 2018	RAG
Co-production and participation of children, young people and parents/carers is routine in both individual and service planning and development	1.1 Include at least 2 SMART outcomes in every team/service plan with an aim of increasing participation of parents/carers, children and young people and others, in service planning	<ul style="list-style-type: none"> Feedback from every service re participation is reflected on the local offer. Feedback shows that the majority of service users report that they feel listened to. <p>Lead: All service managers</p>	
	1.2 Coproduce guidance on good practice for the engagement of children and young people with SEND for all services ensuring that this includes: <ul style="list-style-type: none"> ideas about monitoring practices through evaluative feedback the development of core principles, indicative of a positive experience, ideas about how to involve children and young people in their own assessments guidance on how to ensure that the child/young person's views have been taken into account (e.g recorded in part A of an EHC plan) 	<ul style="list-style-type: none"> Guidance in place and rolled out across agencies <p>Lead: Matt Oliver (MO)</p>	
	1.3 Put into place an agreed system to help with capturing the views of children and young people e.g. MOMO express; use of Open Objects	<ul style="list-style-type: none"> System for capturing views is in place All services and partners show evidence of using e.g. in assessment reports <p>Lead: MO</p>	
	1.4 Develop a process and associated monitoring in order to track and ensure continuing improvements in the quality of co – production with parents/carers and young people e.g. a six monthly review with parents/carers	<ul style="list-style-type: none"> Process agreed. First review identifies strengths and gaps and action to address <p>Lead: Sheelagh Sullivan (SES), Jacky Cozens(JC)</p>	

2. PREPARED FOR ADULT LIFE			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
	2.1 Review, and have agreed by the Transformation Board, the role and terms of reference of the PfA group	<ul style="list-style-type: none"> Agreed role and mandate with clear action plan in place Lead: Julie Bennett (JB)	
More young people go on to post – 16 education, employment and training	2.2 Update the PfA action plan to ensure that the work undertaken will enable the requirements outlined in the SEND Code of Practice to be addressed and to ensure that the right representatives from across the agencies are attendees.	<ul style="list-style-type: none"> 100% attendance and input from partner agencies as required by action plan Satisfaction surveys are used to inform and review work Lead: JB	
Good health Improved choice and control over living arrangements	2.3 Individual plans include targets relevant to preparation for and moving into adult life for young people who will be using adult health, and social care services and housing, from the earliest years.	<ul style="list-style-type: none"> Action plans (EHCP, PEP) etc show evidence of PfA Audit by every service and recorded on data dashboard Lead: All service managers	
Improved satisfaction with transitions from children's into adult services	2.4 Provide a joint annual report with Family Voice on the level of engagement and input of all agencies to a young person's transition review	<ul style="list-style-type: none"> Joint annual report provided Lead: SES	
Participation in the community and friendships	2.5 0-25 social work team to review and get "signed off" existing partnerships and arrangements for transition across the cohort of all young people transitioning to adulthood	<ul style="list-style-type: none"> Arrangements agreed, signed off and in place with clear evaluative measures Lead: Graham Puckering (GPu)	
3. PERSONAL BUDGETS			
Effective use of personal budget offer by parent/carers and young people	3.1 Have local access and monitoring arrangements for personal budgets in place with clear responsibilities for all agencies	<ul style="list-style-type: none"> Increase in number of agreed requests for personal budgets in Education Health and Care Plans. Lead: SES, GPu Linda Houghton (LH)	

4. EARLY IDENTIFICATION; ASSESSMENT AND SUPPORT			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
"A tell it once" approach	Communication and access to services 4.1 Review the successful characteristics of a "key working" type role and ensure that they are used to inform working practice and the protocols across all services.	<ul style="list-style-type: none"> Parent/carers report that they are clear about who to talk to and that they are not having to repeat themselves many times Lead: Karen Hingston (KH)	
Accurate and timely identification of SEN and disability	4.2 Services provide clarity about their offer, role and what to expect. All services review the ways in which information, decisions, access criteria and publicity are communicated by all services	<ul style="list-style-type: none"> Parent/carers and young people feedback that they are clear about how to get support, who to ask and understand information provided. Services have clear protocols for communicating with families. Lead: All service managers	
Consistent high quality of SEN support across the City	Quality First teaching and SEN support 4.3 Coproduce guidance for educational settings re. LA expectations for early identification, the graduated approach to assessment and support and planning for those with exceptional needs	<ul style="list-style-type: none"> SENCOs report increased clarity and confidence about what is expected in SEN support Decrease in number of requests for an EHC needs assessment Increase in parent/carer confidence in local schools Lead: SES, Gary Perkins (GP), KH	
	4.4 Hub networks trial London Leadership strategy SEND peer review	<ul style="list-style-type: none"> Hub network feedback to SENCOs Lead: SES	
	4.5 Embed the SENCO network including the role of the Peterborough SENCO	<ul style="list-style-type: none"> Feedback from each SENCO event shows improved confidence in SEND Lead: SES	
A simple outcomes focused integrated multiagency assessment, planning and review process is provided	Integrated working 4.6 Map the effective practices in this area across the City e.g. early help, multi-agency panels	<ul style="list-style-type: none"> Process map in place Lead : ?	

4. EARLY IDENTIFICATION; ASSESSMENT AND SUPPORT (contd.)			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
	4.7 That the process of assessment, planning and sharing information for children and young people moving into and out of hospital is reviewed and a clear multiagency protocol put into place	<ul style="list-style-type: none"> Parents/carers and young people report increased confidence in the system Lead: SES	
	4.8 Develop data and understanding to ensure earlier identification of young people requiring transitional planning involving the O-25 social work team	<ul style="list-style-type: none"> Improved identification and relevant involvement from 0 – 25 social work team Lead: GPu	
All parties meet their statutory duties	Statutory duties 4.9 Coproduce and publish an accessibility strategy	<ul style="list-style-type: none"> Plan in place Lead: GP	
	4.10 Review the health process for completion and submission of statutory advice	<ul style="list-style-type: none"> Health advice is provided in time on 100% of occasions Lead: LH	
	4.11 DCO post successfully recruited to	<ul style="list-style-type: none"> DCO in post Lead: LH	
	4.12 Review the process in social care for for completion and submission of statutory advice	<ul style="list-style-type: none"> Social work advice is provided and on time on 100% occasions Lead: GPu	
	4.13 Establish clear criteria to improve the consistency and quality of all agency statutory reports	<ul style="list-style-type: none"> All stakeholders report clear and accessible reports provided Lead: SES, GPu, LH	
	4.14 EHC plans consistently include reference to targeted services provided by health and social care e.g. support for social activities	<ul style="list-style-type: none"> Audit of plans shows that they include the relevant information Lead: SES	
	4.15 Review the planned action for the completion of Transfer to ensure proposed strategy will enable the authority to meet the Mar 31 st 2018 deadline	<ul style="list-style-type: none"> Review indicates process in place will enable the target to be met Lead: SES	
	4.16 Develop guidance on the annual review process for educational settings. Increase the proportion of reviews completed	<ul style="list-style-type: none"> SENCOs report better understanding of the process. 80% annual reviews are completed in time Lead: SES	

5. JOINT COMMISSIONING			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
Increased parent/carer satisfaction with access to local services	5.1 Agree process for moving plan into work of JCU subgroup and link to SEND charter	<ul style="list-style-type: none"> Process agreed and achieved Lead: Janet Dullaghan (JD) KH, GP, SES	
Improved parental confidence	5.2 Confirm and publish the arrangements that are in place to enable children and young people and their parents/carers to provide feedback about their experiences and how this is used to inform joint commissioning	<ul style="list-style-type: none"> Parents/carers and young people involved in planning new service and provisions. Arrangements published and parents/carers report that they are clear how their views are taken into account. Lead: JD, SES (JCU subgroup) All service managers	
	5.3 Develop regular monitoring arrangements to record how often and by whom the new (Open Objects) local offer website is used	<ul style="list-style-type: none"> Monitoring arrangements in place. Annual increase in use of website recorded. Lead: JC	
	5.4 Set up a cross agency task and finish group to review the protocol for monitoring and review of independent placements for looked after children with SEND and children and young people with highly complex needs to include analysis of: <ul style="list-style-type: none"> consistency of practice the way in which the child's views and experiences are captured to whom views are reported how follow up is determined and action recorded 	<ul style="list-style-type: none"> JCU subgroup pick up this area of work and develop a protocol Lead: JD, SES	
	5.5 Develop a commissioning strategy for short break resources to ensure a focus on continuation of services and support post 18	<ul style="list-style-type: none"> Agreed strategy in place Lead: GPu, JD	

6. MONITORING AND IMPROVING OUTCOMES			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
Improved progress and attainment and narrowing of the gap for children and young people with SEND	6.1 Develop a relevant multi agency SEND “data dashboard” that includes performance data to cover identifying needs, judging the timeliness of meeting needs, quality of processes and outcomes.	<ul style="list-style-type: none"> Annual report shows improvements year on year against agreed criteria Lead: All services reporting to JCU subgroup	
Effective use of data to inform strategic planning and targeted use of resources	6.2 Include clear measures of impact and outcomes of work with children, young people and their families in all service plans and ensure that these are also clear on the child/young person’s record including: <ul style="list-style-type: none"> the impact of support/interventions for a child/young person an audit of a range of data - using that information to make improvements in the services provided one case review, at least three times a year, with practitioners to provide an opportunity to reflect on the success of the support for the child or young person and to identify any areas where improvements in practice are needed 	<ul style="list-style-type: none"> Each service provides an annual report showing evidence of impact and outcomes of the work of the service Lead: All service managers	
	6.3 Ensure that the sharing of relevant information between local authority services is routine and information and communication protocols are consistently followed <ul style="list-style-type: none"> Carry out a survey of 3 complex cases to review the experience of the communication involved from professionals and family point of view on an annual basis Provide feedback to all involved on what worked and areas for improvement 	<ul style="list-style-type: none"> In every service families report satisfaction with management of communication and sharing of information by local area services Lead: All service managers	

6. MONITORING AND IMPROVING OUTCOMES (contd.)			
LONGER TERM SUCCESS	AGREED ACTION 2017 - 18	SUCCESS MEASURES By April 1st 2018	RAG
	School level SEND data 6.4 Report SEND progress and attainment data annually to the SEND partnership board Where appropriate identify follow up work for the Area SENCo, SENCo network or school advisor.	<ul style="list-style-type: none"> Improved cross service understanding of areas of strength and where support may be needed in relation to the outcomes for pupils with SEND Lead: GP	
	EHC needs assessment database 6.5 Put into place an effective database that is fully operational, fit for purpose and the required resource identified to ensure successful implementation. That the workforce responsible for the administration of the database are fully updated and trained in its operation and confident in its use	<ul style="list-style-type: none"> Database in place All staff are trained Lead: Vicky Pallazon (VP)	
	Liquid logic 6.6 That the education section in LL is developed to include a drop down field that would enable the identification of a child/young person in receipt of additional SEN support	<ul style="list-style-type: none"> Field in place and in use Lead: Tina Hornsby (TH)	

Peterborough Local Area Self-Evaluation of the effectiveness of provision for Special Educational Needs and Disability (SEND)

Aspire SEND Self-Evaluation Framework – compliance check summary

August 2017

Vision:

That all children and young people, including those with special needs or a disability achieve well in their early years, at school and in college; lead happy and fulfilled lives and have choice and control.

Core aims:

- Enhance the life chances of children and young people with special educational needs
- Enable families and young people to have increased control over the support that they need
- Improve cooperation between education, health and care services that support children and their families
- Involve children, young people and their families in reviewing and developing provision

The check has been completed to enable the SEND partnership board to cross reference to other information emerging from self evaluation activity and ensure that the requirements listed in the SEND Code of Practice have been addressed or are identified as needing to be addressed. It is not an evaluative measure of success or judgement of good practice. The outcomes of the check will help to inform the identification of the priority areas for action in the next cycle of the SEND action plan 2017 – 18.

Where a criteria is noted as being “in place” this assumes that there are at least systems or the building blocks for those in place and that meeting the criteria is mainly a maintenance activity with a focus on improving quality of practice. Coded – green.

Where a criteria is identified as needing development this assumes that either it is a gap area that has still to be addressed or that work in that area is not yet perceived to be established enough to ensure that the criteria is being adequately addressed. Coded – red.

Section 1: The Principles

Criteria	In place	Development needed
<p>1.1 The Local Authority, in carrying out its functions under Section 19 of the Children and Families Act has full regard to disabled children and young people and those with special educational needs (SEN). In particular:</p> <ul style="list-style-type: none"> • The views, wishes and feelings of children and their parents and young people. • The importance of them participating as fully as possible in decision-making and providing the information and support to enable them to do so; and • supporting children and young people’s development and helping them to achieve the best possible educational and other outcomes. <p>Parent carers are represented on decision making boards and workgroups. Person-centred planning which emphasises the importance of responding to the views, wishes and feelings of children, young people and their parents is established as an essential part of the new approach to Education, Health and Care assessments and plans.</p>		
<p>1.2 The Local Authority has mechanisms in place to enable children, their parents and young people to be involved in discussions and decisions about their individual support and about local provision.</p> <p>This happens both through person centred planning meetings and representation on strategic boards. There is not yet representation on all resource allocation panels and a consistent approach that involves seeking views to inform the development of local provision is not in place (although individual reviews do ensure this e.g. short breaks, Youth Shout Out review of young people’s views on Local offer website)</p>		<p>Clear and consistent mechanism enabling young people and parents to inform commissioning of provision needed</p>
<p>1.3 The Local Authority provides young people and parents with the information, advice and support necessary to enable them to participate in discussions and decisions about their support.</p> <p>This is in place in a number of ways including the local offer publication, parent partnership and independent support. Schools and educational psychologists also offer a range of support to enable views and ideas to be discussed.</p>		

Criteria	In place	Development needed
<p>1.4 The Local Authority has established effective models of participation for consulting and involving children with SEN or disabilities and their parents and young people with SEN or disabilities in the planning, commissioning and reviewing of services.</p> <p>This is partially achieved through the strong participation of Family Voice and work in progress with the Youth participation team.</p>		
<p>1.5 The Local Authority has a system in place to identify all the children and young people in their area who have or may have SEN or who have or may have a disability.</p> <p>Work will be progressed through the JCU to address this in a coordinated way. Currently data is held in several different places and needs are identified through different pathways e.g. early help; SEN support. A system that enables effective gathering of relevant data in this area, its sharing, reporting and use is an area that still requires input.</p>		
<p>1.6 The Local Authority's Local Offer reflects the services that are available as a result of strategic assessments of local needs and reviews of local education and care provision and of health provision.</p> <p>Recent individually commissioned pieces of work have led to the development of a range of specialist provisions.</p>		
<p>1.7 The Local Authority works across the area to support children and young people with SEND to achieve their ambitions and best educational and other outcomes.</p> <p>The agreed principles that underpin the SEND action plan an Inclusion policy each have an aspirational outcome associated wit them. These are the high level drivers for the work in this area</p>		
<p>1.8 Schools and colleges in the Local Authority area use their best endeavours to ensure that special educational provision is made for those who need it.</p> <p>All settings endeavour to do their best. Training and professional development support from the local authority and Family Voice supports this. The recent appointment of an Area SEN o will further enable schools and colleges to increase their capacity to meet the widest range of SEND.</p>		

Criteria	In place	Development needed
<p>1.9 The Local Authority is committed to the inclusive education of disabled children and young people and the progressive removal of barriers to learning and participation in mainstream education.</p> <p>Yes – as above. Increasing capacity within Inclusion services to address this and evidenced through policy and practice that has a focus on supporting children and young people within their own community.</p>		
<p>1.10 The Local Authority is ambitious about the potential for children and young people with SEND in their area to achieve long term successful outcomes.</p> <p>The LA has clear statements and policy regarding ambition for all young people however this is an area that requires coordinated action. Partly begun through the Preparation for Adulthood group but at early stages.</p>		<p>Stronger long term view /ethos to inform collaborative planning across 0 – 25 needed</p>

Section 2: Impartial Information Advice and Support

Criteria	In place	Development needed
<p>2.1 The Local Authority provides information, advice and support for children, young people and parents in their area covering special educational needs (SEN), disability, health and social care.</p> <p>All of the criteria in this section are met through the work of the Peterborough SENDIASS (parent partnership) service, use of Independent Support and the LA Inclusion services. Work with families with additional needs or where an interpreter may be needed is routine within the community of the area.</p>		
<p>2.2 The Local Authority has designed and developed an Information, Advice and Support Service (SENDIASS) for our area.</p>		
<p>2.3 The Local Authority is aware of the different needs of children, young people and parents in their area and provides information, advice and support relating to their SEND.</p>		
<p>2.4 The information advice and support service covers initial concerns or identification of potential SEN or disabilities, through to on-going support and provision, which may include an EHC plan.</p>		
<p>2.5 The Local Authority has developed locally based provision to provide additional support for children, young people and their parents who have SEND, particularly those who are moving through the new Special Educational Needs and Disability system.</p>		

Section 3: Working together to improve outcomes

Criteria	In place	Development needed
<p>3.1 The Local Authority and their partner commissioning bodies have (fully) met their duties under Section 25 of the Children and Families Act 2014 and have joint arrangements in place for commissioning services to improve outcomes for 0 – 25 year old children and young people who have special educational needs (SEN) or disabilities, including those with Education, Health and Care (EHC) plans.</p> <p>Joint Commissioning Unit established with responsibility for joint commissioning that improves health outcomes for children and young people. The board leads on emotional health and wellbeing and SEND commissioning, that is focused on by a dedicated subgroup. Membership of the board include representatives from the CCG, Cambridgeshire and Peterborough Foundation Trust, both Councils and parent/carers.</p>		
<p>3.2 The Local Authority has established joint commissioning arrangements which cover the services for 0-25 year old children and young people with SEND, both with and without Education Health Care (EHC) plans.</p> <p>Early Help and Early Support protocol and pathways are in place. Multi – agency decision making panels about resource allocation and provision. Work of the JCU. Improved neurodevelopmental pathway and range of specialist provisions e.g. hubs.</p>		
<p>3.3 The Local Authority has established partnerships across education, health and care and with parents' groups, children and young people. Regular strategic events held with partners across services in the Local Authority, health, schools and settings, voluntary sector and parents to review and plan for improved outcomes.</p> <p>Representation from Family Voice on all strategic boards including Health and Wellbeing and 0 – 25 SEND Transformation board. Youth access champion on PfA group.</p>		
<p>3.4 The Local Authority and partners have a full understanding between population needs, what is procured for children and young people with SEN and disabilities, and EHC plans.</p> <p>Work is underway through the JCU to pull together relevant information in this area to inform the development of a more coordinated approach. There is a need to ensure effective use of available data and to improve the systems that support the data collection.</p>		<p>Strategic overview and plan needed to prevent fragmented commissioning from a variety of places. Need to improve ability to use data</p>

Criteria	In place	Development needed
<p>3.5 The Local Authority and CCG have established local governance arrangements to ensure clear accountability for commissioning services for children and young people with SEN and disabilities from birth to the age of 25.</p>		
<p>3.6 The Local Authority and partners have informed commissioning decisions using the wide range of local data sets as well as qualitative information about the likely education, health and social care needs of children and young people with SEN or disabilities. As above in 3.4 – this is an area requiring work</p>		See 3.4
<p>3.7 The Local Authority and partners have identified the outcomes that matter to children and young people with SEN or disabilities and used these to inform the planning and delivery of services and the monitoring of how well these services have secured those outcomes.</p> <p>Work is underway through the research carried out by the Big Youth Shout Out research to ascertain the views of young people about their experiences of moving into use of adult services. Family Voice provide regular reports and survey results to appropriate forums. Beginning stages of exploration and sustainable approach needs to be developed</p>		Use of feedback from experiences of children and young people to inform development of services needs to be embedded into all service practices
<p>3.8 The Local Authority has joint commissioning arrangements which fully identify the scope for working together more effectively. Information on how partners work together to commission and deliver provision is published on the Local Offer.</p> <p>MASGs and JCU. JSNA and Health and Wellbeing strategy. Further improvements in relation to collaborative commissioning for children and young people with SEND part of JCU work plan.</p>		
<p>3.9 The Local Authority and their partners have set out in their joint commissioning arrangements, the arrangements for agreeing Personal Budgets.</p> <p>Work in progress – not yet clear enough how these are defined or accessed. Low numbers of direct payments for in disabled children’s social care.</p>		A clear co-produced approach to the arrangements for personal budgets across EHC is needed

Criteria	In place	Development needed
<p>3.10 Strategic arrangements are partly in place for considering combined service delivery, training or a common set of key skills to help professionals and providers adapt to meeting the needs of children and young people in a more personalised way.</p> <p>Annual report of range of training provided. Focus of training is identified through specific bespoke requests, strategic areas relevant to development of effective interventions and support and in order to improve practice in relation to implementation of the SEND reforms e.g. training on outcomes, input to SENCO network on expectations of whole school activity in SEN support. New post will enhance ability to evaluate efficacy of training programmes delivered in improving confidence and competency of attendees.</p>		
<p>3.11 The Local Authority and partners operate their joint commissioning arrangements as part of an on-going cycle of improvement.</p>		
<p>3.12 The Local Authority and partners have named key people at the appropriate level who fulfil the role and responsibilities around Education, Health and Care</p>		
<p>3.13 The Local Authority and partners work within the region to ensure arrangements in place for regional commissioning to meet the needs of children and young people with highly specialised and/or low incidence needs.</p> <p>Area for future development e.g. "tier 4 services/provision"</p>		<p>Collaborative strategy across region should be considered for key areas</p>
<p>3.14 The Local Authority and partners have made arrangements for effective local accountability with clear distinctions of the roles and responsibilities that support this.</p>		

Section 4: The Local Offer

Criteria Strengths and Gaps	In place	Development needed
<p>4.1 We have published a Local Offer, setting out in one place information about provision we expect to be available across education, health and social care for children and young people in their area who have SEN or are disabled, including those who do not have EHC plans.</p> <p>Local offer website</p>		
<p>4.2 The Local Authority and their partner bodies and agencies have fully cooperated with each other in the development and review of the Local Offer.</p> <p>Developed through engagement with all agencies and Family Voice</p>		
<p>4.3 The Local Authority publishes comments received in the Local Offer (3 times a year) and uses this information to review the educational and training provision for children and young people with SEN or disabilities.</p> <p>Comments received are published routinely through “you said we did” reviews. There is not yet a systematic follow up to enable a review of education and training provision for young people but the recruitment to the new Systems support post in Inclusion Services may facilitate this through links to the PfA working group.</p>		
<p>4.4 The Local Authority publishes comments about the Local Offer received from or on behalf of children with SEN or disabilities and their parents and young people with SEN or disabilities.</p> <p>Yes – reports and survey feedback are published.</p>		
<p>4.5 The Local Authority publishes responses to comments received within the Local Offer and includes details of the action they intend to take.</p> <p>As above</p>		
<p>4.6 The Local Authority includes information about all the areas specified in the Special Educational Needs and Disability Regulations 2014.</p> <p>Yes</p>		
<p>4.7 The Local Authority has set out in it is Local Offer an authority-wide description of the special educational and training provision it expects to be available in its area and outside its area for children and young people in its area who have SEN or disabilities.</p> <p>Regularly updated on the website and also available in the send newsletter</p>		

Criteria Strengths and Gaps	In place	Development needed
<p>4.8 The Local Authority publishes information in the Local Offer about schools responsibility to provide more detailed information about their arrangements for identifying, assessing and making provision for pupils with SEN. Information about the expected content and process of developing an SEN Information Report is published</p>		
<p>4.9 The Local Authority promotes equality and inclusion for disabled children when securing funded early education for two, three and four year olds. Yes – and through allocation of new funding regime – SEND Inclusion fund</p>		
<p>4.10 The Local Offer provides information about where to find the list of non-maintained special schools and Independent schools catering wholly or mainly for children with SEN, and Independent Colleges in England.</p>		
<p>4.11 The Local Offer has built on the Joint Strategic Needs Assessment (JSNA) and includes information about health care provision for children and young people with SEN.</p>		
<p>4.12 The Local Offer includes information about social care services and other provision supporting children and young people with SEN.</p>		
<p>4.13 The Local Offer provides information about the arrangements for transport, including for those up to the age of 25 with an EHC plan.</p>		
<p>4.14 The Local Offer sets out the support available to help children and young people with SEN prepare for adulthood including information about finding employment, finding somewhere to live and participating in the community. An Easy Read version of this information is in final draft stages.</p>		
<p>4.15 The Local Offer includes information about how to request an assessment for an EHC plan.</p>		
<p>4.16 The Local Offer provides information for parents and young people about where to get advice, information and support.</p>		
<p>4.17 The Local Offer is made widely accessible and published on a website. The local offer is published on a website. There is further attention to be given to enabling its accessibility to a wider audience e.g. incorporation of further video explanations. Work is underway to ensure that young people's views are included in further redesign. There is no current additional resource for the use of alternative media for the publication but the move to a more interactive host web site will enable greater ease of navigation and access to links to other services.</p>		

Section 5: Early Years

Criteria	In place	Development needed
<p>5.1 Providers of Early Years education provide high quality provision that is outcomes focused and demonstrate high aspirations and expectations for improving outcomes for children with SEND</p> <p>The EYFS sets out clear expectation of the early years and childcare providers. As of the last ofsted statistical data release 94% of all early years and childcare provision in Peterborough is graded good or above by ofsted.</p>		
<p>5.2 Early Years providers, settings and practitioners reflect the Equality Act 2010 in their education offer and focus on inclusive practice and removing barriers to learning.</p> <p>As per their legal requirement set out in the EYFS. Settings receive at least an annual visit to ensure they are continuing to meet and maintain the requirements of the EYFS</p>		
<p>5.3 Early Years providers demonstrate that they take steps to ensure that children with medical conditions get the support required to meet those needs.</p> <p>Disability Access Fund. SEN Inclusion Fund available to provide settings support to meet the needs of children who require additional support</p>		
<p>5.4 Early Years providers have arrangements in place to identify and support children with SEN or disabilities and to promote equality of opportunity for children in their care.</p> <p>Early Support via the Early Help Assessment is in place. Access to Area Senco for advice support and training. Two Year Integrated Review. Information sharing with health visitors. This area although developed needs embedding further</p>		
<p>5.5 Settings provide early year provision that ensures children learn and develop well and are kept healthy and safe. A comprehensive range of resources and guidance is available.</p> <p>Specialist resources available for providers to borrow.</p>		
<p>5.6 Early Years practitioners working with children monitor and review the progress and development of all children throughout the Early Years.</p> <p>Sample paperwork and templates provided. Senco Surgeries to offer advice and support in place</p>		
<p>5.7 The Local Authority makes arrangements for early identification and support.</p> <p>Early Identification Officer in post working with children and families from the earliest point. Birth – 3 for SEN in post working with settings to identify and support children in settings from the earliest point</p>		

Criteria	In place	Development needed
<p>5.8 The Local Authority makes arrangements for securing sufficient expertise and experience amongst local Early Years providers to support children with SEN. 3 day Setting Senco Training offered twice annually. Senco Refresher day offered annually. Specialist training for early years providers aspects of SEND</p>		
<p>5.9 The Local Authority makes arrangements for ensuring that all providers delivering funded Early Years education places meet the needs of children with SEN and disabled children. Settings have access to an Early Childhood Specialist for Inclusion (Area Senco) who provides advice support and training in a variety of ways, on meeting the needs of children in their care who require additional support.</p>		

Section 6: Schools

Criteria	In place	Development needed
<p>6.1 Schools are outcome focused and have high aspirations and expectations for children and young people with SEN. The majority of schools and the two colleges in Peterborough are strong in this area but variable practices do exist across the City. This applies to all of the criteria in this section. Where there is a cause for concern, Advisers will provide challenge to schools with regard to their practices and the progress made by children and young people with SEND. The recent appointment of an Area SENCo and the Systems support manager with the Inclusion Services will facilitate closer working with schools to develop training and support where needed. The SENCO network partnership between the local authority and schools enables opportunities for specific areas where support is needed to be identified and addressed and also enables opportunities for peer support and review. For example, some schools have used the London Leadership Strategy Peer Review framework to look at and assess their SEN support practices. The progress made by pupils with SEND is not as good as for statistical nearest neighbour authorities, especially at KS2 however it is reportedly in line with the rate of progress of pupils in Peterborough without an identified SEND. Family Voice provide an annual review of the information that has been provided by all schools in their SEN Information reports published on the local offer. This audit enables a check to determine which schools may not be completing their requirement in this area. There is positive school and college engagement on relevant strategic boards within the local authority e.g. SEND partnership board; preparation for adulthood group, resource allocation and decision making panels.</p>		

Criteria	In place	Development needed
6.2 Schools meet their duties under the Equality Act 2010 towards individual disabled children and young people and have regard to the general duties to promote disability equality.		
6.3 School are equipped to provide support across the four broad areas of need.		
6.4 Schools provide high quality teaching, differentiated for individual pupils who may have SEN.		
6.5 Schools make arrangements to remove barriers to learning and put in place effective special educational provision when a pupil is identified as having SEN.		
6.6 Schools fully involve parents and pupils in the planning and reviewing process.		
6.7 The school makes effective use of data and is fully compliant with the Data Protection Act 1998.		
6.8 The governing bodies of maintained schools and maintained nursery schools and the proprietors of academy schools have published information on their website about the implementation of the governing body's or the proprietor's policy for pupils with SEN.		
6.9 Governing bodies of maintained mainstream schools and the proprietors of mainstream academy schools (including free schools) ensure that there is a qualified teacher designated as SENCO for the school.		
6.10 Schools have taken a strategic approach to meeting SEN in the context of the total resources available.		

Section 7: Further Education (FE)

Criteria	In place	Development needed
<p>7.1 Colleges are working towards meeting their statutory duties in order to support young people with SEND to achieve the best possible outcomes.</p> <p>This is good with regard to education and employment in the city colleges. Appropriate representation on the PfA group</p>		
<p>7.2 We will be supporting colleges to monitor their duty to prevent discrimination, to promote equality of opportunity and to foster good relations.</p> <p>Through college policies</p>		
<p>7.3 We are finding ways to work with colleges to help them use their best endeavours to put in appropriate support for a student who has a learning difficulty or disability that calls for special educational provision.</p> <p>Through EHC Plans, positive links with social care, independent support needs – both city colleges have specialist departments. Post 14 high needs provisions at City College and includes an independent living flat. Also discussion of progression activities through person centred planning</p>		
<p>7.4 To ensure colleges have a clear understanding of the resources available to them.</p> <p>Colleges aware – provide resources for an EHC Plan</p>		

Section 8: Preparation for Adulthood

Criteria	In place	Development needed
<p>8.1 The Local Authority and partners are ambitious for young people with SEN or disabilities to prepare them for adult life, and help them to achieve the best outcomes in employment, independent living, health and community participation.</p> <p>Intention of the work of the PfA group – action around employability funded by the LA. Additional coordinated action needed and participation of other key organisations e.g. housing</p>		<p>As per 1.10 Participation of all relevant agencies needed to ethos and coordinated strategy</p>

Criteria	In place	Development needed
<p>8.2 The Local Authority is fully aware of the range of duties which support young people with SEN or disabilities to achieve better life outcomes.</p> <p>Yes – through social care and cross agency input. Reference to relevant regulations e.g. Care Act – Equality Act, C and F Act</p>		
<p>8.3 The Local Authority, health workers, Early Years workers and schools encourage ambitions right from the start and seek to understand the interests, strengths and motivations of children and young people and use these as a basis for planning support around them.</p> <p>Ambitious from the start and strengths based planning a focus. Investigating through research project looking into experiences of young people from school into college and from children’s to adult services. Support may be needed for parents/carers of young adults in “structured risk taking” – possible area for training</p>		
<p>8.4 The Local Authority actively promotes a focus on preparing for adulthood at EHC plan review at Year 9, and every review thereafter.</p> <p>Identified through EHC Plans</p>		
<p>8.5 The Local Authority has a clear strategy for supporting young people to prepare them to make their own decisions.</p> <p>Supporting young people to support them to make their own decisions – Use of research project to develop a strategy (need participation of housing and health)</p>		Should be part of PfA strategy
<p>8.6 The Local Authority ensures that young people entering post-16 education and training access provision which supports them to build on their achievements at school which helps them to progress.</p> <p>Through strengths based planning in colleges</p>		
<p>8.7 We are developing clear pathways for supporting young people with SEND into employment and preparing them for work.</p> <p>In development – good outcomes in work on employability so far and involvement of Stagecoach in promoting independent travel</p>		
<p>8.8 The Local Authority provides full information and support for those young people who have ambitions to access higher education.</p> <p>Yes – through schools and colleges</p>		

Criteria	In place	Development needed
<p>8.9 The Local Authority is ambitious for children and young people with SEND, raising their aspirations and promoting high expectations about what they can achieve in school, college and beyond. In principle – yes but see 1.10</p>		<p>See 1.10 expectations need to be embedded supported by rigorous use of progress data and measurement of achievement towards outcomes</p>
<p>8.10 The Local Authority and partners have clear pathways in place for young people who are transitioning to adult health and social care services. Individual organisations have a clear view of their own activity and planning – not coordinated – not clear to all what happens re Health or Social care. Need for cross agency transition planning pathway and improved use of Year 9 EHC review. Big Youth Shout Out and research into parent and young people’s views and experiences will inform next steps.</p>		<p>Cross agency transition planning pathway and approach needed</p>

Section 9: Education Health and Care Needs Assessments and Care Plans

Criteria	In place	Development needed
<p>9.1 The Local Authority accepts requests for an EHC assessment for a child or young person between 0 – 25 from a range of sources.</p>		
<p>9.2 The Local Authority notifies the parent or young person <u>and</u> representatives from health, social care and the child or young person’s educational institution when it is considering whether an EHC needs assessment is necessary. System in place but may need review as appears unreliable</p>		
<p>9.3 The Local Authority fully meets the timescales for an EHC needs assessment and preparation of an EHC plan. An improving picture – about 70 – 80% new EHCPs issued within 20 weeks. Transfer plans data suggest this is only 11% but on track to meet overall deadline of April 2018.</p>		
<p>9.4 The Local Authority has sought the appropriate advice and information for an EHC assessment from relevant professionals about the child or young person’s education, health and care needs, desired outcomes and special educational, health and care provision that may be required to meet identified needs and achieve the desired outcomes. Ongoing – person centred process, advices are requested</p>		
<p>9.5 The Local Authority has a transparent system in place for making decisions not to issue an EHC plan Clear guidelines on whether to go ahead with an assessment. Not always clear why decision is made not to issue a Plan.</p>		Need for guideline in this area
<p>9.6 The Local Authority co-produces with young people and parents EHC plans which meet the statutory guidelines. Person centred meeting process strong and involve parents and young people’s views. Need to engage school to work with young people earlier – roll out of MOMO express may assist</p>		
<p>9.7 to 9.19 relate to content of sections of the Plan All addressed in the template</p>		

Criteria	In place	Development needed
<p>9.20 The Local Authority has a clear strategy in place for supporting personalisation and makes the child or young person fully aware of the option to request a personal budget. A leaflet is sent with sign post for support from Independent Support with the draft Plan. Request has to be put into writing. Further clarity on process and description of what it is work in progress. Not yet clear enough to enable all professionals involved to explain to parents/young people. No clear cross agency strategy</p>		Work on arrangements and descriptions for personal budgets
<p>9.21 The Local Authority has systems in place for finalising and maintaining the EHC plan. Yes – review will take place to inform revised database and confirm systems. System and process manager post recruited to.</p>		
<p>9.22 The Local Authority has arrangements in place for carrying out an EHC needs assessment for a child or young person who fall within specific age ranges.</p>		
<p>9.23 The Local Authority and CCG has robust arrangements in place for the transfer EHC plans between other local authorities and CCGs. Guidance in CoP is followed.</p>		
<p>9.24 The Local Authority has arrangements in place to ensure that EHC plans are reviewed in a timely manner. Arrangements in place as per CoP – not clear that all are being reviewed in time. Data suggests that dates are out of line or not entered so database will not be able to accurately alert for following year. Annual review record under review to ensure clarity for SENCOs and ability to measure progress towards achieving outcomes on an annual basis</p>		
<p>9.25 The Local Authority has robust systems and processes in place for the decision making and completion of re-assessments of EHC plans. Follow guidelines. A few ceased with involvement of parents and young person</p>		
<p>9.26 The Local Authority has robust and transparent decision making procedures in place when it is considering ceasing an EHC plan. As above</p>		
<p>9.27 The Local Authority has arrangements in place to ensure that the child or young person’s EHC plan is kept securely and no unauthorised person has access to it. No paper copies kept. Electronic and password protected storage – sent out through Box</p>		
<p>9.28 The Local Authority has a robust and transparent transport policy in place which is reviewed on a regular basis. Recent review – revised transport policy in place</p>		

Criteria	In place	Development needed
<p>9.29 The Local Authority has arrangements in place for making the effective transition to the new system.</p> <p>There is a published plan for transfer reviews to be completed by 31 March 2018. Year 2 and 4 to complete (110). Other reviews carried out and awaiting drafting (157) .</p>		
<p>9.30 The Local Authority strives to meet the statutory deadlines for transferring children and young people with statements of SEN to the new SEN and Disability system.</p> <p>As above</p>		
<p>9.31 The Local Authority has full arrangements in place for children and young people entering; detained in or transferring relevant youth accommodation with a statement of SEN.</p> <p>Deputy in SAMS nominated lead role in this area</p>		

Section 10: Children and Young People in Specific Circumstances

Children and young people in specific circumstances refers to: Looked After Children (LAC); care leavers; children and young people with SEN and social care needs, including children in need; children and young people educated out of the area; children and young people with SEN who are educated at home; children and young people in alternative provision; children and young people who have SEN and are in hospital; children of service personnel; children and young people in youth custody

Criteria	In place	Development needed
<p>10.1 The Local Authority has arrangements in place for acting as a ‘corporate parent’ and safeguarding and promoting the welfare of all children they are looking after.</p> <p>MASH; MASG; Virtual School , PLSCB</p>		
<p>10.2 The Local Authority safeguards and promotes the welfare of children in need in their area, including disabled children, by providing appropriate services to them.</p> <p>0 – 25 transformation board work; restructure of 0 – 25 children and young people with disabilities team; short breaks offer</p>		
<p>10.3 Arrangements are in place to support children of service personnel who have SEND.</p> <p>The children of service personnel with SEND have the same opportunities to benefit from support and assessment as other children and young people with SEND. Once known, the family can be signposted to CEAS and within the local authority to the Parent partnership service for additional support and advice.</p>		
<p>10.4 -10.16 The Local Authority has arrangements in place for supporting children and young people with SEN who are in youth custody. Arrangements are in place to accept requests for an EHC assessment; seek appropriate advice and information; produces and maintains an EHC plan that fully meets statutory guidelines</p> <p>Deputy manager in SAMS team has responsibility for working with Youth Offending Service to ensure that this is in place. Monthly review meetings take place.</p>		
<p>10.14 – 10.16 The Local Authority has arrangements in place when a detained person is moving to a new Local Authority on release. The Local Authority has robust arrangements in place when the detained person is transitioning from youth justice to a custodial establishment for adults. The Local Authority has robust arrangements in place when cross - border detention is required.</p> <p>Deputy manager in SAMS team has responsibility for working with Youth Offending Service to ensure that this is in place. Monthly review meetings take place.</p>		

Criteria	In place	Development needed
<p>10.17 Arrangements are in place to support LOOKED AFTER CHILDREN who have SEND. Secondment of EP to Virtual school. Work in progress to improve identification of children in primary school who may be in receipt of SEN support. PEP meetings and annual reviews coordinated to ensure one set of outcomes Work on information sharing in place to ensure that all relevant support services become aware when a child/young person with an EHC Plan becomes “looked after”</p>		

Section 11: Resolving Disagreements

Criteria	In place	Development needed
<p>11.1 The Local Authority has (robust) arrangements in place for resolving disagreements across education, health and social care and makes this information fully available to parents and young people. It is the intention of the local authority to resolve any disagreement as early as possible. A joint meeting is called where issues relate to more than one agency. Leaflets describing the disagreement resolution process are available on the local offer and sent out to parents/carers who are engaged in an EHC needs assessment.</p>		
<p>11.2 The Local Authority has made the necessary arrangements for contracting disagreement resolution services. Through KIDS</p>		
<p>11.3 The Local Authority has made the necessary arrangements for contracting and delivering Mediation services. Through KIDS</p>		
<p>11.4 The Local Authority ensures that parents and young people are fully aware of their rights to appeal to the Tribunal about EHC needs assessments and plans and the process and timescales for doing so. Informed as per CoP guidelines</p>		
<p>11.5 The Local Authority ensures that complaints procedures are made available to parents and young people. There is a central complaints procedure published on the local offer website and made available to parents/carers. Recent work to improve the system for parents/carers e.g. identifying who best to contact, has been carried out with Family Voice.</p>		

Appendix 4:
Draft data Dashboard - UNDER DEVELOPMENT

Date:

	Indicators	Peterborough Xxxx year	Peterborough Xxxx year
Activity - Identification	SFR data: numbers on SEN support		
	SFR data: Numbers with EHC Plan/statement		
	SEN 2?		
	Numbers vulnerable groups with SEND: LAC		
	% LAC with an EHC plan		
	Numbers vulnerable groups with SEND: in custody		
	% of those in custody with an EHC plan		
	Numbers vulnerable groups with SEND: service children		
	% service children with an EHC plan		
	Numbers with early help plan		
	% of those with an early help plan who have an EHC plan		
Meeting need Timeliness	% new Plans completed within 20 weeks		
	% annual reviews carried out within timescale		
	% Transfer plans completed with 20 weeks		
	% parents/carers content with support provided		
	% SENCOs report in an annual report, increased confidence in managing a wide range of needs as a result of attendance at SENCO network events		
	% SENCOs report increased confidence in evaluation feedback of training events		
	Numbers of requests for mediation		

	Indicators	Peterborough Xxxx year	Peterborough Xxxx year
	Numbers of Tribunals		
Outcomes	% of impact measures used by support services show that progress towards agreed goals made as a result of interventions		
	% of annual reviews of EHC plan outcomes show progress made or outcomes achieved		
	% fixed term exclusions of children and young people with SEND		
	% permanent exclusions of children and young people with SEND		
	% young people at age 18 with an EHC plan in EET		
	% children and young people receiving SEN support at KS2 making expected levels of progress		
	% children and young people receiving SEN support at KS4 making expected levels of progress		
	Views of young people in annual Youth Champion survey indicate positive experiences of change from school to college or employment		

Appendix 5
Analysis of available information and evidence against issues raised in SEND inspections where a statement of action required

The perspectives used to inform the Peterborough review of the local area progress in relation to the themes identified by inspectors in areas where there has been a need for a statement of action have been drawn from interviews with Family Voice, strategic managers from across agencies, key leads of the SEND action plan and a view from a small number of schools.

The local areas referenced to identify the areas being noted as a cause of concern were: Dorset, Hartlepool, Middlesborough, Rochdale, Sefton, Suffolk, Surrey, Waltham Forest. The areas listed are listed in order of number of mentions in the areas where a concern was noted. From the most frequently mentioned area to the least mentioned of the top 14.

Key area	Peterborough review	Evidence	RAG 1 - 5
1a). Timeliness - new EHC needs assts	Much improved for new EHC needs assessments	<ul style="list-style-type: none"> Initial discussions Monthly reports show 70 – 80% within 20 weeks 	3 Amber
1b) Timeliness - transfers	Transfer reviews out of time but retaining person centred approach Reportedly on track to complete all by April 2018	<ul style="list-style-type: none"> Monthly reports Feedback from meetings 	2 Red
1c) Timeliness – receipt of professional input to EHC needs assts	Lack of timely and consistent advice from health and social care colleagues Systems and process in theory in place to facilitate but not clear these are working efficiently	<ul style="list-style-type: none"> SAMS reports EHC plans 	2 Red
2. SEN support (e.g. review and update of SEN Information Report)	Mixed practices - good prompts from FV reviews. Expectations of whole school responsibilities not clearly understood or embedded	<ul style="list-style-type: none"> Family Voice Peterborough reviews SENCO network Local offer website 	3 Amber
3. Monitoring and evaluation of practices to inform improvements, planning and commissioning - use of data	Consistent and embedded practice not in place however services committed to audit and feedback. Some positive examples. Some service user feedback systems need review. Data and its use a risk due to IT infrastructures	<ul style="list-style-type: none"> Service quality assurance practices Use of case study audits SEND action plan and SEF 	3 Amber
4. Quality and impact of strategic planning - leadership driving SEND policy and practices	Clear accountability through boards structures, SEF review and action plan SEND and Accessibility strategies required.	<ul style="list-style-type: none"> SEND Partnership Board; 0 – 25 Transformation Board 	3 Amber

Key area	Peterborough review	Evidence	RAG 1 - 5
5. Local offer publication – getting advice and help	<p>Dedicated management team. Regular audit of compliance and actions Proposed improvements in accessibility through transfer to alternative host (open objects)</p> <p>Extent of use unclear - development of version attractive to young people in train. Concerns re accessibility for wider community</p>	<ul style="list-style-type: none"> Local offer quarterly updates Website Youth Access Champions research and film 	3 Amber
6. Roles, responsibilities and understanding of health professionals including DMO and CAMHS	<p>Increased collaboration in early years System for coordination of health advice and contribution to EHC needs assessment not currently effective DMO post at time of reporting vacant</p>	<ul style="list-style-type: none"> 2 year old integrated check, Early Help pathway 	2 Red
7. Family involvement and co-production	<p>Fully embedded at several levels. FV able to challenge and prompt improvements</p>	<ul style="list-style-type: none"> Family Voice Peterborough feedback and reports Board membership 	5 Green
8. Young Person Voice and involvement	<p>Strong initiatives (Youth Shout Out) but participation not embedded Individual views routinely sought for assessments Mixed confidence of schools in enabling this MOMO wiki made available but not rolled out</p>	<ul style="list-style-type: none"> Participation officer Youth Access Champions research and film Representation on Preparing for Adulthood Group 	3 Amber
9. Safeguarding	<p>No tie up of assessments and inconsistent input to EHC needs assessments - requests for statutory advices not completed Good multiagency planning through MASG etc Improved data sharing where EHCP and young person is CiN</p>	<ul style="list-style-type: none"> Database Monthly reports – SAMS data 	3 Amber
10. Meeting needs of LAC	<p>Termly PEP reviews with schools is routine – combine with annual review of Plan where possible Work being done to improve knowledge of LAC on SEN support and develop info</p>	<ul style="list-style-type: none"> Meeting minutes Plans 	3 Amber

Key area	Peterborough review	Evidence	RAG 1 - 5
	sharing protocol. EP in Virtual school		
11. Meeting needs and path way for Autism	Some lack of clarity for parents about whether there is a “pathway” or what the expectations are at different stages but range of support, training and provisions Waiting times for diagnostic assessment improved	<ul style="list-style-type: none"> TBC 	3 Amber
12. Educational and life outcomes – attainment and inclusion	Data not routinely reported or shared so not used. System and resource not in place. Where school a cause for concern SEN progress data may be referred to. DfE SFR data indicates poor progress for Peterborough youngsters (esp at KS2) relative to nearest neighbour authorities.	<ul style="list-style-type: none"> Statistical First Release (School Census) data Performance management data 	Red 2
13. Rates of exclusion and attendance	As above	<ul style="list-style-type: none"> Statistical First Release (School Census) data Performance management data 	Red 2
14. Transition/pathway into adult services	Action plan and PfA board now appropriate membership – terms of reference to be determined Housing and health not fully engaged Coordinated service planning not in place Lack of clarity about processes of annual review and Year 9 review of EHC plan and impact on planning for life outcomes – also not clear now many are taking place in a timely way Some work in place to address the above	<ul style="list-style-type: none"> Preparing for Adulthood Group minutes and action plan 	2 Red

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Appendix 6
Analysis of available information and evidence against issues raised in SEND inspections where a statement of action required

Based on a small number of Schools view only. Most frequently rated score.

The local areas referenced to identify the areas being noted as a cause of concern were: Dorset, Hartlepool, Middlesborough, Rochdale, Sefton, Suffolk, Surrey, Waltham Forest. The areas listed are listed in order or number of mentions in the areas where a concern was noted.

Key area	RAG 1 - 5
1a). Timeliness - new EHC needs assts	3
2. SEN support (e.g. review and update of SEN Information Report)	4
3. Monitoring and evaluation of practices to inform improvements, planning and commissioning - use of data	4
4. Quality and impact of strategic planning - leadership driving SEND policy and practices	3
5. Local offer publication – getting advice and help	4
6. Roles, responsibilities and understanding of health professionals including DMO and CAMHS	2
7. Family involvement and co-production	5
8. Young Person Voice and involvement	4
10. Meeting needs of LAC	3
11. Meeting needs and path way for Autism	3.5
12. Educational and life outcomes – attainment and inclusion	4

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 9
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer / Joanna Morley, Democratic Services Officer	Tel. 01733 452508 Tel: 01733 452468

MONITORING SCRUTINY RECOMMENDATIONS

R E C O M M E N D A T I O N S	
FROM: Interim Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. 	

1. ORIGIN OF REPORT

1.1 The Children and Education Scrutiny Committee agreed at a meeting held on 3 July 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of meeting held on 7 September 2017.

8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

APPENDIX 1 - RECOMMENDATION MONITORING REPORT

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
7 September 2017	Cllr Lynne Ayres, Cabinet Member for Education, Skills and University/ People and Communities Directorate	EDUCATION REVIEW	<ol style="list-style-type: none"> 1. The Children and Education Scrutiny Committee agreed to endorse the recommendations within the Executive Summary attached at Appendix 1 and RECOMMEND them to Cabinet for approval. 2. The Children and Education Scrutiny Committee also recommended that the Cabinet Member for Education, Skills and University report back to the Committee when the action plan has been put in place to update the Committee on progress made and include the following information: <ol style="list-style-type: none"> a) How as a city we inspire teachers to inspire their pupils. b) What the split across the city is between the number of Academies and Local Authority 	<p>The Cabinet Member has advised that the following action has been taken since reporting to the Committee in September:</p> <ol style="list-style-type: none"> 1. The Education Conference was held. As a result, action groups are being established to address issues related to data collection and the better use of data to target resources effectively and help to raise attainment in schools. Further groups will be established to address issues of the impact of high mobility rates in some schools and the recruitment and retention of high quality staff in schools. These groups will be supported by a further group which will address the issues of low attainment amongst groups of vulnerable pupils. 	Ongoing

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			Schools.	<ol style="list-style-type: none"> <li data-bbox="1489 304 1910 539">2. Partnership working with the Regional Schools Commissioner and her officers has continued, with regular meetings to discuss issues in individual schools and multi academy trusts. <li data-bbox="1489 576 1910 778">3. Partnership working with OfSTED has continued and there are regular meetings with HMI to discuss issues in individual schools and the city as a whole. <li data-bbox="1489 815 1910 1050">4. The Peterborough Vision for Reading is at the final development stage and ready to be launched shortly, following further consultation with the Committee. <li data-bbox="1489 1086 1910 1321">5. The School Readiness Project continues and has now progressed to a Project Board with wide representation from local authority officers, schools and wider partners. <li data-bbox="1489 1358 1910 1417">6. There are regular meetings between the Cabinet 	

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>Member and the Assistant Director (Education) to scrutinise, challenge and support the work of Education Services officers.</p> <p>7. A full action plan will be completed once the appointment of a Strategic Service Director has been made.</p> <p>8. The number of LA maintained schools is currently: 49</p> <p>9. The number of academy schools is currently: 25</p>	

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 10
9 NOVEMBER 2017	PUBLIC REPORT

Report of:	Interim Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 27 November 2017.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 27 NOVEMBER 2017

PREVIOUSLY ADVERTISED DECISIONS

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
151 1. Direct Payment Support Service – KEY/11DEC15/02 To approve the direct payment support service.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	November 2017	Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Gary Jones Lead commissioner for Older people Tel: 452450 Email: gary.jones@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
2.	Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	January 2018	Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders	Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	Uncollectable debts in excess of £10,000 – KEY/28NOV16/01 Council Tax, Housing Benefits, Sundry and Business Rates	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 Email: marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
4.	Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02 To agree amendments to the Serco Partnership Contract	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	Serco ICT Contract Amendments – KEY/28NOV16/03 To agree amendments to the Serco ICT Contract.	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
6.	Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2017 - 2019	Councillor Walsh, Cabinet Member for Communities	November 2017 Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders. The draft strategy will be placed on PCC Consultation pages for 3 week consultation period	Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
7.	Town Hall South – remodelling - KEY/01MAY17/04 To award the contract for the remodelling of the area in the Town Hall to be let.	Councillor Seaton, Cabinet Member for Resources	November 2017 Growth, Environment and Resources Scrutiny Committee	Central ward	Relevant internal and external stakeholders Consultation with Ward Councillors and usual internal and external stakeholders	Jane McDaid, Head of Property, 01733 384540, jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>
8.	Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07 Authorise the award of the Nene Bridge Bearings bridge works to Skanksa Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	November 2017 Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: peter.tebb@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
9.	<p>Real Time Passenger Information - KEY/15MAY17/02 Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>November 2017</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk</p> <p>Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>10. Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03</p> <p>There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development in consultation with Councillor Holdich, Leader of the Council</p>	<p>November 2017</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. Paston Reserve Primary School - New school build project - KEY/15MAY17/04 School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p>Councillor Lynne Ayres Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>12. Paston Reserve Secondary School - New build project - KEY/15MAY17/05 Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p>Councillor Lynne Ayres Cabinet Member for Education, Skills and University</p>	<p>July 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
13.	Enterprise Managed Services Contract - KEY/15MAY17/06 Termination of the current 23 year contract with Enterprise Managed Services (Amey) and future service delivery	Cabinet	15 January 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14.	Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04 Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	November 2017	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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15.	Woodston Expansion – KEY/26JUNE17/01 Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	November 2017 Children and Education Scrutiny Committee	Fletton & Woodston	Relevant internal and external stakeholders. Public consultation to be held July 2017	Sharon Bishop, Capital Projects & Assets Officer, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan 2015 - 2020
16.	St George's (Heltwate) remodelling – KEY/26JUNE17/02 Award of Contract for the remodelling and refurbishment of part of the St George's School site to accommodate up to 40 KS4 children from Heltwate School	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	November 2017 Children and Education Scrutiny Committee	Park Ward	Relevant internal and external stakeholders.	Sharon Bishop. Capital Projects & Assets Office, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan 2015 – 2020

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<p>17. Approval of Sharing Officers between Peterborough City Council & Cambridgeshire County Council -KEY/10JUL17/01 Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People & Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>November 2017</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>ALL</p>	<p>Relevant internal and external stakeholders.</p> <p>Officers affected, Trades Unions, Employment Committee, Members of both Councils</p>	<p>Paul Smith HR Advisor Tel: 01733863629 Email: paul.smith2@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Consultation document and reports to Employment Committee setting out rationale and proposals</p>

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18.	Award of Contract - Social Care Platform - KEY/24JULY17/01 To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	Councillor David Seaton Cabinet Member for Resources	November 2017 Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: vicki.palazon@peterborough.gov.uk Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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19.	Award of Contract - Social Care e-marketplace – KEY/24JULY17/02 To approve the awarding of a contract to provide a social care e-marketplace IT system	Councillor David Seaton Cabinet Member for Resources	November 2017 Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: vicki.palazon@peterborough.gov.uk Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>20. Enabling Works To Celta Road and Re-modelling of Car Park at Belsize Community Centre – KEY/24JULY17/04 To approve enabling works to Celta Road enabling the carriageway to be widened allowing a two way flow of traffic. Inclusion of laybys for parking. Expansion of the car park at Belsize Community Centre and white-lining to give defined spaces. This will aid with any future expansion of Woodston Primary School</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development, in consultation with Councillor Lynne Ayres Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Woodston and Fletton</p>	<p>Meeting to be held on 10th July at Belsize Community Centre</p>	<p>Sharon Bishop, Capital Projects & Assets Officer, 01733 863997 Sharon.bishop@peteborough.gov.uk</p>	<p>SOP 2012-2017 (and addendum) Medium Term Financial Plan</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
21.	Award of Contract - Social Care Operating Model – KEY/24JULY17/05 To approve the awarding of a contract to develop a social care operating model	Councillor David Seaton Cabinet Member for Resources	November 2017 Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: vicki.palazon@peterborough.gov.uk Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>22. Acquisition of Regeneration Site – KEY/24JULY17/06 To approve the acquisition of a loKEY/07AUG17/02cal regeneration site.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>November 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant Internal and External Stakeholders.</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>23. Construction of new school building - Heltwate School – KEY/24JULY17/08 Construction of a new school building to accommodate the expansion of Heltwate School</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>East</p>	<p>Public Consultation Autumn 2017</p>	<p>Sharon Bishop, Capital Project & Assets Officer sharon.bishop@peterborough.gov.uk</p>	<p>School Organisational Plan 2017</p>

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<p>24. Academy Conversion (Jack Hunt Group) of Jack Hunt School – KEY/07AUG17/02 To approve the closure of a maintained school and authorise the execution and completion of a Commercial Transfer Agreement with the Academy Trust and the grant of a 125 year lease of the land</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>25. Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03 Conversion of a maintained primary school to an Academy. To authorise the execution and completion of a Commercial Transfer Agreement (CTA) between the Council and the Academy trust and to authorise the grant of a 125 year lease to the Academy Trust</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26. Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel. No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>27. Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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28. Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	November 2017	Children and Education Scrutiny Committee	Ravensthorpe	Consultation with staff, parents, Ward Cllrs and relevant council departments	Emma Everitt Email:emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
29. Academy Conversion (Soke Educational Trust) Werrington Primary School – KEY/07AUG17/07 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	November 2017	Children and Education Scrutiny Committee	Werrington	Consultation with staff, parents, Ward Cllrs and relevant council departments	Emma Everitt Email:emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>170</p> <p>30. Academy Conversion (Soke Educational Trust) of Gunthorpe Primary School – KEY/07AUG17/08 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>31. Academy Conversion (Soke Educational Trust) of John Clare Primary School – KEY/07AUG17/09 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Barnack</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>32. Academy Conversion (Soke Educational Trust) of Wittering Primary School – KEY/07AUG17/10 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>November 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>33. Replacement Social Care System For Adult Social Care – KEY/21AUG17/01 Approval for purchase and implementation of replacement social care system for adult social care.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>November 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Caroline Townsend, Programme Manager, Tel. No: 07920 160512, Email:caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>34. Approval of Entering Into Contracts With Residential and Nursing Home Providers In Accordance With Service User Choice of Home Via The Pseudo Dynamic Purchasing System as recommended by the PCC Legal Department – KEY/21AUG17/02 The Pseudo DPS will be opened for 4 years. PCC needs to be able to call off the selected list as/when required for the entire 4 year period that PSEUDO DPS is opened.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>November 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. ADASS Eastern Region</p>	<p>Helene Carr, Head of Commissioning Social Care Tel:01733 863901, Email: helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>35. Award of Insurance Contract – KEY/18SEP17/01 Evaluation of insurance tenders received to be reviewed and award of contract to be made.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>23 February 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>None.</p>	<p>Steve Crabtree, Chief Internal Auditor, 01733 384557, steve.crabtree@Peterborough.gov.uk</p>	<p>Evaluation of insurance tender submissions prepared by the Council's brokers, JLT.</p>

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<p>36. Continuation of Housing Renewal Policy grants through the Care & Repair Agency – KEY/18SEP17/02 Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>November 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>CMDN published on website</p>	<p>Sharon Malia Housing Programmes Manager sharon.malia@peterborough.gov.uk</p>	<p>None</p>

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<p>37. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>February 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure . 07715 802 489. stuart.macdonald@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 -2022</p>
<p>38. Expansion of Lime Academy Parnwell – KEY/16OCT17/01 Approval for the expansion of Lime Academy Parnwell from 1.5 form entry to 2 form entry. Construction of double Multi –use games area (MUGA) and additional classrooms</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>East</p>	<p>Public consultation</p>	<p>Sharon Bishop, Capital Projects and Assets Officer, sharon.bishop@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 - 2020 and School Organisation Plan 2016 updated</p>

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<p>39. Section 256 with the Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/16OCT17/03 Approval to enter into a Section 256 agreement with the Cambridgeshire and Peterborough Clinical Commissioning Group, for receipt of funding to deliver health support to children and young people and their families</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>November 2017</p>	<p>Children and Education</p>	<p>All Wards</p>	<p>Consultation held with the CCG and Cambridgeshire County Council</p>	<p>Pam Setterfield, Commissioner, Child Health and Well Being, Tel 01733 863897, pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>40. Approval of Contract of Generalist Advice Services – KEY/16OCT17/04 To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>March 2018</p>	<p>Adults and Communities</p>	<p>City wide service provision</p>	<p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager ian.phillips@peterborough.gov.uk 863849</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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41. Entering into a Section 75 with Cambridge County Council – KEY/13NOV17/01 Entering into a Section 75 with Cambridge County Council for the provision of joint commissioning of a Recovery and inclusion tender	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	November 2017	Adults and Communities Scrutiny Committee	All Wards	Legal and Finance departments	Janet Warren, Assistant Commissioner, 01733 863865, janet.warren@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
42 ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays	Councillor David Seaton, Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Jane McDaid, Head of Property Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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43.	ESPO Trading Company – KEY/13NOV17/03 To approve the establishment of a new trading company 'ESPO Trading Limited', to delegate authority to fulfil the requirements necessary to bring this into effect and to note the associated recommendations of the ESPO Management Committee in relation to these proposals.	Cabinet	20 November 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	N/A	Amy Brown 01733 452617, amy.brown@peterborough.gov.uk	Cabinet report only

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
1.	Vivacity Funding – To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Marion Kelly Corporate Director Resources Tel: 01733 452520 Email: marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
3. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	<p>Daily cleanse around Gladstone Street and nearby streets - Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p>Councillor Elsey, Cabinet Member for Waste and Street Scene</p>	<p>November 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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7. A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.	Councillor Elsey, Cabinet Member for Waste and Street Scene	November 2017	Adults and Communities Scrutiny Committee	Central Ward Cllrs Hussain, Amjad Iqbal, Jamil	Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. 2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Resources	November 2017	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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9.	Council Tax Support Scheme consultation - Consultation on the council tax support scheme for 2018/19	Cabinet	20 November 2017	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Vicki Palazon, Head of Finance (Business Operations and Development) Tel:01733 864104, Email: vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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10.	<p>Recommendation to Council to Adopt the Castor Neighbourhood Plan - The Castor Neighbourhood Plan has been produced by Castor Parish Council and members of the community to be used in making planning decisions in Castor Parish. This plan has been subject to a number of stages of consultation and has been independently examined. The plan will have been subject to a local referendum and, if more than 50% of those voting choose for the plan to be used in making planning decisions in Castor, the Council will need to adopt the plan to make it part of the Development Plan for Peterborough.</p>	Cabinet	20 November 2017	Growth, Environment and Resources Scrutiny Committee	Glington and Castor	There have been a number of informal consultations on this plan and two formal, six-week consultations prior to the plan being examined. It will also have been subject to a local referendum (date TBC) where more than 50% will have to vote for the plan in order for it to be considered by Council	Phil Hylton, Senior Strategic Planning Officer, 01733 863879.	The Castor Neighbourhood Plan; The Examiner's Report; The Decision Statement; The Results of the Referendum.

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11.	<p>Recommendation to Council to Adopt the Ailsworth Neighbourhood Plan - The Ailsworth Neighbourhood Plan has been produced by Ailsworth Parish Council and members of the community to be used in making planning decisions in Ailsworth Parish. This plan has been subject to a number of stages of consultation and has been independently examined. The plan will have been subject to a local referendum and, if more than 50% of those voting choose for the plan to be used in making planning decisions in Ailsworth, the Council will need to adopt the plan to make it part of the Development Plan for Peterborough.</p>	Cabinet	20 November 2017	Growth, Environment and Resources Scrutiny Committee	Glington and Castor	There have been a number of informal consultations on this plan and two formal, six-week consultations prior to the plan being examined. It will also have been subject to a local referendum (date TBC) where more than 50% will have to vote for the plan in order for it to be considered by Council	Phil Hylton, Senior Strategic Planning Officer, 01733 863 879.	The Ailsworth Neighbourhood Plan; The Examiner's Report; The Decision Statement; The Results of the Referendum.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
12.	Peterborough Trees and Woodland Strategy - To approve the draft Trees and Woodland strategy prior to public consultation	Cabinet	15 January 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation will follow Cabinet approval to commence consultation	Darren Sharpe, Natural & Historic Environment Manager darren.sharpe@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13.	Discretionary rate relief - From business rates for charities, similar organisations not established or conducted for profit and rural businesses	Councillor David Seaton Cabinet Member for Resources	November 2017	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Vicki Palazon Head of Finance (Business Operations & Development) Email: vicki.palazon@peterborough.gov.uk Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>14. Locally designed and administered business rates relief scheme - The government announced in its spring budget a number of reliefs for businesses including a £300m discretionary sum to be allocated by individual Local authorities based on their own scheme. The government subsequently consulted on this and in April confirmed the scheme would continue and announced individual authority allocations, although there remain some outstanding issues. The decision required will be to approve the scheme of allocation of funds for those ratepayers who have faced high increases in rate bills for 2017/18.</p>	Councillor Seaton, Cabinet Member for Resources	November 2017	Growth, Environment and Resources Scrutiny Committee	All	Relevant Internal and External Stakeholders	Bruce Bainbridge, Finance Manager, 01733 384583, bruce.bainbridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

15.	Draft Flood and Water Supplementary Planning Document (SPD) - To approve the draft Flood and Water SPD for public consultation	Cabinet	15 January 2018	Growth, Environment and Resources	City Wide	This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
16.	Draft Developers Contribution Supplementary Planning Document (SPD) - To approve the draft Developers Contribution SPD for public consultation	Cabinet	15 January 2018	Growth, Environment and Resources	City Wide	This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
17.	Draft Biodiversity Strategy - To approve the draft Strategy prior to consultation	Cabinet	15th Jan 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation will follow Cabinet approval to consult	James Fisher, Wildlife Officer, 01733 453543, james.fisher@peterborough.gov.uk	Biodiversity Strategy

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
18.	Draft Peterborough Green Infrastructure and Biodiversity SPD - To approve the draft document prior to consultation	Cabinet	15th Jan 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation not yet undertaken	James Fisher, Wildlife Officer, 01733 453543, james.fisher@peterborough.gov.uk	Supplementary Planning Document (SPD)
19.	Amendments to the Peterborough Homes Allocations Policy - To recommend to Council amendments to the Peterborough Homes Allocations Policy order to help manage demand on services. Amendments proposed will include changes to sections of the policy dealing with under occupation, additional preferences, refuse and non attendance at viewings and number of bids.	Council	December 2017	Adults and Communities Scrutiny Committee	City Wide	N/A	Sean Evans 01733 864083 sean.evans@peterborough.gov.uk	Cabinet report and amended allocations policy

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
20. Budget Proposals First Tranche Consideration – To approve the consultation on the first tranche of Budget Proposals.	Cabinet	20 November 2017	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
21. August 2017 Budgetary Control Monitoring – For Cabinet to consider and note the current budgetary control position	Cabinet	20 November 2017	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22. Budget Proposals First Tranche Recommendation - To recommend the first tranche of budget proposals to Council.	Cabinet	4 December 2017	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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23. November 2017 Budgetary Control Monitoring - For Cabinet to consider and note the current budgetary control position	Cabinet	15 January 2017	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24. Peterborough Local Plan Proposed Submission - Cabinet to consider and recommend to Council the approval of the Proposed Submission Local Plan for public consultation	Cabinet	20 November 2017	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Richard Kay, Head of Sustainable Growth Strategy Tel: 01733 863795; Email: richard.kay@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Award of Contract For Remodelling South Side Town Hall – KEY/02OCT17/01 Parts of the Town Hall are being vacated by the council and let for occupation by external organisations. This is part of the Councils move to the new office at Fletton Quays. In readiness for the letting of the south side of Town Hall refurbishment works are required. The award of contract is to Coulson and Sons Limited to enable the delivery of these works.</p>	<p>The waiver of the consideration period is requested because the council runs the risk of a financial penalty from the contractor resulting from any delay in delivering the agreed programme. Equally importantly it will delay the completion of the project to enable the new tenant to take up occupancy of the Town Hall South.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>6 October 2017</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>No external consultation (Ward Councillors notified via email)</p>	<p>Stuart Macdonald Tel:07715 802489 Email: stuart.macdonald@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE WORK PROGRAMME 2017/18

Meeting Date	Item	Indicative Timings	COMMENTS
<p>3 JULY 2017</p> <p><i>Draft Report 9 June</i> <i>Final Report 21 June</i></p>	<p>Appointment of Independent Co-opted Member</p> <p>To agree the appointment of Independent Co-opted Members for 2017/2018.</p> <p>Contact Officer: Paulina Ford</p>		
	<p>Corporate Parenting 6 Monthly Report</p> <p>To scrutinise the Corporate Parenting 6 Monthly Report</p> <p>Contact Officer: Nicola Curley</p>		
	<p>School Organisation Plan 2015 – 2020</p> <p>To scrutinise School Place Planning for the next 5 years and make any recommendations.</p> <p>Contact Officer: Brian Howard</p>		
	<p>Peterborough Reading Strategy – 2017 to 2020</p> <p>To scrutinise and comment on the Draft Peterborough Reading Strategy</p> <p>Contact Officer: Terry Reynolds</p>		<p>Provide a further update at the November meeting.</p>
	<p>Attendance at School – Outcomes 2016</p> <p>To scrutinise school attendance figures and make any recommendations.</p> <p>Contact Officer: Gary Perkins</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Review of 2016/17 and Work Programme 2017/18 To review the work undertaken during 2016/17 and to consider the work programme of the Committee for 2017/2018 Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>7 September 2017 <i>Draft Report 15 Aug</i> <i>Final Report 25 Aug</i></p>	<p>Annual Children's Social Care Statutory Complaints Report 2016-17 To comment on and scrutinise the Annual Children's Social Care Statutory Complaints Report 2016-17 and make any recommendations. Contact Officer: Belinda Evans</p>		
	<p>Self-Assessment of Children's Services in Peterborough Contact Officer: Lou Williams</p>		
	<p>Education Review To scrutinise the outcomes of the recent Educational Review Contact: Cabinet Member for Education, Skills and University</p>		<p>Requested by Cllr Lynn Ayres / Cllr Holdich</p>

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Restructure of Education Services</p> <p>Contact Officer: Gary Perkins</p> <p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Work Programme 2017/2018</p> <p>To consider the Work Programme for 2017/2018</p>		
<p>9 November 2017 <i>Draft Report 18 Oct</i> <i>Final Report 30 Oct</i></p>	<p>Service Directors Report: Children and Safeguarding</p> <p>To scrutinise the key activities and performance of children's social care and make any recommendations.</p> <p>Contact Officer: Lou Williams</p>		<p>Moved from the March meeting.</p>

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Children’s Local Safeguarding Board Annual Report</p> <p>To comment on and scrutinise the Children's Local Safeguarding Board Annual Report and make any recommendations.</p> <p>Contact Officer: Joanne Proctor / Dr Russell Wate</p>		
	<p>Peterborough Reading Strategy – 2017 to 2020</p> <p>To scrutinise and comment on the Draft Peterborough Reading Strategy</p> <p>Contact Officer: Terry Reynolds</p>		Requested at 3 July 2017 meeting.
	<p>SEND Reforms And Provision For Children With Special Educational And Additional Needs</p> <p>Contact Officer: Sheelagh Sullivan</p>		
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Work Programme 2017/2018 To consider the Work Programme for 2017/2018</p>		
<p>29 November 2017 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase One To scrutinise the Executive's proposals for the Budget 2018/19 and Medium Term Financial Plan 2027/28. Contact Officer: Marion Kelly/Peter Carpenter</p>		
<p>29 January 2018 <i>Draft Report 5 Jan</i> <i>Final Report 17 Jan</i></p>	<p>Success for All To scrutinise the Success for All school improvement strategy and impact on the outcomes of Nursery, Reception, KS1 and KS2. Contact Officer: Gary Perkins</p>		
	<p>Early Years, KS1 and KS2 Validated Results To scrutinise the Early Years, KS1 and KS2 Validated Results Contact Officer: Gary Perkins</p>		
	<p>School Readiness Contact Officer: Gary Perkins</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Work Programme 2017/2018</p> <p>To consider the Work Programme for 2017/2018</p>		If required.
<p>8 February 2018 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase Two</p> <p>To scrutinise the Executive's proposals for the Budget 2018/98 and Medium Term Financial Plan 2027/28.</p> <p>Contact Officer: Marion Kelly/Peter Carpenter</p>		
<p>1 March 2018 <i>Draft Report 7 Feb</i> <i>Final Report 19 Feb</i></p>	<p>Key Stage 4 Validated Results</p> <p>To scrutinise the Key Stage 4 Validated Results</p> <p>Contact Officer: Gary Perkins</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Safeguarding Children and Young People at Risk from Child Exploitation, Missing from Home, Education or Care or Neglect</p> <p>Contact Officer: Lou Williams</p>		
	<p>Community Education including Apprenticeship Provision</p> <p>To scrutinise the current adult learning provision across the city and make any recommendations.</p> <p>Contact Officer: Pat Carrington</p>		
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		If required
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Possible Items for Future Meetings	Contact Officer
<ul style="list-style-type: none"> ● The Peterborough Neglect Strategy and Approaches to Address Neglect in Peterborough ● Development and implementation of Family Safeguarding ● Implementation of the Peterborough Permanency Service ● Impact of Early help and Connecting Families Programmes ● Impact on measures to reduce child poverty ● Development and implementation of the Targeted Youth Support Service ● Healthy Child Delivery Model including Child and Adolescent Mental Health Services 	
<ul style="list-style-type: none"> ● Report on progress of schools in respect of OFSTED gradings and information about academisation – one report towards end of financial year? ● Report on impact of School Improvement Board from chair [September or October] ● Apprenticeships, Skills & Impact on Reduction in NEET Figures ● Quality and sufficiency of early years <p>Portfolio Progress Reports:</p> <ul style="list-style-type: none"> ● Councillor Lynne Ayres, Cabinet Member for Education ● Councillor Sam Smith, Cabinet Member for Children’s Services 	